

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday January 13, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown, Mary & Jerry Bowen, Vicki Peterson, Greg Johnson, and Charles Batten were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

**Minutes:** Jim Hayward made a motion to accept the Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

**Treasurer's Report** Terry gave the December financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry has been collecting taxes, of the \$302,357.02 collected in December, \$241,990.54 will be going out for January settlements to county and schools.
- ☐ CD#2 (current balance \$12,378.11) matures 16 January. Jim made a motion to roll it over, Curt seconded, motion carried.
- ☐ Notice received for 2020 General Transportation Aid Final calculation. Town will be receiving \$138,469.32 this year. First payment received 6 January for \$34,617.33.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Tobacco retailer survey for State completed online.
- ☐ U.S. Census completed online for new building in 2019. Cutler had 2 single family residences with a combined value of construction of \$125,000.00
- ☐ Feb. 18 Special Primary Election. Tomah schools will also be included with this.
- ☐ Local Redistricting Training & Survey materials have been received
- ☐ Managed Forest Land Withdrawal Worksheet for 2 acres for Larry Batten has been completed and returned to DOR.
- ☐ JC Clerk has requested sending Wood Cutting Notices via email. The chair and the clerk are each to receive them.
- ☐ 2019-2020 WI Blue Book has been received
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** Martin successfully completed TRIP Program application online, and has received Certificate of Insurances from Gerke, Scott Construction, and Delaney Wood Products.

**Town Permit Application determinations**

- ☐ Eastern Monroe County Rod & Gun Club has applied for "Picnic License" for Feb.1, 2020 for Eagles Nest Parking Lot. Jim made a motion to approve application, but to ensure notice is given that due to not receiving any server applications, NO ALCOHOL may be sold! Curt seconded, motion carried. Bobbie completed permit and sent with notice immediately.

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group-received and deposited \$10,000.00 insurance check. Martin is looking into whether any of the repairs may be made at a future date, or not at all, from the county bridge inspection board.
- ☐ TRIP program – nothing at this time.

**Highway Maintenance**

- ☐ Jim Brown reported wood cutting is complete at this time, and is continuing to plow snow and salt roads as needed.
- ☐ Driveway permit has not been received by the board for new driveway on Martin Georgeson property. Bobbie was directed to send invoice.

**New Business**

- Jerry Bowen gave an update for the ATV routes. You can travel 7500 miles from here now. Tomah has recently opened up Superior Ave. Discussion is occurring tonight on whether or not Juneau County will open up the rest of County H, South of Hwy. 21.
- Jim made a motion to request funds from the Cutler Cranberry Foundation, in the amount equal to one payment. Bobbie will type up the request and get it mailed out.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment. The Gerke invoice is being held, Martin will get clarification on the invoicing of hauling salt/sand from Monroe County Hwy to Jim Brown.

**Public Comment** Greg Johnson and Vicki Peterson questioned the board on the procedure to build new home on property, and the process for permits, etc.

**Next Monthly Meeting** Monday, Feb.10, 2020 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:54 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday February 10, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown, Scott Fisher, Bob Fink, and Charles Batten were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the January financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Terry has completed collecting taxes; of the \$176,184.02 collected in January, \$137,712.75 will be going out for February settlements to county and schools.
- ☐ Terry was directed to transfer remaining tax funds into the checking, leaving only dogs fees collected and the minimum \$5 in the tax account.
- ☐ Cutler has 14 Real Estate unpaid, and 23 Personal Properties which are now delinquent.
- ☐ Terry shared information town residents shared with her during the collecting of taxes this year. One resident is concerned for our safety, she suggested installing cameras at the hall. No further action was taken at this time.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ DNR sent "Orders" for Forest Tax Law land for Steven & Carrie Loew, Christopher & Tina Bernard, and Cynthia Iverson & Marlene Batten.
- ☐ Absentee voting has begun for 18 Feb Election, Pre-Lat Test completed and Public Test was completed following tonight's meeting. Mass information being sent weekly/daily from WI Elections Commission. Becoming very burdensome, turning elections into full-time work load.
- ☐ 2019 Work Related Injuries & Illnesses Survey completed, report is posted. State Fire Dues self-certification completed.
- ☐ Online 2019 Housing Survey completed, required by WI Dept of Administration.
- ☐ An Instructional Seminar focusing on Maintenance & Preventative Care of Asphalt Surfaces is March 11, 2020 at Three Bears Resort-RSVP by Feb. 28, 2020.
- ☐ JC sent County Aid Petition. Jim made a motion to complete and return petition along with \$500 matching check at the Annual Meeting. Completed tonight, returned to JC Public Works Dept.
- ☐ Laura contacted Martin to verify if website addresses are ready to be placed on the website. Martin and Bobbie have their accounts active, and have been checking. Other board members were directed to get their accounts activated now. Laura will be placing on website with next update.
- ☐ CDR sent December meeting minutes out. Bobbie has them filed.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:** Martin received Census Boundary Validation Report. Curt made a motion to accept as received, Jim seconded. Motion carried. Martin completed and returned Report.

**Town Permit Application determinations**

- ☐ GEC Permit Application Worksheet received.
- ☐ Martin Georgeson returned completed Driveway Application and necessary permit fee. Jim made a motion to accept application, Martin seconded. Motion carried. Bobbie returned permit by mail.
- ☐ Dennis Byrne returned completed Building Permit Application for garage (electric service also) and necessary permit fee. Jim made a motion to grant Dennis' application, Curt seconded, motion carried. Bobbie notified Dennis and forwarded information to Jeremy Phillis, at GEC, by mail.

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- Curt made a motion to have County order necessary materials and complete the necessary repairs to the bridge, Jim seconded. Motion carried. Martin will contact Travis to proceed.
- ☐ TRIP program – nothing at this time.

#### **Highway Maintenance**

- ☐ Jim Brown reported continuing to snow plow and salt roads as needed.
- ☐ Jim ordered, and had 4 loads of salt/sand delivered in January. He will get Bobbie the dates, necessary for tracking purposes. Implementing new procedures for deliveries and paying of invoices for both Monroe County and Gerke Excavating. Bobbie needs individual load weight tickets/deliveries. Bobbie contacted Kim at Gerke, she is directing their billing office to go back and send individual weight tickets for every delivery made beginning Jan. 1 2020, and will continue this practice going forward. They will be mailed directly to Bobbie for tracking, and payment processing.

#### **New Business** None at this time

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

#### **Public Comment**

- ☐ Scott Fisher introduced himself as the new Cutler Fire Dept Chief. He gave out his contact information, answered all questions anyone had for him, and signed his Oath of Office so Bobbie could notarize it. Bobbie will get the website information updated asap. Congratulations, Scott! It was made mention that he will have big shoes to fill, following the wonderful job that David has done for the past 33 years as Chief. Best Wishes for a Happy Retirement, David!
- ☐ Jim Hayward directed Bobbie to contact Gerke Excavating to find out why Cutler Town was not invited to their Annual Christmas Party, which was hosted last week. Kim at Gerke verified we have not been removed, suggested that the invite was simply lost in the mail, and apologized. Gerke was contacted by others with this same issue this year.

