

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday January 9, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Charles Batten, Jerry & Mary Bowen, Todd Debrozzo & Krista Rinka-Debrozzo, Gary & Jenny Everts, Robert Fink, Larry & Ruth Stoner, Nate & Janel Finnigan, Bobby Shaw, and Scott Brown. Martin called the monthly meeting to order at 6:07 p.m.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave December Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Treasurer received \$205,727.44 tax payments in December. January settlement checks prepared for payment tonight totaling \$163,468.72, to county, school districts, and Western.
- ☐ OCU notified that CD #2 is set to auto renew (full amount) on 18JAN2023. Current value \$22,676.78. Jim made a motion to roll over as is, Curt seconded, motion carried. Terry will notify OCU.
- ☐ Larry & Ruth Stoner are getting payment for correction to missed Lottery Credit and overpayment of FY22 taxes, in the amount of \$993.61, tonight.
- ☐ 23 Property owners/addresses for Eagles Nest Personal Property statements needed to be changed, corrected, before mailing of statements this past December. More may be necessary; as statements get returned, due to incorrect or invalid addresses, by postal service.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Received notice from Rural Insurance notifying that Carl Kisely has taken a position within Rural Mutuals Statewide Services Inc, and that Brad Leis will be our new agent.
- ☐ Received Certificate of Liability for Scott Construction, Inc
- ☐ Completed "Report of Building or Zoning Permits Issued for New Privately-Owned Housing Units" for US Census, "DHS Tobacco License Collection" for Dept of Health Services (DHS) and University of WI., 2% Fire Dues self-certification, clerk portion, and Dept of Safety & Prof Services mandatory "Injury & Illness Report for 2022".
- ☐ WI Dept of Administration has sent notification of increase for legal notices fees for 2023.
- ☐ Spring Primary is 21FEB, Sherry Georgeson and Ron Davidson will be our inspectors. I will also be working this election.
- ☐ Received invoice from Board of Commissioners of Public Lands for our March payment, due 15 March, Bobbie will coordinate payment submission.
- ☐ New WI State Statute Books received. WI Dept of Administration sent WI Town Law Forms (2020-2021 Statutes) book. Both are in office.
- ☐ Work on various computer issues, connectivity and website email updates completed. Our computer system is at end of life. New system estimate received from town IT person. He has priced out the complete system, labor included, to upgrade and get town secure for \$1470.25. Curt made a motion to get the computer system work completed, Jim seconded. Motion passed. Bobbie notified, and hardware/software purchase was made.
- ☐ Tax prep for the accountant completed, delivered to Becky's Tax Services. Watch your mail for your tax documents from the town.
- ☐ Camp Douglas Rescue has decided to move ahead with their dissolution. Village of Camp Douglas is taking over the ambulance service. Contract in place. Invoice received for Q1 FY23 from Village. Check will be mailed in tomorrow's mail.
- ☐ Miscellaneous magazines and local newsletters received.

## **Communications to the Board**

- ☐ Proof of Insurance certificates received from both Delaney Forest Products and Gerke Excavating

## **Town Permit Application determinations**

- ☐ Cranberry Creek Cranberries, Inc has applied for Ag CMV (Ag No Fee Permit) for 3 vehicles to travel Muloney Rd in Cutler. Board has denied this request. They prefer that a single permit be completed each time for each road and the correct days necessary. Martin will contact Bill Hatch with decision.
- ☐ Robert Puranen applied for camper permit. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified applicant of approval.
- ☐ GEC provided updated permit log- received

## **Unfinished Business**

- ☐ TRIP program – 2022 Cutler Road – Nothing new
- ☐ Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- Nothing new
- ☐ St. John's Cemetery Tree Removal- Nothing new

## **Highway Maintenance**

- ☐ Snow plowing, sanding, and tree removals completed as necessary. Scott has been doing what he can, and is obtaining assistance, to keep roads open and safe while Jim continues to deal with serious medical concerns.
- ☐ Residents expressed concerns over response of the 16 DEC2022 snowstorm. Too many trees down and too much ice.
- ☐ Bobby Shaw is currently completing necessary road work. The board (along with multiple town residents in attendance) shared their appreciation, and encouragement, for a job well done with plowing, tree removal, and sanding. Additional work to be accomplished was given.
- ☐ Martin expressed his concern about all the trees/limbs remaining in road right of way, off the road, for after snow gone. What is the town going to do with everything still in the ditches? Looking for suggestions.
- ☐ Bobbie is needing to get current proof of insurance from Hwy. Maintenance Co., will be needed for upcoming insurance audit. Martin sent texts requesting this.
- ☐ Yoder Pulp Service, ceased cutting on Mulloney Road, and have moved out. Logs remain in place.
- ☐ Road report (daily log) was submitted by Highway Maintenance.

## **New Business**

- ☐ ATV Routes – Jerry Bowen asked to keep roads open in Cutler. Gary Everts reported that all roads in Juneau County are currently open **unless specified with sign posting**. The speed limit is currently 35 mph for Juneau County. The state has approximately 15,000 miles of roads currently open. Jeff Messner (920) 375-0555 is ATV/UTV POC for concerns/comments. Curt made a motion to keep roads open, Jim seconded, motion carried, with 1 opposed vote.
- ☐ Request of funds from Cutler Cranberry Foundation Jim made a motion to request from the Cutler Cranberry Foundation the full amount of the payment for 2<sup>nd</sup> Ave & 25<sup>th</sup> St Bridges project. Curt seconded. Motion passed with one abstention. Bobbie completed the request and mailed it out immediately following the meeting.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** Nothing new

**Next Monthly Meeting** Wednesday, 15FEB2023 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:47 pm  
Bobbie K Georgeson, Clerk

CAUCUS TOWN OF CUTLER  
Monday January 9, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

The Caucus was held on Monday, 9 January 2023 at 6:00 p.m., at the Cutler Town Hall, located at N10846 2<sup>nd</sup> Ave.; Camp Douglas, WI 54618. Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also present: Charles Batten, Jerry & Mary Bowen, Todd Debrozzo & Krista Rinka-Debrozzo, Gary & Jenny Everts, Robert Fink, Larry & Ruth Stoner, Nate & Janel Finnigan, Bobby Shaw, and Scott Brown.

Martin Potter asked Charles Batten to chair this meeting. Charles asked for nominations for Chair. Jim Hayward nominated Martin Potter, Curt Jorgensen seconded, passed unanimously. Charles asked three more times for any other nominations from the floor. None were given. Nominations for Chair were closed.

Charles asked for nominations for Supervisor. Martin nominated Jim Hayward, Todd Debrozzo seconded, passed unanimously. Jim Hayward nominated Curt Jorgensen, Bob Fink seconded, passed unanimously. Charles asked three more times for any other nominations from the floor. None were given. Nominations for Supervisor were closed.

Charles asked for nominations for Clerk. Curt nominated Bobbie Georgeson, Terry Hayward seconded, passed unanimously. Charles asked three more times for any other nominations from the floor. None were given. Nominations for Clerk were closed.

Charles asked for nominations for Treasurer. Bobbie nominated Terry Hayward, Todd Debrozzo seconded, passed unanimously. Charles asked three more times for any other nominations from the floor. None were given. Nominations for Treasurer were closed.

Curt made a motion to adjourn, Martin seconded, meeting adjourned at 6:06 p.m.

Bobbie placed Jim and Curt's names in a bucket. Jim was drawn as first placement on the ballot.

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Wednesday February 15, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Dr. Mike Hansen (TASD Superintendent) & Michelle Clark (TASD Business Manager), Charles Batten, Nicole Krause, Bobby Shaw, Jim and Scott Brown. Martin called the monthly meeting to order at 6:30 p.m.

**Minutes:** Curt made a motion to accept Caucus & Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave January Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Treasurer received \$271,884.61 tax payments in January. February settlement checks prepared for payment tonight totaling \$211,923.44, to county, school districts, and Western.
- ☐ Received Q1 Transportation Aid payment, for \$36,013.61.
- ☐ Terry returned CNA Surety check, they erroneously sent for Terry's bond payment.
- ☐ Terry & Bobbie requested the board ok the town bank statement be switched to electronic going forward. Board had no concern; Terry will switch to electronic statements going forward.
- ☐ Terry reported twenty-three (23) delinquent PP tax bills, for a total of \$3,753.52 currently. She is sending past due notices.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Spring Primary is 21FEB, Sherry Georgeson and Ron Davidson will be our inspectors. I will also be working this election. The only item is at the state level, Justice of Supreme Court. Mailed 3 absentee ballots. One in-person absentee ballot to date.
- ☐ Tomah Schools sent notice that No Primary will be necessary, four (4) candidates seeking election for three (3) seats on the school board, and one (1) referendum item for 04APR2023 Spring Election has been passed. Referendum Election on the Question of the Approval of a Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$2,500,000 Per Year For Four Years For Non-Recurring Purposes.
- ☐ Necedah Schools sent notice for one (1) referendum item for 04APR2023 Spring Election. Referendum Election on the Question of the Approval of a Resolution Authorizing the School District be authorized to issue general obligation bonds in an amount not to exceed \$7,000,000 for the public purpose of paying the cost of a school facility improvement project at the school building and facilities consisting of: construction of a safe and secure entrance; building envelope, infrastructure, systems and site improvements; renovations and/or construction of an addition for technical education classroom expansion; and acquisition of furnishings, fixtures and equipment
- ☐ Bobbie completed WI DOA 2022 Housing Survey 05FEB2023, this is necessary for the annual population evaluations.
- ☐ Our computer tech is waiting for materials to arrive, to update our system.
- ☐ Juneau County Public Works sent the County Aid Petition, which was approved during 19APR2022 Annual Meeting, by an eight (8) to zero (0) unanimous motion made by Jim Hayward, seconded by Robert Fink. Bobbie had board members sign Petition then mailed with \$500 matching funds check in 16FEB2023 mail.
- ☐ Allied returned check, due to Dec delivery being paid from pre-paid amount.
- ☐ CliftonLarsenAllen LLP notified us to verify our 31DEC2022 balance on account XXX29-49 with OCU, for a spot audit. No discrepancy was noted.
- ☐ WTA Unit meeting was held on 01FEB2023, at JC Public Works office, in Mauston. No board members were able to attend. Jeremy Bonikowske (EM Director) emailed his slide presentation for board to review.

