

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday January 14, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Edna Hansen, Jim Brown, Maggie & Dennis Stoner, Gary Everts, Dave Fisher, Robert Fink, and Ruth & Larry Stoner were also in attendance. Martin called the meeting to order at 6:05 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave the December financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry reported receiving first of four General Transportation Aid payments 8 January.
- Terry has collected taxes in Dec and will continue through the month of January. She's been receiving many complaints over the new procedure (put in place by the county) by residents/landowners.
- Bob Conant has placed the broadband tower back on the tax roll. This is not correct, the town will need to decide what to do about the \$30.56 collection that will not be paid by the cell carrier.
- Terry got a couple of cards for the board to sign. She'll be sending them out.
- WTA Juneau County Unit Meeting next meeting 23 Jan 2019 at Summit Ridge Restaurant-Wonewoc

**Clerk's Report** Bobbie K reported correspondence received during the month.

- April 2, 2019 Spring Election
  - ALL candidates are required to have a registered campaign committee, even if the candidate is the only person participating in the campaign and even if there is absolutely NO money being spent on the race.
  - Declaration of Candidacy need to be completed tonight, so I can get it and the Certificate of Nomination to the County tomorrow. Terry will drop off.
  - Tomah Area School District sent Sample Ballot for Referendum requesting they be authorized to exceed the revenue limit by \$1,500,000 for each of the 2019-2020, 2020-2021, 2021-2022, and the 2022-2023 school years for non-recurring purposes to maintain and enhance educational and technology programs, school safety and security and school facilities and to maintain current levels of operational expenses. They also sent notice that 3 candidates are running for 2 board seats. No Primary will be necessary in February.
- Received invoice from Board of Commissioners of Public Lands for our March payment-due 15 March.
- Bobbie calculated costs for tax processing this year verses last year. It cost an additional \$277.67, plus several tax payers are less satisfied.
- Howard Marklein and Tony Kurtz have sent updates via computer, if interested see Bobbie.
- Completed Tobacco required data call from the State of WI 8 Jan 2019.
- Completed Dept of Safety & Prof Services mandatory survey 9 Jan 2019
- 2018 Tax forms are completed and filed. W-2's and 1099's to be delivered this week. New W-4 needs completing by each employee and board member for 2019.
- Bobbie requested Marilyn Bhend be hired to train her on the full function of WI STAR program currently being implemented by the town. This should help decrease amount of manual computing necessary to complete forms required throughout the calendar year. Marilyn has requested her mileage be reimbursed for this service. Curt made a motion to accept, Jim seconded, motion carried. Bobbie will notify Marilyn and set up training.

**Communications to the Board**

- Martin received Certificate of Liabilities from some of our vendors. Bobbie filed.

- Gerke Excavating has moved their Christmas party until later this spring, to allow for new Tee-Pee to be constructed.

**Town Permit Application determinations** None at this time

#### **Unfinished Business**

- 2<sup>nd</sup> Ave Bridge Working Group –Bridge is open, heard several positive comments along with concerns over the tax increase to cover annual payment on the bridge.
- TRIP program –Nothing more at this time.
- Fire sign issues (bad signs & locations) – signs have been picked-up and paid for. Fire Dept does not want to do the installation as a fund raiser. Jim made a motion to have Jim Brown and sons install for \$10 per sign, plus the town will cover costs for new hardware necessary for the install. Curt seconded, motion carried.
- Election Worker Training- no word from county yet. Hopefully soon. Bobbie was notified of new training requirements from state election commission for clerks, she will accomplish this week.

#### **Highway Maintenance**

- Lots of sanding.
- Barricades and signs are out of the refuge. Only lost one set. Signs are now on steel posts for future use.
- Jim discussed billing with Gerke. Will return and bring back new paperwork. Corrected invoicing hasn't been received by the town as of yet.

#### **New Business**

- ATV Routes Gary Everts gave update of the ATV Club and Council. Growing significantly, from 3 to 14 clubs currently. Juneau County hasn't received complaints, but does issue tickets for various infractions. He has requested that Juneau County open County M all the way up to Hwy. 21. It has passed the first step and expected to be implemented later this month. Cutler residents have requested that Cutler Drive, Canary Ave and the rest of 24<sup>th</sup> Street be opened up. Curt made a motion to open these roads to ATV's, Jim seconded. Motion carried with 1 opposing vote. As soon as Gary (ATV Club) gets these roads posted, the public may begin legally using them.
- Picnic & server licenses for Rod & Gun Club not received yet.
- Request of funds from Cutler Cranberry Foundation Jim made a motion to request from the Cutler Cranberry Foundation an amount equal to 1 year loan payment for new bridge, \$32,904.98. Curt seconded. Motion passed, with 1 abstaining vote. Bobbie will draft the request.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, February 11, 2019 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:50 pm  
Bobbie K Georgeson, Clerk