**Next Monthly Meeting** Monday, Mar.9, 2020 at 6:00 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:45 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday March 9, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Jim called the Monthly meeting to order at 6:00 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the February financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry reported that 19 delinquent taxes are remaining.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Scott Fisher ordered necessary fire sign, should arrive soon.
- ☐ Allen Jessen contacted Bobbie, via website email, regarding 25<sup>th</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Ave coming apart again, in several locations. Bobbie immediately forwarded information to the rest of the board, and Jim Brown, for re-evaluation.
- ☐ Absentee voting information is beginning to be delivered, for 7 April election. Workers have been notified.
- ☐ Cindy Zahrte plans on attending April meeting to give Tomah Schools update.
- ☐ Lereta, LLC has sent address update-they are a Flood Service company. Bobbie filed information.
- ☐ CDR sent February meeting minutes, along with listing of invoicing for January and February. Cutler had 1 911 call in Jan, 3 in Feb.
- ☐ Instructional Seminar information for Work Zone and Flagger Safety and Local Land Use, Planning and Zoning Distance Education information has been received. See Bobbie for specifics.
- ☐ March 4, 2020 the WI DOT announced that 84 towns were awarded Multimodal Local Supplement (MLS) grants. 1,036 town applications were submitted requesting almost \$570 million, while only \$28.7 million was available.
- ☐ BCPL has lowered the rate for State Trust Loans. Must be a new loan to qualify for new rates.
- ☐ Fahrner Asphalt Sealers has sent the bio of our new representative for this area. Fred Brown grew up on a dairy farm in Jackson County. Read his complete bio in the office.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:** None at this time

**Town Permit Application determinations**

- ☐ Jeremy Phillis has been busy with calls from residents, he continues to answer questions and remind them that it all starts with paperwork going through the board.
- ☐ Bobbie & Mike Georgeson returned completed Building Permit Application for new home (complete) and necessary permit fee. Curt made a motion to grant their application, Jim seconded, motion carried. Bobbie forwarded information to Jeremy Phillis, at GEC, in person.

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- nothing at this time.
- ☐ TRIP program – nothing at this time.

**Highway Maintenance**

- ☐ Jim Brown reported continuing to snow plow and salt roads as needed.
- ☐ Jim attended another meeting with Tony Kurtz and neighbor towns at Necedah, concerning the beaver nuisance in the refuge. It was decided that the towns will have more leverage if they continue to stay united and not break off to make separate deals on their own. Tony is going to be contacting Ron Johnson's office to try to get federal support in getting resolution to this ongoing problem. It was

discussed that the DNR have authority over ALL water rights and issues concerning that, so they will be contacted to try to get a better determination as to the course of action to take to rid the towns of the beaver problems.

**New Business** Reminder: Get out to vote April 7, 2020 Spring Election each school has elections. Terry mentioned that she will get a new flag to the hall, so it can get hung prior to the April election.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** None at this time

**Next Monthly Meeting** Tuesday, Apr. 21, 2020 immediately following Annual Meeting, which begins at 6:00 p.m.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 7:03 pm  
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER ANNUAL TOWN MEETING  
TUESDAY, APRIL 21, 2020 6:00 PM  
CUTLER TOWN HALL  
N10846 2<sup>ND</sup> AVE. CAMP DOUGLAS WI**

Presiding Chairperson was Martin Potter. Bobbie K Georgeson, Clerk, took notes. Total of 9 individuals were present. In attendance were Chairperson Martin Potter; Supervisors, Jim Hayward and Curt Jorgensen; Treasurer, Terry Hayward; and Clerk Bobbie K. Georgeson. Others in attendance were: Jim Brown, Charles Batten, Robert Fink, Fire Chief Scott Fisher (non-resident).

**1. CALL TO ORDER:**

- a. Chairperson Martin Potter, brought the Annual Meeting of the Town of Cutler to order at 6:00 pm, April 21, 2020 at the Cutler Town Hall.
- b. Curt Jorgensen made a motion that a vote will be by voice. Jim Brown seconded the motion. In favor – 8, Opposed – 0, Abstained – 1. Motion carried.

**MINUTES:**

The minutes of April 16, 2019 were distributed. Jim H. made a motion to accept the minutes. Curt J. seconded the motion. In favor-8, Opposed-0, Abstained –1. Motion carried.

**3. FINANCIAL REPORT:**

The 2019 Financial Report was presented and reviewed. Curt made a motion to accept the report, Jim H. seconded the motion. In favor-8, Opposed-0, Abstained –1 Motion carried.

**TOWN BUSINESS:**

- a. Jim B made a motion to continue the Juneau County Highway Commission \$500.00 road petition matching funds. Curt J seconded the motion. In favor-8, Opposed-0, Abstained – 1. Motion carried.
- b. Jim B made a motion to increase clerk wages by \$100/month. Jim H. seconded. In favor-7, Opposed-0, Abstained – 2. Motion carried.
- c. Jim Brown nominated Jake Woggon, as commissioner of noxious weeds. Jim H. seconded the motion. In favor-8, Opposed-0, Abstained –1. Motion carried. Martin Potter appointed Jake Woggon, as commissioner of noxious weeds. (WI Stats. 66.97)
- d. Curt made a motion to keep the monthly Town Board Meeting on the second Monday of each month, at 6:30pm, at the Cutler Town Hall N10846 2<sup>nd</sup> Ave, Camp Douglas, WI except for the Annual Meeting in April. Jim B seconded the motion. In favor-8, Opposed-0, Abstained -1. Motion carried.
- e. Curt J. made a motion to post the Town Board Meeting Notices on website, in lieu of publishing or 4 location postings, of upcoming meetings (i.e., Town Board, Annual, etc) required by Wisconsin Statute or as requested by Town Board members. If we need to publish, the Juneau County Star-Times is the newspaper we will use. Jim H seconded the motion. In favor-8, Oppsed-0, Abstained – 1. Motion carried.
- f. Martin P. made a motion that the 2021 Annual Town Meeting be held on Tuesday, April 20, 2021, at 6:00pm at the Cutler Town Hall N10846 2<sup>nd</sup> Ave, Camp Douglas, WI. Curt J. seconded the motion. In favor – 8, Opposed-0, Abstained –1. Motion carried.

**MEETING ADJOURNED:**

Curt made a motion to adjourn the annual meeting. Jim H seconded the motion. All in favor-8, opposed-0, Abstained 1. Motion carried.

Meeting Adjourned at 6:08 pm

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Tuesday April 21, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown, Robert Fink, Fire Chief Scott Fisher, Greg Ebert, and Charles Batten were also in attendance. Martin called the Monthly meeting to order at 6:09 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the March financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry reported that 18 delinquent taxes are remaining. Martin mentioned that the county is currently looking at waiving penalties and interest on past due property taxes, due April 1, 2020 or later. Terry was directed to send notices out to the 18 delinquent people, long with Tim Dailey (Eagles Nest Resort owner).
- ☐ 12 Month CD at OCU matured 4/20/2020 \$48,938.50, it was just rolled over.
- ☐ Notice of Lottery and Gaming Credit Distribution received. \$17,254.62 was received April 2020.
- ☐ US Fish & Wildlife sent notice of Refuge Revenue Sharing Act annual payment of \$11,651, payable week of 18 May 2020.
- ☐ Terry received \$769.69 payment for Larry Batten property removed from the Managed Forest Lands program. A portion (20%) of this will be forwarded to county later this year, when the other portion is received.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Scott Fisher completed Chief portion of state fire dues reporting.
- ☐ Bobbie completed and sent Qtr. 1 state and federal tax reports.
- ☐ WTA sent clarification that Town meetings are not under the 10 person limit, but they must adhere to the 6' spacing. That is why we are able to continue with tonight's meetings.
- ☐ BOR training materials have arrived. Board to complete training 22 April 2020.
- ☐ Bob Conant made an error with Brian Tatu's property. He didn't remove donated buildings, the fire department used for training exercise. Therefore, per Neil Betts (current assessor), we are required to reimburse Brain the taxes he paid for 2019, \$1,294.97, for those buildings. Bobbie will file "Charge Back" paperwork with the state, to try to get Necedah School and County to reimburse their portion of this money, by Oct 1, 2020. The school and county have until Feb 2021 to repay town, if the state approves application. Jim H made a motion to send Brian payment immediately, Curt seconded. Motion passed. Check was prepared and sent out.
- ☐ WTA sent notice of annual dues, and requests member contact information be updated. Bobbie completed form, and returned with tonight's payment.
- ☐ American Transparency requested information per FOIA. Bobbie completed request 21 March 2020, to their satisfaction (per email).
- ☐ Juneau County gave driveway permit to WI DNR, for Cty H, temporary access for timber sale.
- ☐ Juneau County Public Works Department sent notice they will begin working 10 hour days, starting April6, 2020. Work will be Monday through Thursday 6:00 am to 4:00 pm. Office is also closed on Fridays!
- ☐ Juneau County Board of Supervisors sent 2020 CENSUS information, urging towns to remind their residents of the importance of filling out the 2020 CENSUS.
- ☐ Burning Permits are suspended until further notice, effective March 27, 2020. Bobbie has posted on the website, per Chief, Scott Fisher's request. Due to COVID-19. Scott has asked that if anyone sees burning,



PLEASE, call him at 608-377-2811, he will meet with the offender, explaining the consequences if they continue to disobey the order. DNR or police will issue \$500 fines, first offense...