- Mike Koles, WTA Executive Director, sent letter urging attendance for the remaining District Meetings this spring. He wants to show our legislators the importance of meeting with them. He's concerned that the current low level of attendance may negatively impact ability to work with legislators going forward. Three (3) board members signed up for meetings.
- Managed Forest Law -Transfer Order was received on Robert Puranen acquired property. A 5-acre withdrawal order was also received for him.
- Tax documents have all been sent. Notify Bobbie if you are missing anything.
- Village of Camp Douglas ambulance service update. Village of Camp Douglas is holding special meeting 27FEB2023 to share important information regarding possible upcharges for new ambulance contracts. Jim & Terry, and Bobbie agreed to attend.
- Miscellaneous magazines and local newsletters received.

**Communications to the Board** None at this time

**Town Permit Application determinations**

- Bobbie and Martin continue to field questions regarding Building Ordinances. Bobbie has hand delivered copy of ordinances and Calculation Worksheet to new residents looking at building new home on 28<sup>th</sup> St East of County Road M.
- GEC hasn't provided updated permit log- due to no new permits being issued in January.

**Unfinished Business**

- TRIP program – 2022 Cutler Road – Nothing new
- Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- Nothing new
- St. John's Cemetery Tree Removal- Nothing new

**Highway Maintenance**

- Snow plowing, sanding, and tree removals completed as necessary.
- Bobbie has requested, and received, sand/salt delivery information, for payment processing to suppliers (Juneau Co, Monroe Co, and Gerke).
- Bobby Shaw presented gathered information from Fabick Rental for clearing brush along roadside. Estimate that \$25,000 will be needed for this option. Martin presented gathered information from Juneau County for same activity. Estimate that \$25,000 will be needed for this option. County machine is a size larger and includes operator. Discussion tabled until next month.
- Bobbie received current proof of insurance from Hwy. Maintenance Co.
- Don Woggon called regarding road in front of "home farm" being damaged. Martin inspected, and left message asking what they propose to do about it. Tabled discussion until later.
- Martin placed board on notice that wood cutting has begun on Jeff Martin property on 2<sup>nd</sup> Ave. He asked that the road be monitored, to ensure no damage occur when the hauling out of wood begins.
- Road report (daily log) was submitted by Highway Maintenance.

**New Business** None at this time

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment**

Dr. Mike Hansen & Michelle Clark presented Tomah Schools proposed referendum item. They encouraged everyone to be informed. TASD is hosting an Information Night (regarding the referendum) 02MAR2023 from 7-8:30 p.m. at Robert Kupper Learning Center. Everyone Welcome!

**Next Monthly Meeting** Monday, 13MAR2023 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:53 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday March 13, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Charles Batten, Allen Jessen, Ken Jessen, Bobby Shaw, and Jim Brown. Jim Hayward called the monthly meeting to order at 6:30 p.m.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave February Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- Treasurer received Timber Sale payment \$11,903.95.
- Terry made 2 Mauston trips to deliver tax payments mailed to her, that need to go to the County.
- Terry reported the same twenty-three (23) delinquent PP tax bills, for a total of \$3,753.52, remain.

**Clerk's Report** Bobbie reported correspondence received during the month.

- Spring Primary had 62 voters. all absentee ballots were returned, only 1 in time to be counted. The two late arrivals had to be taken to the JC Clerk. One in-person absentee ballot cast. Town results: Janet Protasiewicz 16, Daniel Kelly 36, Everett Mitchell 1, Jennifer Dorow 9.
- Computer updates were completed 06MAR2023. Some old software, currently still needed, required additional software to allow conversion to occur. The system is functioning well, and speed has increased noticeably.
- Bobbie contacted Gerke to correct invoice from 08FEB salt delivery.
- Bobbie completed Form CT and electronically filed with WI Dept of Revenue 13MAR2023.
- WTA TAC sent a copy of the 2023 Officer Handbook and WTA Empowering Town Officials (75<sup>th</sup> Anniversary history book). They're in the office for anyone interested in reading.
- WTA Workshops were attended by Jim & Terry. Jim reported getting information from WTA attorney concerning funding changes over the years, broadband updates, manure piping, and Public Lands updates. BCPL remains solvent and a great option for town's funding needs. Martin will attend a session later this month.
- Dave Chinocki determined causes for water on women's restroom floor and made repairs. He had to tighten the valve under the sink and replace wax ring under stool. Then plumber was called, bolts needed replacing on the stool. Thank-you, Dave for all your hard work!
- Village of Camp Douglas ambulance service update. Special meeting, 27FEB2023, was attended by Jim & Terry. The current rate of \$36/person has been proposed to increase to as much as \$82/person as of 01JAN2025, with per cap increases occurring as follows: 3<sup>rd</sup> & 4<sup>th</sup> Qtr FY23 billing - \$62/cap rate billed quarterly, 2024 Per Cap, billed quarterly - \$72/cap, 2025 Per Cap, billed quarterly - \$82/cap. This will result in an increase of \$3,592 this year and \$13,264 by 2025 (this includes editing population to FY22 population of 304, not what was used on previous contract of 324). Materials distributed and follow-up requested, to see if town will be committing to their service at the increased amount. Notice was also given that, "If Camp Douglas Fire & Rescue and their contract holders are unable to come to an agreement with proposed per cap fees, then this notice serves as official notification of termination of service effective January 1, 2024". Discussion followed, tabled for vote next month.
- Nathan Bell called Curt to invite 2 representatives, from Cutler board, to attend an ambulance meeting 28MAR2023 at 6:00 p.m. at New Lisbon Town Hall. No other information was given at this time. Discussion as to who will attend is being worked out.
- Miscellaneous magazines and local newsletters received.

**Communications to the Board** None at this time

**Town Permit Application determinations**

- GEC hasn't provided updated permit log- due to no new permits being issued in February.

**Unfinished Business**

- TRIP program – 2022 Cutler Road – Nothing new
- Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- Nothing new
- St. John's Cemetery Tree Removal- Nothing new

**Highway Maintenance**

- Snow plowing, sanding, and tree removals completed as necessary. It was agreed that unpaved roads will not be plowed, unless in extreme situations, due to plow doing permanent damage to roads. Bobby will place some Road Closed signs up, to help eliminate complaints. Fire Dept will be notified of this as they are closed.
- Juneau County placed Road bans on 27FEB2023, expects them to stay about 6 weeks.
- Discussion concerning the need for tree/brush removal along roadside culminated in directing Martin to get with Travis to coordinate with county to have them do this. No dollar limit or list of roads were made at this time. County verification requested first.
- Additional discussion concerning 6<sup>th</sup> Ave, 25<sup>th</sup> St, and 28<sup>th</sup> St occurred. Allen Jessen shared his concerns over quality of gravel used during the time of previous repairs. Item was tabled at this time, will be re-addressed during May Road Tour.
- Charles Batten reported that a culvert on 22<sup>nd</sup> St (between Cty Road H and Stub Rd) has dropped, BUMP sign was requested to be installed.
- Road report (daily log) was submitted by Highway Maintenance.

**New Business** Spring Election 04APR2023. Clara Krause, Cheryl Georgeson, and Ron Davidson are scheduled to work. State Judicial, State Referendums, Town Board, Necedah School Board and referendum, New Lisbon School Board, and Tomah School Board and referendum are ballot items to be voted on.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** None at this time

**Next Monthly Meeting** Tuesday, 18APR2023 Immediately following Annual Meeting at 6 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:50 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Tuesday April 18, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Charles Batten, Dan Woggon, Robert Fink, Dale Fatla, Suzanne Whiteside, Bobby Shaw, and Jim Brown. Martin Potter called the monthly meeting to order at 6:30 p.m.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave March Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Treasurer received notice of Lottery & Gaming Credit payment, from WI DOR, was sent to county on 27MAR2023 for \$19,640.93. County Treasurer sent notice that the Lottery Settlement payment would be made 14APR for \$4,034.47.
- ☐ Curt made a motion to transfer the tax account funds, less \$5, to Money Market, Jim seconded, motion carried. Terry will take care of immediately.
- ☐ We are able to receive bank statements electronically going forward.
- ☐ Terry reported fifteen (15) delinquent PP tax bills, for a total of \$1,435.61, remain.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Spring Election had 126 voters register, all five (5) absentee ballots were returned and counted, one in-person absentee ballot cast. Town results: Janet Protasiewicz 38, Daniel Kelly 86, State Referendum #1 YES 88 NO 35, State Referendum #2 YES 98 NO 26, State Question #3 YES 108 NO 14, all incumbent (unopposed) board members won their positions. Necedah referendum YES 34 NO 27, Necedah School Board Ard 36 & McNally 43, New Lisbon School Board Walker 7 & Woggon 12, Tomah referendum YES 19 NO 23, and Tomah Board members Bloom 27, Walworth 26, Murray 30, Gnewikow 30.
- ☐ Residents have been calling/questioning the election mailers and myVote.WI.gov information requests/way to use, etc. Bobbie, with County Clerk and WEC assistance, have been educating the public on election items.
- ☐ Juneau County Zoning & Sanitation sent Verification Maintenance Notice for the townhall. Suspense date of 31AUG2023. Bobbie was directed to contact someone from county approved list of vendors.
- ☐ Oakdale Electric Cooperative mailed ballot information with instructions to vote via mail. Bobbie completed and returned ballot 04APR2023.
- ☐ WI Towns Association sent Annual Membership dues information and requested roster for newly elected officers be completed and returned ASAP. Next Juneau County Unit Meeting scheduled for Wed. 03MAY2023 at 5:30 p.m. in Mauston at Juneau County Public Works office.
- ☐ Board of Review Training must be completed by at least one BOR member each year. Martin, Jim, and Curt will attend virtual training this year, on 01MAY2023.
- ☐ WI DOR requires anyone who organizes a "temporary event" to submit an S-240 form within 10 days after the event. Bobbie will try to remind people when "picnic" licenses are obtained.
- ☐ UW Extension is offering Alcohol Beverage Regulation and Licensing Part 1 & Part 2 zoom training events.
- ☐ Village of Camp Douglas ambulance service update. See unfinished Business Ambulance Contract Pricing
- ☐ NL ambulance meeting on 28MAR2023 at 6:00 p.m. was attended by Bobbie. Next meeting scheduled for 01MAY2023, Bobbie & Terry plan to attend.
- ☐ Miscellaneous magazines and local newsletters received.