Caucus Meeting Minutes  
14 January 2019

The Caucus was held on Monday, 14 January 2019 at 6:00 p.m., at the Cutler Town Hall, located at N10846 2ndAve.; Camp Douglas, WI 54618. Present at this meeting was Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), Terry Dawn Hayward (Treasurer), Edna Hansen, Jim Brown, Maggie & Dennis Stoner, Gary Everts, Dave Fisher, Robert Fink, and Ruth & Larry Stoner.

Martin asked Jim Brown to chair this meeting. Jim Brown asked for nominations for Chairman. Jim Hayward nominated Martin Potter, Edna Hansen seconded. Jim Brown asked three more times for any other nominations from the floor. None were given. Nominations for Chairman were closed.

Jim Brown asked for nominations for Supervisor. Martin Potter nominated Jim Hayward, Bob Fink seconded. Jim Brown asked for any other nominations for Supervisor. Martin Potter nominated Curt Jorgensen, Bob Fink seconded. Jim Brown asked three more times for any other nominations from the floor. None were given. Nominations for Supervisors were closed.

Jim Brown asked for nominations for Clerk. Curt Jorgensen nominated Bobbie Georgeson, Bob Fink seconded. Jim Brown asked three more times for any other nominations from the floor. None were given. Nominations for Clerk were closed.

Jim Brown asked for nominations for Treasurer. Curt Jorgensen nominated Terry Dawn Hayward, Martin Potter seconded. Jim Brown asked three more times for any other nominations from the floor. None were given. Nominations for Treasurer were closed.

Caucus Meeting was adjourned at 6:05 p.m.

Bobbie placed Jim and Curt's names in a bucket, Jim was drawn as first placement on the ballot.

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday February 11, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Edna Hansen, Jim Brown, and Charles Batten were also in attendance. Curt called the meeting to order at 6:30 p.m.

**Minutes:** Jim Hayward made a motion to accept the Caucus & Monthly Board Meeting Minutes, Curt seconded, motion carried.

**Treasurer's Report** Terry gave the January financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry reported receiving Request for Settlement on Jim Rezin property, sold to Susannah & Jeremy Trevino.
- Terry had one previously unsigned tax check returned, signed, in today's mail.
- Bob Conant has paid the broadband tower tax bill of \$30.56, leaving 26 delinquent personal property parcels.
- Terry is giving list of 25 delinquent personal property parcels to Eagle's Nest for collection assistance.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- WI Elections Commission- completed 6 part series (Elections Security Awareness Series) that was mandatory, plus 3 hrs and 15 minutes of additional training via computer
- Mailed Request of funds letter to Cutler Cranberry Foundation on 15 January 2019
- Completed Fire Dues Certification 18 January 2019
- Marilyn Bhend conducted the WI STAR Training 2 February 2019. She will continue to assist via phone as necessary.
- State Debt Collection was created in 2014, updated contact information 17 Jan 2019. This will allow the state to intercept collections for the town on values over \$50. 7 February state needed another form completed-returned 10 Feb 2019.
- Completed the US Dept of Labor Bureau of Labor Statistics 2018 Survey of Occupational Injuries and Illnesses required by law 16 January 2019. Phone call verification took place 11 Feb 2019.
- Looking for Town of Cutler tax exempt certificate. Notified Dept of Revenue. LVT needs a copy for their files or town will need to pay taxes on utilities. Application submitted for exempt number.
- WTA magazine arrived. Also, Town Advocacy Council requests towns pay an additional amount of \$0.25/resident to them, for lobbying efforts, above the normal WTA annual dues.
- Juneau County sent "Petition for County Aid for Highway Road Construction" application. Annual Meeting Minutes state town people want this. Bobbie had board members present sign, then mailed (along with \$500 matching funds check) to the JC Public Works.

**Communications to the Board**

- Jim reported on the WTA meeting held at the Summit. JC Hwy commissioner gave report on the Cutler bridgework. JC Aging gave a report. Sauk has the highest aging population, looking at getting dementia treatment facility.
- Town of Kingston & Town of Finley Clerk is in discussion with the WI DOT concerning the closing of refuge roads. Kathleen Spencer (D.O.T.) responded with, "Local roads are to be open year-round and maintained in order to be eligible for general transportation aids. I haven't heard of any "1 day" rule, especially since it's expected that the municipality plow snow within two or three weeks. A temporary closing of road is not an issue; it's a problem when there is a gate or signs that restrict public access to the road."