- ☐ Scott Construction sent notice of minimization of business travel to conferences and seminars, postponement of hosting or participating in large group meetings and gatherings, suspension of the availability of their offices. Deferral or limitation of in person meetings in favor of phone, email or web conferencing communications.
- ☐ Rural Insurance sent notice stating, "By receipt of this notice you have been notified, under the Terrorism Risk insurance Act, as amended, that coverage under this policy for any losses resulting from certified acts of terrorism, may be partially reimbursed by the United States Government and may be subject to a \$100 billion cap that may reduce your coverage."
- ☐ JC Zoning & Sanitation Dept. sent notice for verification of maintenance for Town hall sewer. Clay's Septic has been called, for service.
- ☐ Representative Tony Kurtz sent a personal Thank-you, for the hard work for the 7 April election.
- ☐ Howard Marklein's office has requested list of election workers serving for the April election. He wants to send personal thank-you to each person. Bobbie sent list.
- ☐ Miscellaneous magazines and local newsletters received.

#### **Communications to the Board:**

- ☐ Martin attended the virtual CDR special meeting regarding the CDR billing services need. Andres Medical Billing, Ltd (AMB) submitted 2 options providing this needed service. Members decided to accept option that pays AMB 6.5% on collections, not the option which paid \$25 per run/before the collection.
- ☐ Martin received a letter from Tim Path, representing him and his brothers. They have recently purchased land which borders 4<sup>th</sup> Street and 23<sup>rd</sup> Street, which recently had two new driveways installed. The driveways suffered damages (along with 23<sup>rd</sup> Street) and they would like the town to reimburse partial payment for the repairs to their driveways. No compensation for driveway repairs, town repaired road at this location, which is town's responsibility. Path's paid to remove beaver blockage from 4<sup>th</sup> St culvert, requested reimbursement (\$300) or that the town install beaver culvert barrier for the culvert on 4<sup>th</sup> Street. Jim Brown was directed to see what can be accomplished to divert beaver nuisance at this culvert. Martin following up with the Path's.

#### **Town Permit Application determinations**

- ☐ Cutler Voluntary Fire Co. submitted Picnic License, with fee, for Annual Celebration for Aug. 7, 2020. Curt made a motion to accept application, Jim seconded, motion carried. Bobbie completed License and delivered to Scott Fisher.
- ☐ Jean Woggon (Gary Woggon) submitted Driveway Application. Martin inspected, culvert is necessary. Curt made a motion to accept application, Jim seconded, motion carried. Bobbie completed and mailed copy to the Woggon's.
- ☐ GEC Inspection Department **WILL** continue to perform building inspections and issue building permits as staffing permits. However, inspectors will avoid entering occupied homes for interior remodels or any other interior projects where doing so may compromise their safety. Therefore, the inspector will accept sufficient photos or video evidence in order to approve the project when the health-safety of inspectors may be at risk. Contact your inspector with any questions or concerns.
- ☐ 2020 Building Permit Applications spreadsheet was received.

#### **Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- Martin reported that the parts/pieces for repairs are in Mauston. County is getting the work on their schedule. Jim H mentioned that this area is becoming a dumping site for trash and tires. Jim B directed to get cleaned up.
- ☐ TRIP program – nothing at this time.
- ☐ Election Update – 39 absentee ballots sent for April election, 35 were returned by 8 pm 7 April. Total of 106 voters participated 7 April. 16 absentee ballots were mailed for 12 May election, so far. Public Test

for May 12 Election will occur immediately following May's monthly meeting. As a precaution, Bobbie asked that if full absentee ballot requirement comes down that she can get assistance from election worker(s) to address and prepare the 210+ ballots for mailing. Curt made a motion to allow this, if needed. Martin seconded. Motion passed.

### **Highway Maintenance**

- ☐ Jim Brown reported hauling and placing 3 loads of rock, for road repairs, on 22<sup>nd</sup> Street, 23<sup>rd</sup> Street, and Canary.
- ☐ Jim proposed contacting Orange Town, asking they cut back trees along Canary. They receive 50% funding from state to maintain this shared road, Cutler town has been paying for all costs incurred to date. Board agreed that he may ask.
- ☐ Martin reported that Jim needs to address beaver concerns on 6<sup>th</sup> Ave, again. He's to get someone to trap beaver NOW. 6<sup>th</sup> Ave is flooded AGAIN, due to beaver damming the culverts there.
- ☐ Jim has been replacing multiple missing signs, and ordered others (along with new posts). Someone is going around the town cutting off the sign posts, a few feet from the ground surface, and stealing the signs. **If you see this happening, or have any information about this, please, report it to any town board member, immediately!**
- ☐ Tires, TVs, cans, and garbage is being dumped in various locations around the town. Jim is directed to get this removed from town road right of ways. But, this is not going to solve the issue. **If you see this happening, or have any information about this, please, report it to any town board member, immediately!**

### **New Business**

- ☐ TASD had school meeting Monday night to determine new last day for FY19-20 school year. Cindy Zahrte has retired, School Superintendent replacement has been selected.
- ☐ Road Tour Date selection was postponed until next monthly meeting.
- ☐ Open Book Date is set for April 29, 2020 5:00 pm-7:00 pm, at town hall. Neil Betts sent notice to clerk, along with Board of Review date of May 28, 2020 5:00 pm-7:00 pm, at town hall.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** Greg Ebert requested that Cutler Town allow him to hold New Years Eve fireworks shoot, allowing him to sell fireworks again this year. Chief Fisher mentioned his appreciation for last year's donation to the Fire Department. Bobbie will place item on May Agenda.

**Next Monthly Meeting** Monday, May 11, 2020 at 6:30 p.m.

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 7:35 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday May 11, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Robert Fink, Greg Johnson, and Greg Ebert were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the April Financial Report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry will send out notices, again, for remaining 8 delinquent taxes. Tanya at Eagles Nest is assisting with collections.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Town Web Design solicitation letter boasted they can change/update our current website, to include ADA 508 compliance, and become mobile friendly. Bobbie verified, our current website is in FULL compliance, with both concerns. No action required.
- ☐ Filed DOR paperwork for ChargeBack for Tatu property. Working with County on additional paperwork requirements.
- ☐ Updated information for JC Directory, only needed to change assessor information.
- ☐ Updated JC Landfill information on the website. County changed their link, hopefully, this update will keep our site current going forward.
- ☐ Right now, Wisconsin is 2<sup>nd</sup> in the nation with a Response rate of 64.6% for this Census. Bobbie has been asked to post the link and phone number, on our website, for people who want help completing the 2020 Census by computer or phone. <https://2020census.gov/en/ways-to-respond.html> **phone number 844-330-2020**. Cutler has a completion rate currently of 29.7%. Bobbie was directed to get it uploaded
- ☐ Tomah Area School District sent list of new officers for school board. President Aaron Lueck, VP Pam Buchda, Clerk Gary Grovesteen, Treasurer Brian Hennessey. Requested updated information for our town. Bobbie completed and returned.
- ☐ Chelsea Johnson emailed update with refuge beaver. The refuge identified a dam about ¾ mile south of 4<sup>th</sup> on Danielson's Lateral. On 7 May they had a crew spend the day installing a pond leveler. The goal is to drop the ditch at least 12" and maybe 18". This will be a big help keeping the water off of 4<sup>th</sup> St once they get tubes unplugged. This was in response to Ellen Carter's draft letter she prepared to send to Rep. Tony Kurtz. Cutler is not seeing any cooperation with beaver nuisance issues.
- ☐ Today, 11 May, Governor Tony Evers issued Emergency Order #36 which turns the dial on Safer at Home to add even more opportunities for WI businesses to get back to work.
- ☐ Joe Dushek has successfully trapped 2 beaver on 6<sup>th</sup> Ave, North of Hwy. 21. He's just getting started. He will be paid the \$50/beaver bounty.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:**

- ☐ Robert Mubarak sent notice of his retirement, effective June 1, 2020. Bobbie was directed to email Tomah Law, to agree to have Attorney Penny Precour represent the town going forward.
- ☐ Mike Keichinger directed Eric Hogden (Underwater Inspectors, LLC) to complete bridge inspection on 2<sup>nd</sup> Ave, and to bill directly (not go through the County). This is the process going forward, seeing as it was underwater inspected once, it must continue going forward.
- ☐ Dr. Timothy Plath notified Martin of their intent to install another driveway to their property. He was directed to complete necessary paperwork and send (along with permit fee) to Bobbie, for processing at next monthly meeting.

