

TOWN OF CUTLER MONTHLY BOARD MEETING
Tuesday May 12, 2025
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, John Kenworthy, and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:00 p.m.

Minutes: Monthly Board Meeting Minutes were accepted, no corrections or additions.

Treasurer's Report Terry gave April Financial Report.

- ☐ Completed necessary steps to modify HWAH monthly payments, to \$11,024.54, on 10th of each month.
- ☐ Received General Transportation Aid payment on 01APR2025 for \$36,013.61.
- ☐ Received Lottery & Gaming Credit payment from county on 15APR2025 for \$3,256.73, last year was \$4,686.73.
- ☐ Received PILT for lands owned by DNR (refuge) on 25APR2025, \$37,419.83, same as last year.
- ☐ CD #1 auto renewed (full amount) 20APR2025. Current Value is \$ 52,533.60, \$79.18 of interest was earned in April before the rollover.
- ☐ Bobbie researching FY24 delinquent amount of Personal Property for Nagel, so Terry can try to collect. Terry's software has been closed so she can't look up amount anymore. Starting with Neil (assessor).

Clerk's Report Bobbie reported correspondence received during the month.

- ☐ Necedah & T ASD sent results for Board officers. Tomah requested board information, Bobbie completed and returned.
- ☐ WI Elections Commission sent reminder for destruction of election materials, list of current clerks and their training hours. Bobbie has completed the destruction of old materials and organized current materials, also completed 6.25 of required 6 for the upcoming election year. Posted upcoming election dates: 2/17/2026 (if needed), 4/7/2026, 8/11/2026, and 11/3/2026. No election workers confirmed interest in the new year yet.
- ☐ WI DOR sent Personal Property Aid payment notification for \$26.84 on 05MAY2024.
- ☐ WI DOR sent 2023 WI Act 12 Personal Property Aid notification for \$32.07 on 05MAY2025.
- ☐ WI DOR sent Notice of School Levy Tax Credit-May 2025 payment to county for \$15,574.49, this is included in town August Settlement payment from county.
- ☐ Bobbie submitted completed ARPA Annual Report 28APR2025. Administrator Role in SAM.gov is complete, fourth incident ticket was approved. Moving ahead with necessary changes/updates to town account to get/keep activated.
- ☐ Bobbie contacted Dept. of Revenue (DOR) regarding the Maintenance of Effort report (due 01JUL2025). Need reports from Cutler Fire and MAAA to submit at time of filing.
- ☐ Completed 2025 Open Book & Board of Review Calendar with DOR. To be determined later.
- ☐ Completed 2025 Municipal Official Contract Information with DOR.
- ☐ Bobbie suggested looking into getting new furniture. Current chairs are getting very unsafe, have been mended as much as possible. Will get pricing and options together for board to review at next meeting. Looks like 6 wheeled and 6 stationary solid chairs. Will price conference tables also.
- ☐ MAAA – Martin attended monthly meeting 28APR2025. MAAA has a total of 21 members, 20 municipalities and the New Lisbon Correctional Institution. Cutler had 5 ambulance calls in Mar. Only twelve voting members in attendance, so no voting action could be handled. Meeting Minutes and Financial Snapshot available. Due to Memorial Day being the 4th Monday in May, NO May meeting. Next meeting scheduled for 23JUN2025, which will be nominations and election. Bobbie has agreed to accept nomination for association president (2-year term).
- ☐ WI Towns Association Juneau County Unit Meeting is 19MAY2025 in Town of Germantown, at 5:00 p.m., due to providing time and space for the Emergency Director training EM101 (Senior Official Training). Betty Manson, Unit Chairperson, asked Bobbie to accept the treasurer nomination for election that night. Bobbie agreed.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board None, at this time.

Town Permit Application determinations

- ☐ Andrea Messenger in contact with board regarding changing ordinance on campers. Been directed to website for ordinance regulations and asked to complete a camper application (in full) and return with \$50 fee, to complete the process from the legal action previously taken, get in compliance with current camper on property (5 acre parcel). Nothing received yet.
- ☐ Bev Gonzales submitted application for 40 square foot kitchen addition. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified Bev and Jeremy they can move to next steps.
- ☐ John Kenworthy submitted application for 26X24 garage. Curt made a motion to accept, Jim seconded, motion carried. Bobbie sent information to Jeremy, John will follow-up with call tomorrow.
- ☐ GEC provided updated permit log

Unfinished Business

- ☐ Road Tour Date – 31MAY2025, 8 a.m.
- ☐ Open Book Date – Neil (along with other assessors) are dealing with software issues. We need to meet to adjourn to a later date. We will meet to adjourn on 09JUN2025 prior to regular monthly meeting, at 6 p.m. Neil will let us know when he's able to enter data and be prepared for open book and Board of Review.

Highway Maintenance

- ☐ Grading, Road patching, garbage pickup, mowing, and tree removals completed as necessary.
- ☐ Upcoming work to include: Gravel for Canary delivered 13MAY, grading, cleaning ditches, mowing roads (01JUN) & town hall. Bobby will contact Nutrien Solutions for a demonstration/pricing/availability of their Plant Growth Regulator program roadside spray.
- ☐ Bobby attended Road School 21-23APR2025 (WI Dells). He HIGHLY recommends that the entire board consider attending next year, it has something for everyone! Bobby & Martin met with the representative (01MAY2025) from Thunder Road for demonstration on crack filling. Quote for trouble areas has been requested.
- ☐ Railway notice to residents update: Received railway update 30APR2025. 12MAR2025 Office of the Commissioner of Railroads completed an onsite investigation of the Cty Hwy M RR crossing. Property owner in the southwest quadrant had made some progress in clearing brush but had not yet cleared the vision triangle, while the property owner in the southeast quadrant still needed to remove tree branches/limbs. Pavement markings and stop lines have not been installed by the county yet. 01MAY2025 Martin directed Bobby to return to property owners to check on work progression. Bobbie sent railroad update of our involvement, and stated town has satisfied requirement, as we see it.
- ☐ Refuge roads update: Kingston has ceased their attempt of road abandonment of refuge roads, at this time. It was looking like it will be costly and take a LOT of time, probably needing an attorney to get involved also. Cutler tabling this, for now, again. Bobby plans to haul more gravel onto 16th. Working on largest trouble spots first.
- ☐ Road report (daily log) was submitted by HWAH.

New Business Eagles Nest Liquor License & Server Licenses – sent reminder to Eagles Nest of liquor license fee increase (to \$500) and of deadline dates to have items ready for JUN meeting, so board action may be completed. Tania planned to be here tonight. However, due to Cutler Fire burning north of the nest, she will bring paperwork later.

Payment of Vouchers Various bills were presented, reviewed by the board, and approved for payment.

Public Comment None, at this time

Next Monthly Meeting Monday, 09JUN2025 at 6:00 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:38 pm
Bobbie K Georgeson, Clerk