**Communications to the Board** None, at this time.

### **Town Permit Application determinations**

- ☐ Camper notice was sent to Jeremy Schultz & Andrea Messenger 11APR2023, via USPS registered mail. Andrea called 18APR with questions/requesting clarification on how to meet regulations. They will be moving the RV unit out soon, as it has been sold. They're getting new unit and plan to get camper permit when completed. She noted that the Home Owner Association is currently in the process of changing their rules/regulations. She had also been told that if she wasn't charging fees and she knew people in the campers on their property then it wasn't a trailer park and she wouldn't need to worry about that. Bobbie agreed to ask her questions and keep her informed what board decided. Bobbie also noted that according to the printed, highlighted paperwork (Ordinance and statute info) sent, it didn't mention anywhere about fees or knowing of persons as a criteria. Andrea also mentioned that they will be eventually building a home on the property, but the initial work is being done by hand, which is why friends are coming with campers on the weekends to help cut trees, clean-up, etc. She also mentioned that other people in the area have more than 1 camper on their property but that they haven't received the letter that we sent her. Bobbie contacted Andrea after meeting to let her know board will not take further action until 01JUN deadline, to evaluate what has been accomplished.
- ☐ JC Zoning & Sanitation sent Survey maps for review for Wesley Dawley property at W10088 16<sup>th</sup> St; Camp Douglas, WI 54618 (dividing +/- 12.22 acres into 2 LOTS) and Don Larsen property at W9858 25<sup>th</sup> St; Camp Douglas, WI 54618 (dividing out a 5.0 acre part). Martin responded, and necessary changes are being addressed by owners.
- ☐ Dale Fatla submitted Building Use request for new construction of house, garage, and pole barn at W8730 28<sup>th</sup> St; Camp Douglas, WI 54618. Sanitation Permit has arrived, and check has cleared the bank. Curt made a motion to approve land use, Jim seconded, motion carried. Bobbie will inform Jeremy (GEC), so Building Permit may be obtained, and building may begin. Plan start date for concrete is May2023.
- ☐ GEC hasn't provided updated permit log- due to no new permits being issued in March.

### **Unfinished Business**

- ☐ TRIP program – 2022 Cutler Road – nothing new, at this time.
- ☐ Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- nothing new, at this time.
- ☐ St. John's Cemetery Tree Removal- Completed, spruce trees left, wasn't part of quote originally, check picked up by Anna Krueger. Received proof of insurance and IRS information needed. Nice work!
- ☐ Ambulance Contract Pricing – Bobbie went over materials shared in New Lisbon on 28MAR2023. Expect quote regarding costs anytime. Camp Douglas Fire & Rescue Municipalities discussed concerns over the manning/availability of service to each town. EMS is a growing concern, statewide. Ambulance services have been failing, leaving limited numbers to pick up added territories. Mauston service requested information from towns so they could better prepare quotes for boards to present, discuss, and vote on at their next monthly meetings. Village of Camp Douglas sent invoice for Q2, check prepared and mailed 19APR2023.

### **Highway Maintenance**

- ☐ Snow plowing, sanding, and tree removals completed as necessary. Culvert repair on Funnel Road and washout on Eisfeldt Road have both been temporarily repaired. Bobby will continue to monitor and repair as needed.
- ☐ Juneau County removed Road bans on 03APR2023.
- ☐ Tree/brush removal along roadside discussion continued. Jim made a motion that \$15,000 be directed to pay Juneau County to do as much roadside brush/tree clearing of Mulloney Road, then 25<sup>th</sup> (if funds allow), Curt seconded, motion carried. Martin will contact Travis to schedule work.

- Dan Woggon brought up concerns with 6<sup>th</sup> Ave, 25<sup>th</sup> St, and 28<sup>th</sup> St. The board concurred with his concerns and explained that this is planning on being addressed during May Road Tour (as previously decided).
- Martin spoke with Ayers Engineering, their professional opinion is that Cutler roads/bridges are not in bad enough condition (per WISLR reports) to be eligible for any federal grants at this time.
- WTA has reported that AARPA funds may now be used for road repairs/maintenance. Further research on the way to do this will be looked into going forward.
- Highway Maintenance Co. gave notice they are selling their heavy equipment business and requested termination of contract with Cutler Town. Exact timing of them ending their current contract with town, and new contract going into place with alternate business, is currently being reviewed. It was decided to contact bank, stop monthly auto payment and convert to paper check going forward. Terry will reach out to financial institution to accomplish this. Contract Proposal was presented by Honey With A Hubby, LLC (Bobby Shaw, who has been completing these town tasks for some time now). Requested changes to be addressed, tabled until 08MAY meeting.
- Road report (daily log) was submitted by Highway Maintenance.

#### **New Business**

Road Tour Date – suggested either 13, 20, or 27 May. Martin will check with contractors to set date. More info to follow.

Open Book Date -tabled at this time, contacting Neil Betts for information. Must be between 24APR-08JUN. More info to follow.

**Payment of Vouchers** Various bills were presented, reviewed by the board, and approved for payment.

**Public Comment** None, at this time

**Next Monthly Meeting** Monday, 08MAY2023 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:50 pm  
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER ANNUAL TOWN MEETING  
TUESDAY, APRIL 18, 2023 6:00 PM  
CUTLER TOWN HALL  
N10846 2<sup>ND</sup> AVE. CAMP DOUGLAS WI**

Presiding Chairperson was Martin Potter. Bobbie K Georgeson, Clerk, took notes. Total of 10 individuals were present. In attendance were Chair Martin Potter, Supervisors; Jim Hayward and Curt Jorgensen; Treasurer Terry Hayward; and Clerk Bobbie K. Georgeson. Others in attendance were: Charles Batten, Robert Fink, Dan Woggon. Jim Brown, and Bobby Shaw

1. CALL TO ORDER:

- a. Chairperson Martin Potter, brought the Annual Meeting of the Town of Cutler to order at 6:00 pm, April 18, 2023 at the Cutler Town Hall.
- b. Jim Hayward made a motion that a vote will be by voice. Curt Jorgensen seconded the motion. In favor – 10, Opposed – 0, Abstained – 0. Motion carried.

2. MINUTES:

The minutes of April 19, 2022 were distributed. Curt made a motion to accept the minutes. Jim seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried.

3. FINANCIAL REPORT:

The 2022 Financial Report was presented and reviewed. Bridges Repairs Loan Principal Balance as of 3/15/2023 is \$205,699.36. ARPA (\$34,749.96) Balance on CD, as of 3/31/2023 is \$34,890.35 (interest included). Jim made a motion to accept the report, Curt seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried.

4. TOWN BUSINESS:

- a. Jim made a motion to continue the Juneau County Highway Commission \$500.00 road petition matching funds. Curt seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried.
- b. Dan Woggon made a motion to increase board wages: chairman to \$365/month, supervisors to \$305/month, treasurer to \$460/month, and clerk to \$850/month. Bob Fink seconded. In favor-9, Opposed-0, Abstained – 1. Motion carried. Discussion regarding election workers was agreed to leave pay as it currently stands. Bobbie made a plea to get people trained and ready for next year. Get the word out. Charles Batten made a motion to increase cleaning/maintenance rate of pay to \$20/hour, Dan seconded. In favor-10, Opposed-0, Abstained-0. Motion carried.
- c. Dan Woggon nominated Lukus Woggon, as commissioner of noxious weeds. Curt seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried. Martin appointed Lukus Woggon, as commissioner of noxious weeds. (WI Stats. 66.97)
- d. Curt made a motion to keep the monthly Town Board Meeting on the second Monday of each month, at 6:30pm, at the Cutler Town Hall N10846 2<sup>nd</sup> Ave, Camp Douglas, WI except April Meeting. Bob seconded the motion. In favor-10, Opposed- 0, Abstained - 0. Motion carried.
- e. Curt made a motion to post the Town Board Meeting Notices on website, along with the postings at town hall, Eagles Nest, and Bethel church. If we need to publish, the Juneau County Star-Times is the newspaper we will use. Jim seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried.
- f. Curt made a motion that the 2024 Annual Town Meeting be held on Tuesday, April 16, 2024, at 6:00pm at the Cutler Town Hall N10846 2<sup>nd</sup> Ave, Camp Douglas, WI. Jim seconded the motion. In favor – 10, Opposed- 0, Abstained – 0. Motion carried.

5. MEETING ADJOURNED:

Curt made a motion to adjourn the annual meeting. Jim seconded the motion. All in favor-10, opposed- 0, Abstained 0. Motion carried.