### **Town Permit Application determinations**

- ☐ Jim made a motion to accept Greg Ebert's request for New Year's Eve (12/30/2020 5:30-7:30 pm @ Town Hall) fireworks shoot, Curt seconded, motion carried. Martin signed permits, allowing fireworks sales, if allowed this year, due to Covid 19 restrictions imposed on the state, at this time.
- ☐ Curt made a motion to accept Greg Johnson's applications for driveway permits and fire sign, Jim seconded, motion carried. Martin previously completed the site inspection. Bobbie completed and Greg got his copies. Forwarded Fire sign application to fire dept.
- ☐ Curt made a motion to accept Bruce Landess' Building permit application for an ag shed, Jim seconded, motion carried. Bobbie sent paperwork on to GEC, Jeremy (Building Inspector), and a copy to Bruce.

### **Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- County has not scheduled work to begin, as of tonight.
- ☐ TRIP program – nothing at this time.
- ☐ Election Update –20 absentee ballots were mailed for tomorrow's election. Public Test immediately following tonight's meeting.

### **Highway Maintenance** Jim Brown reported

- ☐ completing the beaver fence (culvert guard) on 4<sup>th</sup> Ave & 23<sup>rd</sup> St
- ☐ Dug out 6 or 7 beaver dams on 6<sup>th</sup> Ave.
- ☐ Will finish grading this week
- ☐ Picked up 3 ton patch mix in Loganville, began filling potholes, expecting to finish this week. Maloney Road is VERY bad, needs to be re-sealed.
- ☐ Picked up tires and other trash, more to get.
- ☐ Will be installing culverts on 22<sup>nd</sup> and 5<sup>th</sup> on 5/19/2020.
- ☐ Jim will be on vacation Memorial weekend. Board members will handle his absence.

**New Business** Bobbie will need to publish alcohol licensing, and get background checks completed. No applications submitted as of tonight. Current licenses expire 30 June 2020.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, June 8, 2020 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:19 pm  
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER  
BOARD OF REVIEW  
THURSDAY, May 28, 2020  
5:00 PM  
Cutler Town Hall  
N10846 2<sup>nd</sup> Avenue,  
Camp Douglas, WI 54618**

**MEETING MINUTES**

1. 5:00 p.m., Martin Potter called Board of Review to order.
2. Roll Call taken; Martin Potter, Curt Jorgensen, James Hayward, Bobbie K Georgeson, and Neil Betts
3. Confirmation of Board of Review and Open Meetings notices posted: Web site, Cutler Town Hall, Eagles Nest, and Bethel Baptist Church. Published in the Juneau County Star Times.
4. Selected Martin Potter as Chairperson for Board of Review.
5. Selected Jim Hayward, Sr. as Vice-Chairperson for Board of Review
6. All board members took the BOR training April 22, 2020. Bobbie electronically filed with the state.
7. The Town has Ordinance No. 2018-3, for the confidentiality of income and expense information provided to the assessor under state law (se. 70.47(7)(af)).
8. Review of new laws was accomplished.
9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. Martin made a motion, Curt seconded. Motion passed.
10. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests. Martin made a motion, Curt seconded. Motion passes.
11. Filing and summary of Annual Assessment Report by Assessor's Office was accomplished.
12. Receipt of the Assessment Roll by clerk from the Assessor was accomplished.
13. Receive the Assessment roll and sworn statements from the clerk was accomplished.
14. Review the Assessment Roll and Perform Statutory Duties:
  - Examine the roll,
  - Correct description or calculation errors,
  - Add omitted property, and
  - Eliminate double assessed property. All were accomplished.
15. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.) Tatu Property (Buildings removed)
16. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll. N/A
17. Allow taxpayers to examine assessment data. Accomplished.
18. During the first two hours, consideration of:
  - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
  - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
  - Requests to testify by telephone or submit sworn written statements,
  - Subpoena requests, and
  - Act on any other legally allowed/required BOR matters. All of the above N/A
19. Review Notices of Intent to File Objection. N/A
20. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date. N/A
21. Consider/act on scheduling additional Board of Review Date(s). N/A
22. Curt made a motion to adjourn, Martin seconded. Motion carried. Adjourn at 7:00 p.m.

Bobbie K Georgeson  
Town Clerk  
Town of Cutler

## TOWN OF CUTLER MONTHLY BOARD MEETING

Monday June 8, 2020

CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor). Jim Brown, Robert Fink, Ken Jessen, Cindy Zahrt, Tania Garrity, and Charles Batten were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Martin Potter seconded, motion carried. Martin made a motion to accept the BOR Minutes, Curt seconded, motion carried.

**Treasurer's Report** Terry left the May Financial Report. Curt made a motion to accept the report, Martin seconded, motion carried.

- ☐ Terry's report showed that 6 delinquent taxes are remaining.
- ☐ Received \$11,651.00 from the US Fish & Wildlife for Necedah Refuge Revenue Sharing.
- ☐ Received \$4,805.40 (2018) & \$12,018.27 (2019) from the county for Timber Sales.
- ☐ Oakdale Electric capital credit check arrived today, for \$71.37

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ EDGE voting machine had annual maintenance completed following May election. We had 81 voters, of the 20 mailed absentee ballots 16 were returned.
- ☐ County Clerk has the JC Directories prepared and ready for sale, \$3 each. Information is also available on their website.
- ☐ Clara is progressing with election material clean up (per regulations). We were able to get updated information to the county to clean-up our current poll book, for the next election. This was needed, and important to have done, especially if required to do 100% absentee ballot mailing.
- ☐ Received Recycling Grant information from Sharon Halverson. Waiting for meeting date.
- ☐ Septic has been pumped, per regulation from the county.
- ☐ 19 May 2020, Bobbie was notified that she was included in the General Code 2020 Municipal Clerks Honor Roll. Thank-you, for my nomination, and inclusion.
- ☐ Chief Scott Fisher notified Bobbie, 6 June, that the Burning Ban Is LIFTED. Website has been updated.
- ☐ Completed, and returned, Rural Insurance's Workman's Comp Annual Audit.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:** None at this time

### Town Permit Application determinations

- ☐ Eagles Nest has requested Fireworks Permit for 4 July. Martin is providing permit.
- ☐ Curt made a motion to accept Tim Plath's driveway permit request, Martin seconded, motion carried. Bobbie completed permit, sent copy to Mr. Plath.
- ☐ Dennis Franck completed letter of occupancy for Jessica Kramer's home, as of 4 June 2020.
- ☐ Martin made a motion to accept Jessica Kramer shed building permit application, Curt seconded, motion carried. Bobbie completed and sent paperwork to Jeremy (Building Inspector) and Jessica.
- ☐ Bobbie & Martin have both spoken with Don Garcia regarding the need for a building permit for his shed. Follow up action will be made.
- ☐ Martin made a motion to accept Eagles Nest Alcohol License, Curt seconded, motion carried. Curt made a motion to accept 7 Bartender license applications, Martin seconded, motion carried. Bobbie completed and ensured licenses were delivered to Eagles Nest, following online renewal with the WI Dept of Revenue.
- ☐ W10447 26<sup>th</sup> Street (Johnson) Fire sign has been ordered-waiting for delivery so FD can install.
- ☐ Updated 2020 Building Permit Applications spreadsheet was received.