Meeting Adjourned at 6:26 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday May 15, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Bobby & Jade Shaw, and Jim Brown. Martin Potter called the monthly meeting to order at 6:30 p.m.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave April Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Treasurer received MFL tax payment, for removal of Larsen property, of \$366.77. 20% (\$73.35) due to county.
- ☐ Q2 General Transportation Aid payment was received for \$36,013.61.
- ☐ Treasurer received Lottery Settlement payment from county on 14APR2023 for \$4,034.47.
- ☐ Terry received \$2100 PILT for lands owned by DNR (refuge), an additional \$35,319.83 is expected. None of this payment needs to be passed onto other taxing jurisdictions.
- ☐ Terry reported nine (9) delinquent PP tax bills, for a total of \$804.52, remain. Eagles Nest has eight (8) and Jim Nagel is the other.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Election voting machine has its spring maintenance completed. Bobbie ordered supplies for next election.
- ☐ Wisconsin Election Commission sent notice that they unanimously approved several aspects of the absentee envelope redesign project. New envelope design is planned to be approved on 04AUG2023. The **new envelopes must be used for 2024 Spring February Primary**. Received printing suppliers' promotional material with information regarding those changes, and pricing.
- ☐ TASD sent results for Board of Education officers as of 24APR2023. Michael Gnewikow (Pres), Spencer Stephens (Vice Pres), Ricky Murray (Clerk), and Susan Bloom (Treas). Cutler Board information was completed and returned 01MAY2023.
- ☐ Jeremy Bonikowske (Juneau County Emergency Management) sent All Hazard Mitigation Plan Update Survey, for the board, to complete and return by 05JUN2023. This is to assist the County to have an approved, up-to-date plan to maintain eligibility of the County and its local units for certain FEMA disaster funds that would be available after a disaster declaration. Curt completed survey, Bobbie added requested Declaration page from Town Insurance Policy, then mailed 18MAY2023.
- ☐ WI DOR sent notice that Personal Property Aid payment of \$26.84 would be made on 01MAY2023.
- ☐ US Fish & Wildlife Service sent notice that our FY22 (PILT-payment in lieu of taxes) Refuge Revenue Sharing Act payment of \$12,149 would be made on 12JUN2023. County share (\$4,328.63) must be paid after collecting in.
- ☐ Juneau County Zoning & Sanitation Maintenance for the townhall was completed Friday; 05MAY2023, by Clay's Septic. Invoice paid tonight for \$265.00.
- ☐ WI Towns Association Juneau County Unit Meeting attended by Martin, Bobbie, Jim, and Terry. New unit officers were elected. WTA representative, Jake Langenhahn, shared information on Open Meeting Laws. Zac (undersheriff) briefed that staffing is still a concern but that much improvement has been made and that currently Mauston & New Lisbon each have working drug dogs and Mauston has a therapy canine. Betty Manson and Jerry Derr gave updates on the proceedings of the current budget in Madison, and reviewed tools available through the WTA for our towns. They are planning to go to Washington (week of 08MAY) due to Feds wanting to raise road weight limit from 80,000 pounds

(current) to 91,000 pounds (proposed). Next meeting is Wednesday; 02AUG2023 at Mauston Public Works office.

- ☐ Board of Review Training completed by Martin, Jim, and Curt this year, virtually. Bobbie registered completions with the state.
- ☐ Village of Camp Douglas ambulance service update. 2<sup>nd</sup> quarterly payment (\$2,988) has been made. 10MAY2023 Village had a meeting, no current update regarding ambulance has been given. 3<sup>rd</sup> & 4<sup>th</sup> Qtr payments are expected to be \$5,146.00 each. This is \$2,158 more per quarter, almost doubling current amount per quarter.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** None at this time

#### **Town Permit Application determinations**

- ☐ Camper notice for Jeremy Schultz & Andrea Messenger, tabled until 01JUN deadline, so far nothing has come through the office.
- ☐ Cale Anderson, new owner of W8698 Lupine Lane requested Camper Permit Application. Bobbie sent via email 08MAY2023. Application was submitted with check. Curt made a motion to accept, Jim seconded, motion carried. Bobbie mailed approval and copy of Ordinances 17MAY2023.
- ☐ Bill Stock sent request for Camper Permit Application be mailed to Adam Sellers, owner of W8844 Lupine Lane, photos were attached. Jim made a motion that an application and copy of Ordinance be sent to the owner, Curt seconded, motion carried. Bobbie sent information 17MAY2023
- ☐ GEC provided updated permit log for April.

#### **Unfinished Business**

- ☐ TRIP program – 2022 Cutler Road – Martin has NOT been able to obtain necessary information for newspaper announcement for bids.
- ☐ Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- 22MAY2023 County scheduled to put “landings” in then the actual installation within 3 weeks.
- ☐ Ambulance Contract Pricing – Ambulance meeting on 01MAY2023 at 6:00 p.m. was attended by Jim, Bobbie & Terry in New Lisbon. Necessary information was collected after this meeting so pricing quotes were sent, via email, on 03MAY2023. Cutler “buy in” amount is projected at \$9600.00 (to be paid this summer), the MAAA yearly renewal amount for FY24 is expected to be \$14,078 (due in Jan). Next meeting to discuss the “buy in” amount and proposed yearly renewal amounts is Tuesday; 23MAY2023 at 6 p.m. at New Lisbon Hall.
- ☐ Road Tour Date – Saturday; 27MAY2023 leaving town hall at 08:00 a.m.
- ☐ Open Book Date – Tuesday; 30MAY2023 at town hall from 4-7 p.m.

#### **Highway Maintenance**

- ☐ Road Closed signs up, then down, town hall yard mowed, and road patching completed as necessary. Culvert is fine on Funnel Road, washout around is repaired, looking at more permanent fix if happens again.
- ☐ Tree/brush removal, by County, along roadside won't begin until this fall, due to the long ear bat nesting, and regulations.
- ☐ Hwy. Mntce. Co contract is terminated, business was sold 30APR2023. Town made a payment (\$1,755.85) for the first 8 days of May.
- ☐ New contract with Honey With A Hubby, LLC. was reviewed, discussion occurred, Jim made a motion to accept new contract as written, Curt seconded, motion carried. Contract was signed by all 3 board members and Bobby Shaw, and initial payment (\$19,775.00) made. New paperwork was collected by clerk. Going forward, monthly payment expected at \$9,550, pending all contract labor completed for

prior month. If items aren't completed, then deductions will be made on payment. Payment to be made the second Monday of each month, whether the meeting is held or not. Residents are NOT to contact patrolman directly. Martin Potter, board members, and County Sheriff are the only authorized people to initiate/authorize work with Bobby Shaw (new patrolman).

- ☐ Road report (daily log) was submitted by Highway Maintenance for the work they completed prior to contract termination. Patch material was picked up, slip given to clerk. Clerk needs to call County, to ensure Cutler is charged, not Village of Camp Douglas, as handwritten on the slip. Bobbie DID have county change the Bill To, it was incorrect in their office.
- ☐ Bobby plans to drive around the town, make plan and get list of necessary supplies, then begin grading and continue patching this month.

**New Business –**

- ☐ Eagles Nest Applications for Alcohol Licensing – Terry will remind Tanya that this needs to be done again, and that if she needs any application material to let Bobbie know.
- ☐ Board of Review – 06JUN2023 5-7 p.m. at town hall. Agenda and postings made before 19MAY, to include website.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** None at this time

**Next Monthly Meeting** Monday, 12JUN2023 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:28 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER ROAD TOUR EVALUATION MEETING  
SATURDAY, May 27, 2023  
CUTLER TOWN ROADS; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer). Also in attendance were Allen Jessen, Bobby Shaw, and Steve Bezemek (Regional Mgr. Scott Construction).

Martin called the meeting to order at 8:00 a.m.

Due to the high cost of seal coating, and the town's limited budget, only the top needs and special concerns were reviewed at this time.

**Findings:**

50' 2<sup>nd</sup> Ave repair of 2' bar at Marten's driveway (wood hauler damage)  
854' 2<sup>nd</sup> Ave. curve North of townhall (wedging in & out)  
2165' 2<sup>nd</sup> Ave. North – Single Seal West from curve to County Road H.  
3930' on Eisfeldt Road will need double seal (future), current Rip Rap East of curve on Eisfeldt.  
1461' 22<sup>nd</sup> St – Single Seal WITH 1090' Double Seal East off County Road H.  
400' 22<sup>nd</sup> St – Double Seal WITH 350' Single Seal West off County Road M.  
Cutler Drive TRIP project, need verbiage for bids (not viewed during today).  
5<sup>th</sup> Ave (gravel/sand section), Grading looking good, but concerns over the "burm" along roadsides. Maybe a way to "reclaim" that gravel for use?!  
5<sup>th</sup> Ave (North of intersection of 25<sup>th</sup>) hand patching areas  
Patch work on River Road consists of approximately 160' where the road has been torn up, WITH 2650' single seal.  
6<sup>th</sup> Ave (near STOP sign at County Road M) Patch hole. Possible future TRIP project to rebuild road from County Road M to previous Road project (West).  
3962' 6<sup>th</sup> Ave (front of Woggon Farms) EMULSION WITH 2619' 25<sup>th</sup> St from 6<sup>th</sup> Ave intersection to 5<sup>th</sup> Ave intersection.  
200' 23<sup>rd</sup> St section Single Seal where "degrading" from previous project.

Scott Construction will mail quotes on the necessary sections, to give town idea of what is needed.

Meeting Adjourned at 10:15 a.m.  
Bobbie K Georgeson, Clerk

## TOWN OF CUTLER MONTHLY BOARD MEETING

Monday June 12, 2023

CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Charles Batten, and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:30 p.m.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Road Tour Evaluation, and Board of Review Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave May Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Personal Property Aid payment of \$26.84 made on 01MAY2023.
- ☐ Terry received \$35,319.83 PILT for lands owned by DNR (refuge).
- ☐ Terry received US Fish & Wildlife Federal PILT, \$12,149, payment. County share (\$4,328.63) being paid tonight, along with county share (\$73.35) of previous MFL (Larsen program removal) payment.
- ☐ Terry received duplicate Personal Property payment for Daniel Woelffer, \$72.59, refund of payment being made tonight.
- ☐ Terry ordered and received checks from OCU. Payment deducted on MAY Statement.
- ☐ Terry reported eight (8) delinquent PP tax bills, for a total of \$673.17, remain. Eagles Nest has seven (7) and Mark Nagel are the delinquencies Terry will continue to try to collect from.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Election voting machine supplies received from Command Central. New absentee envelopes will be obtained through county when needed.
- ☐ Workman's Comp audit (for Rural Ins) was completed and returned 07JUN2023. New form with many additional information requests sent this year.
- ☐ Qtr. 2 941 prepared and mailed, with payment, 13JUN2023.
- ☐ Received \$36,000 donation check from Cutler Cranberry Foundation, to be used for bridge repair loan. Bobbie requested additional payment, BCPL authorized 31JUL2023 payment date.
- ☐ All American Do It account has been updated 6JUN2023, per their request.
- ☐ Updated information for DNR/CRAM reports, requested by Sharon Halverson, 07JUN2023.
- ☐ Received Timber Cutting Notice for Cynthia Iverson (Marlene Batten) for SK Forest Products, LLC out of Montello, WI on 07JUN2023.
- ☐ JC Zoning sent survey map for Hansen property, 10.00 acre parcel with home and pole shed, approved with "grandfathered" house location. No way to move home further away from lot line to neighbor.
- ☐ JCEDC has requested we get them list of names and addresses for ALL Cutler residents, and complete the areas with/without broadband coverage in Cutler. Denise, at Juneau County has agreed to get names/addresses for county to them, and the board believes Lynxx covers entire town, for broadband. Bobbie replied, via email, following meeting with board response and suggested contacting Lemonweir Valley for their service areas.
- ☐ Village of Camp Douglas ambulance service continues to have no update. The board has decided to pay only the contract amount for Qtr 3 payment, if/when invoiced.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** None at this time

### **Town Permit Application determinations**

- ☐ Camper notice for Jeremy Schultz & Andrea Messenger, 01JUN deadline has passed, nothing was received for resolution. Attorney has been contacted; letter was sent 07JUN2023. 10JUL2023 is deadline for correcting ordinance violations, or further action will be required, including fines/penalties.
- ☐ Adam Sellers, owner of W8844 Lupine Lane, received copy of ordinances and camper permit application. Adam called, immediately. It was determined camper (permanent structure purchased as is with land purchase) will be grandfathered in, no permit necessary. Second camper on property would



be moved (27-29 MAY 2023) so no permit necessary. If this camper returns, it will IMMEDIATELY be required to obtain permit, plus would put landowner in violation of ordinance stating only one (1) camper per 5 acres.

- ☐ Eagles Nest Resort Liquor license and six (6) server applications received. Publication date is 15JUN2023. Jim made a motion to approve Alcohol License (after publication date passes and NO concerns are reported to clerk) and server applications, Curt seconded, motion carried. Bobbie will complete Licenses, file with DOR online, and deliver to Eagles Nest when she collects the \$8.68 publication fee payment, after publication time passes.
- ☐ DOR notified us that next year new application forms must be used for Alcohol Licenses. Eagles Nest has been given information for changes.
- ☐ Eagles Nest Resort requested fireworks permit for 01JUL2023. Martin completed; delivered copies to Sheriff, Fire Department and Eagles Nest, along with keeping copy for the town.
- ☐ GEC didn't provide new permit log, no new permits in MAY.

#### **Unfinished Business**

- ☐ TRIP program – 2022 Cutler Road – Bobbie placed Request For Bids in paper, will run 15JUN2023. Bid Opening 10JUL2023 at 6:30 p.m. at town hall.
- ☐ Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- 22MAY2023 County put “landings” in, and installation began 30MAY2023.
- ☐ Ambulance Contract Pricing – Ambulance meeting on 23MAY2023 at 6:00 p.m. was attended by Martin and Bobbie in New Lisbon. ARPA funding possibility is being addressed, to ensure allowed, and what steps to use for this. Mike Keichinger is inquiring of Village of Camp Douglas about continued ambulance service, and or their desire to “join” with MAAA (Mauston Area Ambulance Association). New information emailed to municipalities; discussion held. Next meeting to discuss the “buy in” amount and proposed yearly renewal amounts is Tuesday; 20JUN2023 at 6 p.m. at New Lisbon Hall.
- ☐ Road Tour– Completed, see separate minutes, Saturday 27MAY2023.
- ☐ Open Book– Completed, no one showed up.
- ☐ Board of Review – Completed, see separate minutes, Tuesday 06JUN2023. Assessor final payment made.

#### **Highway Maintenance**

- ☐ Picked up signs, cones, and cold patch from the County Shop; sign posts (metal & wood) and mounting hardware from All American Do-It Center. Road Patching, hall yard mowing, and grading completed, along with new signs installed where needed (more to occur).
- ☐ Road mowing to begin this week. Continue to monitor patching, brush, signs, grading as needed.
- ☐ Bobby inquired about amending his contract to allow for the miscellaneous adjustments to happen at the final month of yearly contract, to allow for auto payment to be set up for payments being made by town on the 10<sup>th</sup> of each month. The board agreed for Bobby to get Bobbie, “Honey With A Hubby, LLC” banking information, so Terry can set up the auto payment for \$9550.00 to be made on the 10<sup>th</sup> of each month going forward.
- ☐ Road report (daily log) was submitted by Bobby for the work he completed, plan moving ahead, and tracking of adjustment costs for the first month of his contract.

#### **New Business – N/A**

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** None at this time

**Next Monthly Meeting** Monday, 10JUL2023 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:16 pm  
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER  
BOARD OF REVIEW  
TUESDAY, June 6, 2023  
5:00 PM  
Cutler Town Hall  
N10846 2<sup>nd</sup> Avenue,  
Camp Douglas, WI 54618**

**MEETING MINUTES**

1. 5:00 p.m., Martin Potter called Board of Review to order.
2. Roll Call taken; Martin Potter, Curt Jorgensen, Bobbie K Georgeson, and Neil Betts
3. Confirmation of Board of Review and Open Meetings notices posted: Web site, Cutler Town Hall, Eagles Nest, and Bethel Baptist Church. Published in the Juneau County Star Times.
4. Selected Martin Potter as Chairperson for Board of Review.
5. Selected Curt Jorgensen as Vice-Chairperson for Board of Review
6. Martin & Curt took the BOR training May 1, 2023. Bobbie electronically filed with the state.
7. The Town has Ordinance No. 2018-3, for the confidentiality of income and expense information provided to the assessor under state law (se. 70.47(7)(af)).
8. Review of new laws was accomplished.
9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. Martin made a motion, Curt seconded. Motion passed.
10. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests. Martin made a motion, Curt seconded. Motion passes.
11. Filing and summary of Annual Assessment Report by Assessor's Office was accomplished.
12. Receipt of the Assessment Roll by clerk from the Assessor was accomplished.
13. Receive the Assessment roll and sworn statements from the clerk was accomplished.
14. Review the Assessment Roll and Perform Statutory Duties:
  - Examine the roll,
  - Correct description or calculation errors,
  - Add omitted property, and
  - Eliminate double assessed property. All were accomplished.
15. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.) N/A
16. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll. N/A
17. Allow taxpayers to examine assessment data. Accomplished.
18. During the first two hours, consideration of:
  - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
  - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
  - Requests to testify by telephone or submit sworn written statements,
  - Subpoena requests, and
  - Act on any other legally allowed/required BOR matters. All of the above N/A
19. Review Notices of Intent to File Objection. N/A
20. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date. N/A
21. Consider/act on scheduling additional Board of Review Date(s). N/A
22. Curt made a motion to adjourn, Martin seconded. Motion carried. Adjourn at 7:00 p.m.

Bobbie K Georgeson  
Town Clerk  
Town of Cutler

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday July 10, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Jade and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:30 p.m.

**Minutes:** Jim made a motion to accept Monthly Board Meeting Minutes, Curt seconded, motion carried.

**Treasurer's Report** Terry gave June Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry received MFL (\$136.78) payment, county 20% portion payment was made tonight, \$27.36.
- ☐ Honey With A Hubby bank paperwork completed for auto pay set up. Pymt received today.
- ☐ Terry reported eight (8) delinquent PP tax bills, for a total of \$682.57, remain. Eagles Nest has seven (7) and Mark Nagel are the delinquencies Terry will continue to send notices.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ The Boorman House sent invitation for the 60<sup>th</sup> Anniversary Celebration for Juneau County Historical Society. Sunday, 23JUL2023 from 1 pm – 4 pm at Boorman House; 211 North Union St, Mauston, WI
- ☐ BCPL \$36,000 additional payment made tonight. Big Thank-you Cutler Cranberry Foundation!
- ☐ Received Manufacturing 2023 Full Assessment, zero for town.
- ☐ Governor signed "Shared Revenue" increase 20JUN2023.
- ☐ Allied sent information for lp. Last year we used 1050.30 gallons. This year's prepay amount is \$1.749/gallon. Jim made a motion that 1145 gallons be purchased, Curt seconded, motion carried. Check was sent with new contract 13JUL2023.
- ☐ DOR Liquor License was filed 28JUN2023 online.
- ☐ Necedah School District audit of school levy completed and returned 29JUN2023, to Hawkins Ash CPAs. No discrepancy found.
- ☐ ERIC mover cards (3) were received, forwarded to county for processing with WEC.
- ☐ JCEDC is requesting all residents complete online survey regarding broadband. Flyer is being posted at Eagles Nest and town hall to get word out.
- ☐ Emergency Management Director (Jeremy B) sent letter requesting number of Emergency Response Guide (ERG) books town would like. They are the guidance necessary when disaster strikes and are free of charge. Bobbie sent request for two (1 for town patrol, the other for our office).
- ☐ Village of Camp Douglas ambulance service requested update as to increased per cap request. The board has decided to pay only the contract amount for Qtr. 3 & Qtr. 4 payments, when invoiced. Bobbie did, verbally, notify Melanie from Village of Camp Douglas, at 20JUN ambulance planning meeting of the intentions of Cutler, not pay increased amount, but, stay with Camp as long as possible. 26JUN2023 Village of Camp Douglas sent TERMINATION OF CONTRACTED SERVICES notice beginning 01JAN2024. They WILL continue to provide ambulance services, as contracted, through the end of 2023. Village of Camp Douglas-Camp Douglas Fire and Rescue may offer current contract holders the opportunity to sign on to a new one-year contract. The new budget numbers and per caps are predicted to be greater than initial request but allow the department to grow as community members see fit. Jim made a motion to pay only contract amount when Q3 invoice arrives, Curt seconded, motion carried. Invoice received on the 12<sup>th</sup>.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** Hayes Logging, Inc sent cert of ins. They're logging on 6<sup>th</sup> Ave (North of Hwy 21).