### Unfinished Business

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- County invoiced for materials needed to complete the repairs. County said they will be scheduling work following bridge inspections, which they are currently doing.

- TRIP program – Martin verified that town will need to publish, 2 consecutive weeks, ad for double seal coat for 23<sup>rd</sup> Street. Bid opening to occur at July regularly scheduled monthly meeting. Following this, when the work is completed, then the town will be eligible to get TRIP funding previously determined. If this doesn't happen, then NO funding will be reimbursed for the project. Bobbie will publish ad.

### **Highway Maintenance**

- Jim Brown reported 25<sup>th</sup> Street washout has been repaired, new culvert installed. Martin mentioned that he wants to have more dirt/rock placed on the ends (road edge) due to there being too much drop off.
- Jim is still grading and patching blacktop holes. More patching materials will be needed to complete.
- Sign posts have come in, will be replacing cut off and missing posts/signs.
- Martin reported that several signs on 1<sup>st</sup> St (tiger boards, weight limit, etc) are peeling from the top down, a few inches. Wants Jim to keep an eye on, and replace as necessary.
- Sink hole on 23<sup>rd</sup> St has been repaired, again. A tree was also removed from the road.
- Martin conducted virtual road tour. He obtained estimates for road repairs for Mulloney Road, 25<sup>th</sup> from 6<sup>th</sup> to 4 corners, and 6<sup>th</sup> Ave from River Road to 25<sup>th</sup> St. Mulloney Road and 25<sup>th</sup> from 6<sup>th</sup> to 4 corners will be scheduled for this year.
- 25<sup>th</sup> Street residents are experiencing a high volume of speeding vehicles, along with destructive actions by UTV and ATV traffic. Sheriff has been called out several times. The Sheriff Dept has requested that the town post speed limit signs on the road, and has negotiated compliance with property owners to station cars on property in an attempt to deter this dangerous behavior. Due to the town already experiencing a large number of stolen signs, and damaged signs, the board is hesitant to install more signs, when the state statute lists town roads as 55 MPH, unless otherwise posted. Martin will contact the Sheriff and the District Attorney, urging them to step up efforts to control this situation, and see what is necessary from the town. Bobbie and Curt have also offered to make follow up calls if necessary. Gary Everts' phone number was given out, so he can notify ATV/UTV owners of the concern and share that the town will be considering the closing of roads (for their use) if the action continues. Follow up action will be made!

**New Business** – Cindy Zahrte gave Monroe County Schools update. Before Covid Pandemic concerns, the district had hired HSR to complete a building study. The study has been completed, but is now on hold while a new normal gets set up. 17 March, the district sent every student 3<sup>rd</sup> through 12<sup>th</sup> Grade home with a technological device, to ensure teaching capabilities could continue for the school year. Recently, the district appropriated additional funds to purchase more Chrome Books (technological devices) for students for K-2<sup>nd</sup> grade. Currently, the district is focusing on organizing in-person summer school. They will be going back to holding classes in each elementary school, keeping 15 students and teacher separate from other classes in the same facility. Mrs. Zahrte is retiring effective 30-June 2020. She thanked the board for the opportunity to meet and share information over the years. Dr. Charles "Mike" Hansen is taking over as Superintendent of Schools 1 July 2020. It is expected that he will continue to meet with local government to keep lines of communication open with residents, and to keep them informed of what's happening in in the district.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** Charles Batten brought up the issue of road ditch cleaning, asking what the plan is. Martin explained that the town does clean ditches if the jeopardy of the road is at risk. It is not a simple project as anything dug from the ditches, by the town, needs to be hauled away, and location of dumping can also be an issue, do not want to cause filling of wetlands, etc. Many agencies get involved when the town does the work, verses a land owner/farmer.

**Next Monthly Meeting** Monday, July 13, 2020 at 6:30 p.m.

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 8:25 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday July 13, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Robert Fink, Steve Bezemek, and Charles Batten were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the June Financial Report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry reported 5 delinquent taxes are remaining.
- ☐ Received Cutler Cranberry Foundation donation, in the amount of \$20,000, to assist with the 2<sup>nd</sup> Ave Bridge loan repayment. Bobbie contacted NCWBC, to arrange for an additional \$20,000 payment, which was completed tonight. Thank-you, to foundation, also prepared and sent.
- ☐ General Transportation Aid payment was received 6 July. Beginning with the upcoming GTA quarterly payments on 6 July 2020, local officials will start receiving their GTA notifications via email. Letters via the U.S. Postal Service will henceforth be discontinued. Bobbie will try to get Terry on the email listing.
- ☐ 2019 August Settlement information received, expecting \$31,865.43 from County 20 August 2020.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ WI DOR sent 2020 Full Value Notice, for Manufacturing Property for Cutler Town, we have zero.
- ☐ 2020 Census response rate is very low, which would require a large number of Census Takers going door to door in August. We have the information on our website to assist residents to get this completed, to allow for proper funds for roads, infrastructure, etc., and impact our representation in congressional and state legislatures.
- ☐ Absentee Ballot Applications, and new voter registrations, are being received, and prepped, for upcoming elections this year.
- ☐ Juneau County Health Dept. has assigned the task of gathering all alcohol related ordinances with all Juneau County municipalities to an UW Stout intern. Responded, letting her know we have none.
- ☐ Received Allied pre-pay/budget options information. Jim made a motion to lock 2000 gallons at \$1.199/gal, Curt seconded, motion carried. Bobbie completed contract and returned with \$0.10/gallon payment, to lock in FY21 pricing.
- ☐ CDR sent new population map, EMS Program Municipal Signature and Population Verification form, and new contract (FY21) for signing. Contract has no changes, other than extending the current dates of service and adjusting to current population of 328. Martin signed, Bobbie returned materials.
- ☐ Lange sent an email explaining why signs are "delaminating", from the top down. It appears that birds are pulling the signs apart. They peck the signs where the reflective sheeting meets the aluminum. Once the birds are able to separate a small portion of sheeting from the aluminum on the top edge, the result is eventually total destruction of the sign face. Lange has a new product "Signguard", which can be used on new signs to eliminate this from occurring. SIGNGUARD edging will NOT protect signs already damaged.
- ☐ Oakdale REC ballot was completed and returned, for new board members.
- ☐ WTA will re-evaluate situation in two weeks, to determine upcoming Fall Workshops and Annual Meeting.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:**

- ☐ Martin received notice from Oakdale Electric of power line maintenance for Marlene Batten, going under 2<sup>nd</sup> Avenue.



- CDR will NO longer be making any runs to the prison, unless, they sign an agreement to pay. For all the calls made, previously, to the prison, no compensation has been made.
- Martin read Sheriff Brent Oleson's response for our concerns regarding 25<sup>th</sup> St complaints. He agreed that street posting is not necessary to prosecute any speed over 55 MPH. A sheriff has been making their presence known daily, and they have also been sending the ATV officer to monitor the situation. Kenny Jessen has reported that the situation has been much better lately. Other streets have noticed increase of nuisances, but, the situation is being monitored. Stay vigilant!

#### **Town Permit Application determinations**

- Have not received any new requests this month. However, many concerns with past approved permit for a road with an 8 Ton Limit has occurred. Suggested that for the future, when an application for such a road occurs, include a note that the permit is approved contingent upon heavy hauling is done when frost is present, or that applicant knows the costs for road damages will be 3 times actual repair cost.
- GEC Monthly Permit spreadsheet received. Jeremy has been very quick to respond when contractor has requested inspections.

#### **Unfinished Business**

- 2<sup>nd</sup> Ave Bridge Working Group- County has not given specific notice for scheduled work, but did suggest possibly in August.
- TRIP program – Ad published, bid opening results:  
Jim made a motion to return, unopened, any bids received that did NOT follow directions in the Specifications stating, **“Contractors must submit a Township reference of work completed in a 40 mile radius at least 4 days prior to bid opening.”**, Curt seconded, motion carried. Bobbie returned unopened, unqualified bids. Due to that, we only had 1 qualified bid to open. Bid awarded to Scott Construction, for \$34,549.65. Steve Bezemek (Scott representative) is expecting to complete the work within a month.