**Town Permit Application determinations**

- ☐ Camper notice for Jeremy Schultz & Andrea Messenger, 10JUL deadline is today, nothing was received for resolution. Martin will contact attorney who is going to file complaint with the Juneau County court.

- Adam Sellers contacted, 2<sup>nd</sup> camper on property 14JUN2023. When coming to remove camper, he was involved in an accident. New truck expected week of 26<sup>th</sup>, camper was removed 01JUL2023. Board members and Bill Stock were all notified.
- Jamie Close submitted use permit application for deck to be added to home. Jeremy has been contacted, specifications given. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified Jeremy (GEC) and Jamie following meeting, via text.
- GEC didn't provide new permit log, no new permits in JUNE.

#### **Unfinished Business**

- TRIP program – 2022 Cutler Road – Bid Opening tonight. Only one bidder, Scott Construction, with bid of \$32,679.18. Jim made a motion to accept bid, Curt seconded, motion passed. Martin signed contract and was mailed immediately.
- Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- County installation completed on 2<sup>nd</sup> Ave South. Began working on 26<sup>th</sup> St. Wheeler was contacted about some missing lag bolts and washers. Both were sent, at no additional charge to the town. Project is looking great, many compliments were shared. Black topping to occur when both are finished.
- Ambulance Contract MAAA (Mauston Area Ambulance Association) – Ambulance meeting on 20JUN2023 at 6:00 p.m. was attended by Bobbie in New Lisbon. ARPA funding possibility is **NOT** looking like a possibility for this expense, at this time. Mr. Mike Keichinger inquired of Village of Camp Douglas about continued ambulance service, and or their desire to “join” with MAAA. Both Village of Camp and Camp Ambulance personnel attended 20JUN meeting. New information emailed to municipalities (from Camp); discussion held. Next meeting to discuss the “buy in” amount and proposed yearly renewal amounts is Wednesday; 19JUL2023 at 6 p.m. at New Lisbon Hall. MAAA is expecting they may need “buy in” money around Oct time frame, however, this is dependent upon ability of finding new ambulance, equipment. Personnel increases has begun for MAAA. They are looking for “Letters of Intent” asap, for planning, budgeting purposes. 20JUN meeting had 6 of the 10 municipalities completing the submission of a Letter of Intent, to join MAAA. They are needing the other 4, or more, to follow suit asap. Jim made a motion to complete letter of intent and send to MAAA, Curt seconded, motion carried. Letter was signed by chair and sent.

#### **Highway Maintenance**

- Road mowing, brush clean-up, sign replacements, hall yard mowing, and grading completed.
- Road report (daily log) was submitted by Bobby for the work he completed, plan moving ahead, and tracking of adjustment costs.
- Additional road work pricing was accepted on some of the areas considered during road tour. Jim made a motion to accept work on 6<sup>th</sup> Ave to River Road \$25,317.60, 25<sup>th</sup> St to 5<sup>th</sup> Ave \$16,878.40, 22<sup>nd</sup> St from Hwy H East .28 mile \$11,801.66, and 2<sup>nd</sup> Ave (north of hall corner)-4' bar seal \$200, Curt seconded, motion carried. Chair signed each individual proposal and notified Steve B. to get work scheduled asap.

#### **New Business – N/A**

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** None at this time

**Next Monthly Meeting** Monday, 14AUG2023 at 6:30 p.m.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 8:31 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday August 14, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Charles Batten, Dan Woggon, and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:30 p.m.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave July Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ General Transportation Aid payment received from DOR \$36,013.61, 03JUL2023.
- ☐ 2% Fire Dues payment received from DOR, \$1,021.80, 12JUL2023.
- ☐ Shared Revenue payment received from DOR, \$2120.79, 24JUL2023.
- ☐ County Treasurer sent notice that current tax software GCS will be migrating to Catalis Tax (LandNav) starting in 2025. The cost for the first five (5) years will be \$500 annually, billed directly from Catalis. Municipalities must migrate over either at the same time, or after the county does, but no later than sometime in 2025. Denise Giebel (JC Treasurer) will update as information comes available.
- ☐ First Dollar Credit & School Levy Tax Credits were paid to County by state on or before 24JUL2023.
- ☐ Terry reported seven (7) delinquent PP tax bills, for a total of \$657.33, outstanding. Terry continuing to try to collect.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Received letter of acknowledgement regarding additional payment to bridges loan. Revised amortization schedule also received.
- ☐ Juneau County sent notice that new Plat Books are available. The cost is \$35 through Juneau County Clerk. Bobbie will get current copy for our office.
- ☐ 2023 Wisconsin Act 12 information was received from WI DOR (Dept of Revenue). A few key points are Personal Property (PP) will be exempt as of 01JAN2024, therefore 2023 tax collections during 2024 will be the last time. Beginning in 2025, PP will have state funded aid payment, \$173.8 million, to municipalities.
- ☐ Dept of Administration (DOA) sent notice of Cutler population as of 01/01/2023 is 304.
- ☐ Notice of "Shared Revenue" being increased, new budget bill passed. We will see our \$14,139 increased to \$49,249 going forward.
- ☐ Creation of an Innovation Fund (\$300 million) was created to assist local governments who enact a more efficient way of delivering services by consolidating with neighboring community, nonprofit or private business. More information about how to apply will follow as DOR releases details when available. Mauston Area Ambulance Association (MAAA) consolidation with additional municipalities may be option for this Fund.
- ☐ Village of Camp Douglas Q3 contract payment paid.
- ☐ Juneau County WTA Unit Meeting was held 02AUG2023, Martin & Bobbie attended. Much information was passed on about the newly passed budget, more to follow-possible further legislative action to occur. Juneau County EM Director presented additional information regarding recent storms and possible available funding for clean-up. PHOTOS, photos, photos are key in getting reimbursed! Green l.e.d. strobes now standard for municipal vehicles ONLY! NO personal vehicles should be using the green strobe at this time. Tickets may be given for improper use.

- ☐ WTA Fall Workshops/Annual Convention. Martin and Bobbie plan to attend 18SEP2023 Fall Workshop in Stevens Point, WI
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** received solicitation from Jewell Associate Engineers

#### **Town Permit Application determinations**

- ☐ Camper notice for Jeremy Schultz & Andrea Messenger, Attorney filed complaint with the Juneau County Court. Attorney was notified that at 9 a.m. on 23OCT2023 our case will be heard by Court Commissioner. No appearance is necessary by town. If Jeremy & Andrea appear to dispute then trial date will be set. Martin to meet with attorney 18AUG to sign formal paperwork for proceeding.
- ☐ GEC provided new permit log.

#### **Unfinished Business**

- ☐ TRIP program – 2022 Cutler Road – road is completed. Following invoice payment, final paperwork to be submitted for reimbursement for program.
- ☐ Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- additional materials were sent by Wheeler (misc missing bolts, lock washers, etc) county completed the structure. Blacktop approaches estimated time of completion is later this fall.
- ☐ Ambulance Contract with MAAA –meeting on 19JUL2023 at 6:00 p.m. was attended by Martin & Bobbie in New Lisbon. Currently 8 of the 10 municipalities have signed Letter of Intent for MAAA. Finley and NL Corrections are yet to be completed. Personal and equipment purchases are moving forward. Next meeting is 16AUG2023 at NL Hall at 5:30 p.m. It was reported that Tomah Ambulance July meeting agenda listed an item of discussion as: Village of Camp Douglas service for 1 year. New vehicle options emailed, needed “preference” on 2 WD or 4 WD unit, phone survey taken 10AUG2023. Chris said it was 5/5 split, Cutler estimated \$12,698 (2 WD unit) \$13,974 (4WD unit) buy in & 14,078 FY24 contract.

#### **Highway Maintenance**

- ☐ Road mowing, road shoulder maintenance, brush clean-up, sign replacements, hall yard mowing, and grading completed. Massive storm cleanup North of Hwy 21 ongoing.
- ☐ Equipment purchased from Hwy Maintenance Co was put on auction, new equipment replacement ongoing.
- ☐ Road report was submitted.
- ☐ Aayers Associates notified us of a new program. Jim made a motion to complete paperwork for 2 project submissions (2<sup>nd</sup> Ave -North of State Hwy 21 to County Road H -approximately 1.5 miles- and 26<sup>th</sup> St -approximately 1 mile from South East corner, near Gary Frei residence, west), Curt seconded, motion carried. Bobbie will type up paperwork then have it published in paper, following board word concurrence.
- ☐ Additional road work on 6<sup>th</sup> Ave to River Road, 25<sup>th</sup> St to 5<sup>th</sup> Ave, 22<sup>nd</sup> St from Hwy H East .28 mile, 23<sup>rd</sup> St (short repair section), and 2<sup>nd</sup> Ave (near Martin driveway repair) completed.

**New Business** – None currently

**Payment of Vouchers** Various bills were presented, reviewed, and approved for payment.

**Public Comment** None currently

**Next Monthly Meeting** Monday, 11SEP2023, at 6:30 P.M.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:14 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday September 11, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Charles Batten, and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:30 p.m.

**Minutes:** Jim made a motion to accept Monthly Board Meeting Minutes, Curt seconded, motion carried.

**Treasurer's Report** Terry gave August Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry received August settlement from the county for \$ 27,922.79.
- ☐ Terry reported one (1) remaining delinquent PP tax bill, for a total of \$41.64, outstanding. Terry is going to continue to try to collect from Mark Nagel.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Juneau County Plat Book available in town office.
- ☐ Dept of Revenue (DOR) sent notice of Personal Property Aid for 2024 Estimate. We will receive \$26.84.
- ☐ DOR sent Equalized Value on 15AUG2023. Real Estate value increased 5,272,000, Personal Property value increased 15,400, giving us a total increase of 5,287,400. Our change in percent of County Equalized Value is -3.25 overall.
- ☐ Nothing more from DOR regarding the Innovation Fund.
- ☐ Received Timber Cutting Notice for Skaar property in Sections 06 & 07, 85.110 Acres.
- ☐ Training available in OCT for election workers. We NEED workers, unable to get any commitments.
- ☐ WTA Fall Workshops/Annual Convention. Martin and Bobbie plan to attend 18SEP2023 Fall Workshop in Stevens Point, WI
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** – SubSurface, Inc sent information regarding new way of repairing culverts (without replacing), using cloth liner sealed with UV light. Bobby Shaw directed to get specifics.

**Town Permit Application determinations**

- ☐ Camper notice for Jeremy Schultz & Andrea Messenger, 9 a.m. 23OCT2023 case goes before Juneau County Court Commissioner. Andrea received her subpoena 07SEP2023, then she contacted Bobbie to inform us that she obtained compliance 2 days prior to the deadline. She also had a friend call, to verify campers are moved. Bobbie notified Martin, who then contacted attorney. Bobbie also reminded Andrea that the permit hasn't been completed for the remaining camper. Andrea agreed to send application and check immediately. Attorney guidance is expected after her return from vacation.
- ☐ Cutler Cranberry submitted application for stand alone garage. Curt made a motion to approve, Jim seconded, motion carried-permit approved. Martin abstained from vote. Bobbie notified Jessi Rezin (CCC) and Jeremy (GEC) via text.
- ☐ GEC provided new permit log.

**Unfinished Business**

- ☐ TRIP program – 2022 Cutler Road –invoice payment completed, Martin to check with Travis on what paperwork needed for reimbursement.
- ☐ Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- Blacktop approaches not completion still.

- Ambulance Contract MAAA (Mauston Area Ambulance Association) – Ambulance meeting on 16AUG2023 at 5:30 p.m. was attended by Martin in New Lisbon. 2 WD unit was chosen. MAAA attorney's review of contracts taking longer than expected. Plan to have prepared for next meeting, 19SEP2023.

#### **Highway Maintenance**

- Road mowing, road patching, brush clean-up, sign replacements, hall yard mowing, and grading
- July storm damage cleanup costs submitted to state 28AUG2023, for possible cost reimbursement. More paperwork yet to be completed, further instructions are expected.
- Road & Fuel report submitted.
- Status of Qualifications (SOQ) reviewed for possible road projects: 2<sup>nd</sup> Ave (North of State Hwy 21 to County Road H ) and 26<sup>th</sup> St (east of Gary Frei driveway, west approximately 1 mile) Engineering Firms. Results are: Ayers Associate submitted package. Curt made a motion to accept Ayers Assoc Engineers, Jim seconded, motion carried. Martin will contact to proceed
- WISLR sent maps for reviewing. Martin will follow up by entering information into the computer.
- U.S. Fish & Wildlife has completed Little Yellow study, currently open for public review. Board discussed impact on Cutler roads in refuge.

**New Business** – Budget Workshop 09OCT2023 at 5:30 P.M.

**Payment of Vouchers** Various bills were presented, reviewed, and approved for payment.

**Public Comment** None currently

**Next Monthly Meeting** Monday, 09OCT2023, immediately following Budget Workshop

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:55 pm  
Bobbie K Georgeson, Clerk



TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday October 9, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Charles Batten, and Bobby Shaw. Martin Potter called the monthly meeting to order at 5:45 p.m., immediately following the Budget Workshop.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave September Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry reported one (1) remaining delinquent PP tax bill, for a total of \$41.64, outstanding. Terry is continuing to try to collect from Mark Nagel.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Received Timber Cutting Notice for Yang/Vang property in Section 19. Martin spoke with cutter, in regard to the road weight limit.
- ☐ CRAM meeting attended by Martin & Bobbie 21SEP2023, at Mauston Hwy Commissioners office. Election of officers for 2024 were completed. Chair-Sharon Halverson, Vice Chair-Mike Keichinger, Secretary-Betty Manson. Travis explained how the CRAM operation at Landfill works. Each town was encouraged to include details in their insert for taxes. The Grant was submitted and approved for FY24. Our cost for FY24 is \$2,155.51.
- ☐ Board of Commissioners of Public Lands sent our Annual Certified Statement of Debt. Balance of Bridge's Loan is \$172,032.50, locked in at 3% interest. Payment due next March is \$29,032.65. \$52.0 Million in Common School Fund library aid was distributed in 2023. Locally, receiving funds were Necedah Area \$41,428, New Lisbon \$32,716, and Tomah Area \$194,388.
- ☐ Received 2024 Estimate Calculation for General Transportation Aid. It remains at \$144,054.46, there is NO CHANGE expected.
- ☐ W8869 Lupine Ln, Camp Douglas is having an appraisal and title commitment completed, questions regarding zoning and outstanding assessments/charges were answered.
- ☐ Received one person interested in working elections next year, training is proceeding. HUGE Thank-you to Brian Krause. Search for more continues.
- ☐ Received one voter card in mail, got name removed from our Poll List for future elections.
- ☐ WTA Fall Workshops/Annual Convention. Martin and Bobbie attended 18SEP2023 in Stevens Point, WI. Levy Worksheet gone over in depth, as well as the new funding options for roads.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** – None currently

**Town Permit Application determinations**

- ☐ UPDATE regarding Camper notice for Jeremy Schultz & Andrea Messenger, 9 a.m. 23OCT2023 case goes before Juneau County Court Commissioner. Town received cashiers check and **un-completed** camper application in the mail following September board meeting. Attorney advised options for board to consider, after she spoke with Andrea and explained the permit needed to be completed and returned to her, which was partially done. After MUCH discussion, the board decided that they will proceed with litigation. Ms Messenger is non-compliant in the boards view because permit is still un-completed. It will be up to the judge to determine the amount of fine and/or if we get reimbursed for out of pocket costs. Martin delivering decision to attorney 10OCT2023, so Penny can notify Andrea how to proceed.
- ☐ GEC provided new permit log.

**Unfinished Business**

- TRIP program – 2022 Cutler Road – Martin signed verification of project completion 03OCT2023 with Travis. We're ready for \$16,231 reimbursement, check should arrive soon.
- Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- Blacktop approaches completed. Received Public Works invoice for tiger boards (installed-complete). Payment being sent 10OCT2023. Project is complete.
- Ambulance Contract MAAA (Mauston Area Ambulance Association) – Ambulance meeting on 19SEP2023 attended by Martin and Bobbie, in New Lisbon. Contracts were emailed to each municipality on 21SEP2023. Town attorney is reviewing. Discussion was held. Cutler's buy-in number is \$12,417, which MAAA would like by 24OCT2023, no later than 01NOV2023. Cutler's FY24 contract amount is \$14,464. Next Ambulance planning meeting is 24OCT2023 at 5:30 p.m. at New Lisbon Hall. The MAAA meets 4<sup>th</sup> Monday of each month in Mauston at the Ambulance shop at 6 p.m. currently. Martin & Bobbie signed new contract which will be delivered with buy-in check 24OCT2023.
- 2<sup>nd</sup> Ave (North of State Hwy 21 to County Road H) and 26<sup>th</sup> St (east of Gary Frei driveway, west approximately 1 mile) Local Projects – Due to procedural specifications and only receiving one bid, additional requests must be obtained, OR verified North Central Regional Planning (NCRP) can complete the application for STP-Local funds & Ayres must provide a budget for reconstruction of the road. Board discussed at length. Jim made a motion to proceed with NCRP & Ayres for 2<sup>nd</sup> Ave (North State Hwy 21 to County Road H) due to it connecting 2 major roads, has a farm, and is also fire truck and town hall entrance, Curt seconded, motion carried unanimously. Martin signed contract with Ayres to complete STP-Local budget cost estimate to provide to NCRP for them to write grant application.
- Budget Workshop – was completed tonight, the Budget Hearing is 13NOV2023 at 5:30 p.m., with monthly meeting to immediately follow. Bobbie will get Proposed Budget information finalized, and posted tonight.

#### **Highway Maintenance**

- Road mowing South of Hwy 21 done (except brush pass), gravel road patching, garbage clean-up, brush clean-up, and hall yard mowing completed. Plan to continue mowing (after tractor repairs completed 10OCT2023), additional garbage clean-up, ditch cleaning, and begin grading in OCT. Permission to purchase (for stock) 4X4 and 4X6 posts and sand. Board agreed to cover cost for cutting edges for patrolman's equipment.
- Computer submission of July storm damage cleanup costs submitted to state 25SEP2023, for \$3105.00 reimbursement through FEMA Grant. Bobbie completed follow-up question, and tonight Martin had to complete section verifying work has been completed. Waiting for next step(s).
- Travis Schultz has 2024-2026 TRIP Meeting scheduled 11OCT2023 at 1 p.m. in his Mauston office. Board discussed different projects. Martin will submit 22<sup>nd</sup> St from Cty H East to Cty M as our next project.
- Scott Construction sent Thank-you and "How was our Service?" card, Jim completed response, mailed 10OCT2023.
- U.S. Fish & Wildlife has completed Little Yellow study, affected towns/areas have not been able to hold meeting to discuss results and what this means going forward.

**New Business** – None currently

**Payment of Vouchers** Various bills were presented, reviewed, and approved for payment.

**Public Comment** None currently

**Next Monthly Meeting** Monday, 13NOV2023, immediately following Budget Hearing

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:23 pm  
Bobbie K Georgeson, Clerk

## TOWN OF CUTLER MONTHLY BOARD MEETING

Monday November 13, 2023

CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Tania Garrity, and Bobby Shaw. Jim Hayward called the monthly meeting to order at 5:44 p.m., immediately following the Budget Hearing.