#### **Highway Maintenance** Jim Brown was unable to attend in person. But,

- Been mowing and grading roads. Martin will contact Jim to pay special attention to gravel potholes. They need to be better filled in.
- Joe D. has trapped another 3 beaver, from 6<sup>th</sup> Avenue.
- Tires and other trash has been reported being dumped again. Martin will follow-up with Jim.
- Need to get the 8 Ton weight limit sign (out of the ditch bottom) re-installed at 23<sup>rd</sup> St, off of County Road H.
- Culverts on 22<sup>nd</sup> and 5<sup>th</sup> still need to be installed.
- Jim turned in an additional invoice, for hauling patch mix from Loganville, WI. Jim made a motion to pay, Curt seconded, motion carried. Invoice paid.
- Curt made a motion to accept Scott bids for single seal road maintenance for Mulloney Road (1.15 miles) \$24,488 and 25<sup>th</sup> St (.5 miles) \$10,718.57, Jim seconded, motion carried. Work completion expected within a month.

#### **New Business** none at this time

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** reports of some thefts in the area. Residents urged to report all trouble to the sheriff.

**Next Monthly Meeting** Monday, August 10, 2020 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:51 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday August 10, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Robert Fink, Clara Krause, and Charles Batten were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

**Minutes:** Jim Hayward made a motion to accept the Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

**Treasurer's Report** Terry gave the July Financial Report. Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Terry reported 3 delinquent taxes are remaining, along with 2 second half personal property payments.
- ☐ Notice of Shared Revenue-July 2020 Distribution was received 27 July 2020 for \$2,120.85. Final 2020 payment expected 16 Nov 2020.
- ☐ Received General Transportation Aid and 2% Fire Dues payments.
- ☐ Eagles Nest gave Terry an updated listing for the 175 lots they currently have.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Next election is tomorrow, 11 August. Workers are set. 17 Absentee Ballots issued, 8 returned as of today. New rules were implemented per 7<sup>th</sup> Circuit Court of Appeals ruling, as of 29 June 2020. Gervase Thompson (Juneau County Emergency Management) sent paperwork to update Town of Cutler Emergency Operations Plan (EOP) and return to him. Current plan completed 2012. Plan was forwarded to Fire Dept for them to complete their portion.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:** Oakdale Electric plowing underground on 19<sup>th</sup> Street.

**Town Permit Application determinations**

- ☐ Kenny Jessen's application for driveway permit had no action taken, payment was missing. Bobbie notified Kenny, he's sending payment, for next month's meeting.
- ☐ Jim made a motion to accept Alan & Pam May RV permit application, Curt seconded, motion carried. Bobbie sent paperwork on to GEC, Jeremy (Building Inspector), and a copy to Alan & Pam.
- ☐ GEC Monthly Permit spreadsheet received.

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- County hasn't scheduled work to begin, possibly week of 24 Aug.
- ☐ TRIP program – advertised for 2020 project (6<sup>th</sup> Ave & 28<sup>th</sup> St), 28 August @ 6:30 pm will be bid opening (at hall). County will do 50/50 on the 48" culvert for this project. 23<sup>rd</sup> St project work not scheduled yet.

**Highway Maintenance** Jim Brown passed away 1 August. We extend our sympathy to his family. Currently, his boys are fulfilling the patrolman duties.

- ☐ Martin will notify Crystal (Jim's daughter) to pick up tires, and other trash, around the town roads.
- ☐ Crystal's husband will be installing culverts on 22<sup>nd</sup> and (two) on 5<sup>th</sup> when equipment is available.
- ☐ Pat Loveless is operating grader for the family. He's doing a nice job reclaiming materials from the roadsides.
- ☐ Jeff Krueger (new Deputy Refuge Manager) Necedah National Wildlife Refuge has recently cleaned out and installed Beaver Guard for culvert on 12<sup>th</sup> Street. He's the POC for all road issues in the refuge. He has concerns for Shortcut Road, is in agreement for the closing of this road. More to follow.
- ☐ Tim Bodeen, Refuge Manager, has requested 6<sup>th</sup> Ave (in refuge) have road barricades placed on the road. Martin retrieved barricades from the woods/ditch, and returned to the road. The town continues with plan, to permanently close this section (12<sup>th</sup> to 16<sup>th</sup>) of 6<sup>th</sup> Ave.
- ☐ Next month discussion will be scheduled to review/update road maintenance contract.

**New Business** Partisan Primary (tomorrow) Public Test and final prep completed following tonight's meeting.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, September 14, 2020 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:27 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER SPECIAL BOARD MEETING  
Friday August 28, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Martin called the Special meeting to order at 6:30 p.m.

Special meeting to open bids for TRIP Project 6<sup>th</sup> Ave & 28<sup>th</sup> Street Agenda was presented.

Meeting notice posted 11 August, 2020, on Town's website at [www.townshipofcutler.com](http://www.townshipofcutler.com) and Cutler Town Hall (N10846 2<sup>nd</sup> Ave), Eagles Nest (N11770 County Road H), and Bethel Baptist Church (N9498 1<sup>st</sup> Ave).

Bids opened with the following results: only 1 bid submitted

Gerke Excavating Inc. Grand Total of both Pulverizing & Relay & 3" minus limestone breaker run and ¾" Limestone Base Placement \$ 54,571.95. Jim made a motion to table discussion until next monthly meeting, 14 Sept, to allow town to get information from today's flooding and necessary repairs needed before making decision to spend additional funds we may not have. Martin seconded, motion carried.

Jim made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 6:53 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday September 14, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Robert Fink, Jim and Scott Brown, Crystal Swenson, Greg Johnson, and Chief Scott Fisher were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes and the 28 Aug 2020 Special Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the July Financial Report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry reported 2 delinquent taxes are remaining.
- ☐ Terry received one delinquent personal property payment (\$40.15) back from our financial institution, due to insufficient funds. An additional \$10 fee has been charged to the town. She has followed up.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Partisan Primary Election had 77 voters, of the eligible 207, for Cutler. 11 of the 17 absentee ballots were returned. 33 requests have been made for the General Election in November, so far. 1 Sept 2020, WEC mailed approximately 2.6 million informational packets, containing voter informational mailer, absentee application and a pre-addressed, business reply return envelope to the WEC (no postage to voter). I've had many questions, incomplete requests, as well as duplicate requests come in. After consulting WEC, I am responding to each one, educating them as to what more needs to be done before request will be granted.
- ☐ Demographic Services Center's preliminary estimate of the January 1, 2020 population for the Town of Cutler is 329. This is an increase of 1, since January 1, 2019.
- ☐ WTA has made the decision to cancel the "in-person" portion of both the Fall Workshops and Annual Convention. They will be providing the entirety of Fall Workshops and all of the Annual Convention breakout sessions via distance learning. WTA August magazine had more information.
- ☐ WI DOR sent Notice of Personal Property Aid 2021 Estimate-\$26.84, expected 3 May 2021.
- ☐ WI DOR sent Equalized Valuation on August 15. Cutler has -3.21% net change in value, -6.9% of county equalized value.
- ☐ WI DOR sent Notice of Shared Revenue 2020 Revised Estimate and 2021 Original Estimates.
- ☐ Town of Lisbon conducted wage survey for Road Patrolman. Results available upon request (filed: miscellaneous correspondence).
- ☐ WI Elections Commission sent information concerning the "Election Security Subgrant Program for Municipalities". After reviewing the documentation, we are not interested in the program.
- ☐ DNR sent notice requesting MFL listing be reviewed, any comments should be submitted by 20 Sep 2020.
- ☐ Chief Scott Fisher, Martin Potter, and Bobbie Georgeson met to update Emergency Operations Plan. Copy of accepted updated plan must be sent to Gervase Thompson, Cutler Fire Dept, and a copy kept in Town office. Scott has the plan ready for review, tabled until October meeting, allowing Bobbie time to proof.
- ☐ Juneau county Public Works requested our culvert aid estimate for 2021, they have begun their budget process. Martin responded directly to Travis Schultz with our requests.
- ☐ Juneau County Public Works sent notice for CRAM meeting, 22SEP2020 at 9 a.m.
- ☐ BCPL sent confirmation of additional payment and new amortization schedule for our bridge loan.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:**

- ☐ WI SLR sent materials, again. Martin is verifying they received his previously submitted information.
- ☐ Bill Stock is the new President for the HOA Cranberry Creek subdivision. His contact number is (414)690-6801
- ☐ Martin gave the CDR update, from the last monthly meeting. Next meeting is 30 Sept 2020, via zoom.