**Minutes:** Bobbie distributed October minutes, approved with no corrections.

**Treasurer's Report** Terry gave October Financial Report

- ☐ Received final General Transportation Aid payment for 2023, \$36,013.63.
- ☐ We had to add a special charge to Dennis & Stephanie Johnson 2023 tax bill for \$175.19. This is for a lottery credit they shouldn't have received in 2022 on pp account 2900600468. The state had tried to recover these funds, this is the way they will ensure getting their money returned.
- ☐ Terry reported one (1) remaining delinquent PP tax bill, for a total of \$41.64, outstanding. Terry is continuing to try to collect from Mark Nagel.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Elections workers qualified for 2024-2025 are: Brian Krause and Cheryl Georgeson (prefers NOT to be included anymore), along with Bobbie. Curt made a motion to approve workers, Jim seconded, motion passed. Search for additional workers continue, NEED workers, especially a chief. Neighboring towns may be an option. 2024 Election dates: 20FEB2024 Spring Primary, 02APR2024 Pres. Pref. Primary & Spring Elec, 13AUG2024 Partisan Primary, 05NOV2024 General Election
- ☐ Estimated population for Town of Cutler of voting age is 249. This is required by WI Statute 5.66.
- ☐ Mark & Lisa Stamper verified that their primary residence at W8883 Cranberry Creek Road wasn't established until after 01JAN2023. Their Lottery Credit will begin next year for this property.
- ☐ Tax Levy Certifications have been received.
  - ☐ Juneau County \$230,828.57 (up \$1,754.77 from \$229,073.80)
  - ☐ Necedah Schools \$160,585.76 (up \$ 8,876.43 from \$151,709.33)
  - ☐ New Lisbon Schools \$ 42,900.44 (up 6,154.44 from \$36,746.00)
  - ☐ Tomah Schools \$ 62,923.65 (up 10,970.83 from \$51,952.82)
  - ☐ Western Technical College \$43,169.83 (up \$1,785.50 from \$41,384.33)
- ☐ Wisconsin Towns Association sent notice that general dues for the association will increase on average \$50 per town for next year. This year WTA gave two (2) options for TAC dues. Towns can choose to pay for an 18-month TAC membership (Jan 2024-Jun 2025) or pay for a 12 month (Jan 2024-Dec2024) and be billed in fall 2024 for 6 month (Jan 2025-Jun 2025). Cutler chose 18 month option.
- ☐ WI Towns Assoc JC Unit Mtg was held 01NOV2023 at JC Hwy Dept in Mauston. Bobbie & Martin attended. Howard Marklein, Tony Kurtz, and a representative from Ron Paul's office gave updates on Shared Revenue, Road Grant programs, and future focus items. Tony gave us a 2023-2024 Blue Book. Howard told us that he had been sued 10/31 "for doing his job" and is expecting it to go to the State Supreme Court. Joe Ruth (WTA Attorney), Andy Zabal (JC Sheriff), Jeremy Bonikowski (JC EM Director), Chris Leopold (Mauston Ambulance Chief), Jerry Derr & Betty Manson all gave updates as well. Next meeting will be 07FEB2024 at Juneau County Highway Dept
- ☐ MAAA buy-in check and contract was delivered 24OCT2023 at the monthly meeting. Martin & Bobbie attended. The personnel to increase has mostly been hired and is in place. Much of the equipment has been ordered, as items arrive for new station, they will be getting stored in enclosed trailer DONATED for use by Jeff Manthey (Manthey Salvage). This will allow everything to be kept safe and easily delivered to new station (Necedah) when the time to move in arrives. Mid-November an "Ambulance Blessing" will be scheduled when unit is ready to be put in action. Notice will be sent for everyone to

decide to attend. Before meeting, 1 new contract, 2 buy-in checks, and 5 existing contracts had been received by Chief Leopold. After meeting, 5 more buy-in checks and contracts were delivered.

- Miscellaneous magazines and local newsletters received.

**Communications to the Board** – None currently

**Town Permit Application determinations**

- UPDATE regarding Camper notice for Jeremy Schultz & Andrea Messenger, 24OCT2023 Patty at JC Clerk of Courts office called to determine whether this case should be dismissed and filed in another court. Lawyer was contacted to verify filed in appropriate court. As of tonight's meeting, new paperwork submitted and new court date is 13DEC to begin the process due to court error in believing this was to be filed in Monroe County. We're located in Juneau, this was correct.
- GEC provided new permit log.

**Unfinished Business**

- Budget Hearing –Terry Hayward made a motion to approve budget, Bobbie Georgeson seconded, motion passed unanimously during special elector meeting, earlier tonight. Curt made a motion to accept the approved budget, Jim seconded, motion carried.

**Highway Maintenance**

- Road sign thefts being addressed. Signs have been replaced and a new procedure is being implemented going forward. Garbage dumping is occurring more often. Modern Disposal account set up to allow option for patrolman to dispose of what he's picking up. Be watchful, report anyone you see littering or dropping items along the road. Town will be actively pursuing offenders.
- Mowing, grading, brush clean-up, and culvert "bump" on 19th completed. Plan to continue garbage clean-up, ditch cleaning, and grading in NOV. Purchases of 4X4 and 4X6 posts approved. Sand delivered, from county. Plow truck is ready.
- 2<sup>nd</sup> Ave (North of State Hwy 21 to County Road H) Martin signed contract with Ayres to complete STP- Local budget cost estimate to provide to NCRP for them to write grant application. Application submitted.
- Computer submission of July storm damage cleanup costs submitted to state 25SEP2023, for \$3105.00 reimbursement through FEMA Grant. Notified, via email, on 25OCT2023 that Town of Cutler is eligible for reimbursement in the amount of \$2,173.50 (70%). Unfortunately, the Wisconsin Disaster Fund has exceeded the funding that was made available for this fiscal year. They have requested additional funds and have no timeline whether additional funds will be obtained to pay this. If they get additional funds, Cutler will be contacted with the additional steps required to receive the funds.
- 2024-2026 TRIP (\$172,410.38 will be divided between 8 towns). We are in 2024, Martin submitted 22<sup>nd</sup> St from Cty H East toward Cty M as our project, before 01NOV2023. \$21,551.30 reimbursement amount is expected.
- Cutler Cranberry hauled 3 loads of rock on Eisfeldt Road, per Scott Construction advisement, for corner to help eliminate future washout of road.

**New Business** – Tania Garrity (representing Eagles Nest) gathered personal property information from building improvements on Eagles Nest land, will be seeking advice regarding the state change for personal property/real estate property. Currently does NOT want town to implement Ordinance creating mobile home parks. Plan on paying the fees associated with land improvements on Eagles Nest real estate tax statements for themselves.

**Payment of Vouchers** Various bills were presented, reviewed, and approved for payment.

**Public Comment** None currently

**Next Monthly Meeting** Monday, 11DEC2023, at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:34 pm  
Bobbie K Georgeson, Clerk

## TOWN OF CUTLER MONTHLY BOARD MEETING

Monday December 11, 2023

CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Krista Rinka, and Charles Batten. Martin called the monthly meeting to order at 6:30 p.m.

**Minutes:** Bobbie distributed November minutes, approved with no corrections.

**Treasurer's Report** Terry gave November Financial Report,

- ☐ Shared Income received 20NOV2023, \$12,017.82. This is the Final payment for FY23.
- ☐ Denise Giebel removed special charge to Dennis & Stephanie Johnson for reimbursed 2022 incorrect lottery credit.
- ☐ Tax statements mailed after Bond was delivered to county. Terry has received nine (9) payments in today's mail.

**Clerk's Report** Bobbie reported correspondence received during the month.

- ☐ Voting machine delivered to Mauston, for Command Central to complete hardware updates. May be picked up after 13DEC. State reached out with list of people who want to work elections, county passed to me, none are close enough to us to be candidates. Still searching for workers. Krista Rinka has agreed to get trained as Chief. Bobbie will follow up with training tomorrow.
- ☐ Necedah and New Lisbon Schools have sent notice for Spring Election, 02APR2024, for school board.
- ☐ Municipal Levy Limit Worksheet completed online with Dept of Revenue.
- ☐ Notice of First Dollar Credit and Lottery & Gaming Credit were received.
- ☐ Statement of Assessment has been filed with the state.
- ☐ 4<sup>th</sup> Qtr 2023 941 prepared and payment mailed.
- ☐ Bobbie is delivering tax information to Becky's Tax, this week, for preparation for filings.
- ☐ MAAA- Martin & Bobbie attended 16NOV2023 update meeting. All buy-in payments have been received, waiting for 5 contracts to be signed. New truck decals were completed 16NOV, blessing to be 14DEC2023. Service area to be divided between North of a line at 37<sup>th</sup> Street/38<sup>th</sup> Street Necedah truck, south of the line will be Mauston trucks. The intent is to increase to two trucks in Necedah by 2025. Everyone is encouraged to attend MAAA Annual meeting 22JAN2024 at 6 pm in Mauston Ambulance station. This meeting will run longer than normal meetings as it is the annual meeting which covers monthly and yearly information. MAAA requested contact info for town representative. Bobbie and Martin's information was sent. No meeting scheduled in Dec, however, expect an email update 15DEC from MAAA.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** – Bill Stock notified Martin on HOA updates, asked about any town knowledge of a proposed Horse Trail that would be going through the Cranberry Creek area. No board members, or town residents, in attendance had any knowledge of such a proposal.

**Town Permit Application determinations**

- ☐ UPDATE regarding Camper notice for Jeremy Schultz & Andrea Messenger, 13DEC is court Hearing.
- ☐ Monroe Rod N Gun club applied for picnic license for 03FEB2024, for Fisheree at Eagles Nest. Curt made a motion to approve, Jim seconded, motion carried. Bobbie mailed completed license out.
- ☐ GEC provided new permit log.

**Unfinished Business** – None currently

**Highway Maintenance**

- ☐ Snow plowing, sand/salt roads, replace another stolen sign, spread gravel in trouble areas-as needed, and continuing to clear deadfalls, and trees along roadsides.
- ☐ Repaired/replaced mailboxes as needed.
- ☐ Working on truck problem with sand/salt hydraulic system. Trying to get more applied per pass.

- Martin completed (again) WisDOT road report. Received confirmed pavement rating submission email 16NOV2023.

**New Business** – None currently

**Payment of Vouchers** Various bills were presented, reviewed, and approved for payment.

**Public Comment** None currently

**Next Monthly Meeting** Monday, 08JAN2024, at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:08 pm

Bobbie K Georgeson, Clerk