#### **Town Permit Application determinations**

- ☐ Curt made a motion to accept Kenny Jessen's application for driveway permit, Jim seconded, motion carried. Note was made that NO heavy equipment be on the road before frost is in place. Bobbie notified Kenny.
- ☐ Curt made a motion to accept Robert Hayward's Building Use Permit, for roof extension, Jim seconded, motion carried. Bobbie notified Robert and GEC.
- ☐ Curt made a motion to accept Greg & Toni Johnson's Building Use Permit, for residence, Jim seconded, motion carried. Bobbie notified Lynn Builder's, Johnson's, and GEC.
- ☐ Jeremy (GEC) contacted us wondering if the town regulates commercial projects? At this time, the town does not. However, it will be addressed in the future. Not realized it was previously missed.
- ☐ GEC Monthly Permit spreadsheet received, along with notice that within the next few months, these reports will be transitioning to electronic updates.

#### **Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- County is expecting to complete repairs within the next few weeks, weather permitting.
- ☐ TRIP program –
  - i. 23<sup>rd</sup> St project work not scheduled, due to washout (several tri-axle loads of material was required), repair. Travis (JC Hwy) is asking for LTRIP extension. Scott Const. won't guarantee work, if laid on new repair.
  - ii. 6<sup>th</sup> Ave & 28<sup>th</sup> St project bid was reviewed. Jim made a motion to accept the \$54,571.95 Gerke bid, plus have Gerke do the 2 small culverts option and county do the large culvert, if the county will do it for a reasonable cost. Curt seconded, motion carried. Martin signed the Gerke contract (sent back) and is verifying with Travis.

#### **Highway Maintenance**

- ☐ Jim Brown turned in list of picked up tires, and other trash, around the town roads.
- ☐ Mowing and grading completed, per current contract.
- ☐ Installed culvert on 22<sup>nd</sup> St. today. Planning on replacing the two culverts on 5<sup>th</sup> Ave soon.
- ☐ Road report (daily log) was submitted by Highway Maintenance (Jim & Scott Brown).

#### **New Business**

- ☐ review/update road maintenance contract. Changes to be made and be prepared for next month. Item to be placed on the Oct Agenda.
- ☐ Budget Workshop date set Monday, 19 Oct. 2020 @ 6:00 p.m.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, October 12, 2020 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:15 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday October 12, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), and Curt Jorgensen (Supervisor). Robert Fink, Charles Batten, Jim and Scott Brown, and Chief Scott Fisher were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Martin Potter seconded, motion carried.

**Treasurer's Report** Bobbie gave the Sept. Financial Report that Terry had prepared. Curt made a motion to accept the report, Martin seconded, motion carried.

- ☐ 2 delinquent taxes are remaining.
- ☐ Juneau County is implementing a new tax collection system (LandNav), municipalities will also need to learn and use this system as well. Both Terry and Bobbie have agreed to take the necessary training, when available. This new system is expected to allow for credit card payments for taxes. Terry will be setting up and getting information in place for December use.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ 36 absentee ballot requests have been made, for the General Election in November, 19 have been returned so far.
- ☐ Budget Workshop date set Monday, 19 Oct. 2020 @ 6:00 p.m.
- ☐ Dept. of Transportation sent 2021 Estimate of General Transportation Aid of \$138,469.32, same as FY20.
- ☐ Town of Clearfield sent results of Wages Survey of Town Board Positions. Results filed in Miscellaneous Information Received file.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:**

- ☐ Martin submitted WI SLR information.
- ☐ Martin gave the CDR update, from the last monthly meeting. Next meeting is 28 Oct 2020, via zoom.

**Town Permit Application determinations**

- ☐ Curt made a motion to accept Carmen & David Ward application for Fire Number & camper permit, Martin seconded, motion carried. Fire Number application forwarded to fire dept. Bobbie notified Ward's.
- ☐ Curt made a motion to accept Brian Tatu's camper permit, Martin seconded, motion carried. Bobbie notified Brian.
- ☐ Jeremy (GEC) issued Occupancy Permit for Michael & Bobbie Georgeson, new home, contingent upon deck being completed and him being called back.
- ☐ GEC Monthly Permit spreadsheet received.

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- County is expecting to complete repairs, next week (19-22 Oct).
- ☐ TRIP program –
  - i. 23<sup>rd</sup> St project work – Travis Schultz said that next spring completion should be fine.
  - ii. 6<sup>th</sup> Ave & 28<sup>th</sup> St project – nothing new at this time
- ☐ Cram Update- no change from last year, for budget.
- ☐ Review of EOP completed. Curt made a motion to accept new plan, Martin seconded, motion carried. Plan was signed, given to Fire Dept, for dispersal to county and town.
- ☐ Review/update road maintenance contract. Curt made a motion to table discussion of new contract until next month, copy may be reviewed at the town hall by interested persons, Martin seconded, motion carried.

**Highway Maintenance**

- ☐ Installed culverts on 5th Ave.
- ☐ 6<sup>th</sup> Ave needs to have culvert replaced.
- ☐ Road barricades on 6<sup>th</sup> & 12<sup>th</sup> (in refuge) have been run over and smashed to bits. Hwy. Maintenance crew directed to get repaired and replaced asap.
- ☐ Road report (daily log) was submitted by Highway Maintenance (Jim & Scott Brown).

**New Business** none at this time

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, November 9, 2020 immediately following Budget Hearing at 6:00 p.m.

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 7:20 pm  
Bobbie K Georgeson, Clerk



TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday November 9, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim and Scott Brown were also in attendance. Martin called the Budget Hearing to order at 6:00 p.m.

Curt Jorgensen made a motion to accept the 2021 Budget, Martin Potter seconded, motion carried. Curt made a motion to adjourn Budget Hearing, Martin seconded, motion carried. Motion adjourned at 6:08 p.m.

Martin called monthly meeting to order at 6:09 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Martin Potter seconded, motion carried.

**Treasurer's Report** Terry gave the Oct. Financial Report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ 2 delinquent PP taxes are remaining. Tim Marvin and Mark Nagel will be getting another past due notice.
- ☐ Terry will pay dog licenses to county (\$83.00), and get things set up with OCU/County for upcoming tax season.
- ☐ Terry requested getting a new printer for the office. Jim made a motion to purchase, Curt seconded. Motion carried. Martin will get Epson WorkForce ordered, understanding it may take some time to actually get, due to shortages caused by Covid-19.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ 39 absentee ballots mailed, 30 were returned, 8 people chose to vote in-person, 1 didn't vote. 221 voters for the day (26 new registrations). Biden 53, Trump 167, Jorgensen 1.
- ☐ One poll worker was unable to serve, Bobbie filled in. 2 people signed up that they are interested in working in the future. Bobbie has begun their training. Waiting for training completion, to get officially listed as available. Current Chief Inspector looking to cut back, therefore, Clara Krause will be moved into Chief Inspector role beginning 1 Jan 2021.
- ☐ Received Invoice for Underwater Bridge Inspection for 2<sup>nd</sup> Ave bridge, along with bridge report.
- ☐ Received CDR Oct Meeting Minutes, copy in town office.
- ☐ Weekly covid testing by the WI National Guard for Juneau County began week of 19 Oct. at New Lisbon Community Center/Legion Hall, on Welch Prairie Road, at the east edge of New Lisbon. Remaining dates are Nov 12 and 19; Dec 3 and 10. Hours are 10AM to 6 PM
- ☐ According to DOR, to use unused Levy amounts (Section B of Limit Worksheet), 2/3 majority vote during annual meeting (after board approves using this amount). Section C of Limit Worksheet, cannot be used until the existing loan is gone, then 2/3 majority vote to adopt and approve a resolution to use. Also, Section B and C cannot be used at the same time. Martin made a motion to plan on using Section B funds available for FY 21, by adding to the April 2021 Annual Meeting Agenda, Jim seconded, motion carried unanimously. Bobbie added to the April Annual Meeting Agenda.
- ☐ Received approval from DOR for 2020 Chargeback Request for Brian Tatu property. Necedah, Juneau County, and Western Technical Institute have until Feb. 15, 2021 to reimburse town those funds.
- ☐ Received all Tax Levy Certificates for the schools, including Western Technical College.
  - o Necedah                                      \$174,931.00    (down from \$179,589.00)
  - o New Lisbon                                      \$ 37,807.00    (down from \$ 39,006.78)
  - o Tomah                                              \$ 52,275.90    (down from \$ 55,872.16)
  - o Western Technical College    \$ 45,206.38    (down from \$ 48,262.53)

- ☐ Received Thank-you, from Scott Construction, along with survey of their service. Jim completed and it was mailed back.
- ☐ 2020 Fall Town Workshops were discussed (all workshops are online only), Martin registered.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:** REC sent notice of underground installation for Johnson residence on 26<sup>th</sup> St.  
**Town Permit Application determinations** nothing new at this time

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- County completed repairs 21 Oct. been receiving many positive comments. Nice to have this project completed.
- ☐ TRIP program –
  - i. 23<sup>rd</sup> St project work – nothing new at this time
  - ii. 6<sup>th</sup> Ave & 28<sup>th</sup> St project – nothing new at this time
- ☐ Review/update road maintenance contract. Jim made a motion to accept, Curt seconded, motion carried. This is a 5 year contract, 1<sup>st</sup> year is probationary, beginning 1 January 2021. Contract was signed by all parties, and copy made/delivered to Highway Maintenance representatives. Original in town files.
- ☐ Budget Approval- Completed in previous meeting, earlier tonight.

**Highway Maintenance**

- ☐ Congratulations, Jim. 6 Nov he successfully obtained his CDL.
- ☐ 6<sup>th</sup> Ave culvert was replaced. Mowing, grading, and tree removal completed. Scott also removed 3 tires from along the roadside.
- ☐ Road barricades on 6<sup>th</sup> & 12<sup>th</sup> (in refuge) have been repaired/replaced (AGAIN).
- ☐ Road report (daily log) was submitted by Highway Maintenance (Jim & Scott Brown).
- ☐ Martin reported continuing beaver control problem on 22<sup>nd</sup> St (South of Hwy. 21). This is outside of Road Right of Way, he directed Bobbie to send notice to land owner (Joseph Krhounek) representative, to give notice of town's concerns.
- ☐ 3 down trees were reported to Highway Maintenance, in refuge area. Jim & Scott will clear them from the road.

**New Business** none at this time

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, December 14, 2020 at 6:30 p.m.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 7:11 pm  
 Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday December 14, 2020  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Bob Fink, Charles Batten, Jim and Scott Brown were also in attendance. Jim called the Monthly Meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the Nov. Financial Report. Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Terry reported getting her bond delivered to the county and taxes being mailed, regarding 2020 tax collections. She will be in the office in December and January for collections. She's been getting MANY calls regarding this year's taxes.
  - Residents complaining about not receiving all parcels together, days apart.
  - Eagles Nest residents who previously sold properties (3 years past) receiving tax bills this year-WHY? Terry is working with County Treasurer to correct this, AND Eagles Nest residents upset with increase in values. Terry directed these concerns to assessor.
  - Dog License pricing increased. Terry didn't know until AFTER inserts were printed, so not sure what we'll be charged with needing to make correction prior to sending of tax bills.
- ☐ Two (2) remaining delinquent personal property taxes from 2020.
- ☐ Received final 2020 State Highway Aids payment, \$12,018.12.
- ☐ Ellie asked for a small handheld vacuum to clean windows with. Jim made a motion to allow the purchase, Curt seconded, motion carried. Terry will let Ellie know to get what she needs.
- ☐ New printer was delivered to town hall 12 Nov 2020 and installed, working great.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Thankfully NO recount for us, for the General Election. Tony Kurtz sent a personal thank-you, for the hard work and dedication placed on the importance of a fair and honest election in November. Terri Treptow forward information from EDGE company regarding new machines ordered. New machines won't be shipped until Mar/Apr 2021 timeframe. New machines will NOT be able to be used for Feb/April elections 2021.
- ☐ Received bridge reports from Juneau County Public Works Dept.
- ☐ Mill rate worksheet completed, for county via portal website the end of Nov.
- ☐ SOT completed for DOR.
- ☐ Received CDR Nov Meeting Minutes, copy in town office. Special Meeting was held to discuss receiving payment from prison for services beginning 1 Jan 2021.
- ☐ DNR sent Managed Forest Law Map for 40.0 acres along H, Donald G Larsen, Catherine W Neustadter et al property, for review and corrections.
- ☐ Rural Insurance sent information regarding Workman's Compensation and the Terrorism Risk Insurance Act of 2019. Any questions may be directed directly to Rural Ins. Carl has emailed his interest in attending an in person town meeting, probably January 2021.
- ☐ Wisconsin Towns Association sent Town Advocacy Council information, encouraging ALL towns to join.
- ☐ County Treasurer sent notice for Unclaimed Funds to be sent to her to comply with 10 Wisconsin Statute 59.66(2) states in part: "On or before January 10 of every odd-numbered year, each officer of a municipality and county, and each clerk of every court of record, shall file with the treasurer of that person's county a written report under oath giving the names and the last-known addresses of all persons for whom any such officer or clerk holds money or security, and which has not been claimed for at least one year, and showing the amount of the money or the nature of the security in detail. A duplicate report shall also be mailed to the Dept. of Financial

Institutions.” Continuing with 59.66(2)2c: “Any person violating the provisions of this section shall, upon conviction, be punished by a fine of not less than fifty dollars nor more than two hundred dollars, “. We have NOTHING to report at this time. Bobbie responded to Denise Giebel.

- ☐ Martin received the Town Workshop Book. There is a lot of information to cover with the book and the videos. Some is out dated a little for this year, but should be able to use some information next year also. Still has hours of video to go through.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board:** nothing new at this time

**Town Permit Application determinations** No requests at this time, however, ISO sent notice that Town of Cutler has received Building Code Effectiveness Grading Schedule Program (BCEGS) classification Class 5 for commercial and industrial properties and Class 4 for one- and two- family residential properties for our community. Insurers may use this to help determine premium credits.

**Unfinished Business**

- ☐ TRIP program –
  - i. 23<sup>rd</sup> St project work – nothing new at this time
  - ii. 6<sup>th</sup> Ave & 28<sup>th</sup> St project – nothing new at this time

**Highway Maintenance**

- ☐ Mowing, grading, and sanding completed. Scott also removed more tires (4 on Mulloney, 2 on 6<sup>th</sup>) from along the roadside.
- ☐ Gerke delivered another load sand/salt (from Monroe Co Hwy Dept) in preparation for the winter.
- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Terry received a call from Catherine Neustadter voicing her concerns that 25<sup>th</sup> St either get blacktop, or get renamed to “Fire Lane”. Her meals on wheels driver shouldn’t have to drive on a road in that condition.
- ☐ Martin notified Bobbie that representative from Krhounek property (22<sup>nd</sup> St) has responded to our letter, and will be taking action to try to eliminate beaver problem on the property.

**New Business**

Cherry Doeschler, Cheryl Georgeson, Melissa Hansen, Clara Krause (Chief), and Sandra Larsen are our qualified election workers for 2021. Tentatively only one scheduled election in 2021, in April.

CAUCUS Monday, January 11, 2021 at 6 p.m.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, January 11, 2021 immediately following CAUCUS at 6 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:16 pm  
Bobbie K Georgeson, Clerk