**Town Permit Application determinations** None at this time

**Unfinished Business**

- TRIP program –Nothing more at this time.
- Fire sign issues (bad signs & locations) – Replacements signs have been installed. Old signs were turned into Manthey Salvage, check turned in for \$72.52. Installation paid at tonight's meeting.
- Election Worker Training- 28 Feb. at Mauston Courthouse. Bobbie plus 3 election workers plan to attend.

#### **Highway Maintenance**

- Lots of plowing. Malloney Road needs extra attention, received some complaints.
- Jim discussed billing with Gerke, brought back new paperwork. Corrected invoicing hasn't been received by the town as of yet.

#### **New Business**

- Dennis Franek came to ensure the town was aware of his planned retirement May 1, 2019. He had sent a letter, which wasn't received as of yet. He did suggest the town contact General Engineering Company to provide the services he was. Bobbie pulled their literature from the files, they sent information last year.
- Terry received another call from a taxpayer expressing her unease with the taxes, specifically bridge repair.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, March 11, 2019 at 6:30 p.m.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 7:18 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday March 11, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Bob Fink, Jim Brown, and Charles Batten were also in attendance. Curt called the meeting to order at 6:30 p.m.

**Minutes:** Jim Hayward made a motion to accept the Monthly Board Meeting Minutes, Curt seconded, motion carried.

**Treasurer's Report** Terry gave the February financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported receiving Request for Settlement on Brian Christensen property, sold to Jesse Roush & Kristi Arzt.
- Terry is giving list of 21 delinquent personal property parcels to Eagle's Nest for collection assistance.
- Township has 1 other delinquent personal property.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- Form Ct completed and filed with the state
- WTA is requesting people call, email, or write Legislators asking them to sign on as a co-sponsor to LRB-0977 to help retain and recruit Fire & EMS Volunteers. Jim asked if form letter could be prepared to allow people to sign and mail for this. Bobbie will look into this as a possibility.
- WTA provided a synopsis of Town Topics in Gov. Evers' Budget Proposal. Terry brought a copy of a new release from Friday, March 8, 2019. Gov. Evers announced that 24 Wisconsin counties will receive a total of \$284,700 in state funds to help maintain and improve public roads in county forests. To qualify for the state funding, roads **cannot** be town roads. Bobbie has a copy for anyone wanting to read it
- Received request to join the FEMA Grants Portal for the Public Assistance program. Board wants to discuss this option further.
- 2019 Master List (of the land enrolled in FCL and MFL as of Jan. 1, 2019) is available on <http://dnr.wi.gov/topic/ForestLandowners/reports.html>
- Sheriff Oleson sent notice that beginning Feb 2019 Dept of Revenue Bureau of Equalization staff appraisers will be working throughout the 15-county district as part of an assessment review. The Dept appraisers will be traveling throughout each county viewing selected real estate parcels that sold during 2018. They will be viewing land and improvements from the road, taking pictures, and in some cases, talking with the buyers and sellers involved in each real estate transaction. The work is expected to be completed by April 30, 2019.
- Dept of Safety & Professional Services sent notice of new commercial electrical rules. DSPS states effective March 1, 2019 municipalities may choose to exercise jurisdiction over the inspection of electrical wiring installations at: farms, public buildings, ... there is very specific procedures if the town chooses to participate. Board chose not to pursue this option, at this time.
- The U.S. Census Bureau is now conducting the Boundary and Annexation Survey. Bobbie completed "Report of Building or Zoning Permits ..." then filed, electronically, 25 Feb 2019.
- Town of Cutler has WI Sales & Use Tax Certificate of Exempt Status. Information has been shared with those requesting it, along with copies going to the clerk and treasurer.
- Town resident contacted the board with a concern that the board mistakenly allowed ATV access to road not in the municipality. A WI survey map was forwarded so resident was assured the road in question definitely is in our jurisdiction.
- WI Dept of Administration forwarded a complimentary 2017-2018 Wisconsin Town Law Forms book.
- School Districts have delivered election materials
- Gerke invoicing appears to be "caught up", showing a credit until the remaining gravel gets delivered.

- Various magazines and a thank-you, from Dan B was received.
- Martin Potter sent payment for the 2 Fire signs and 1 additional installation, he requested.
- March 29 at 1 p.m. at Necedah Refuge, to discuss the beaver nuisance situation more. Jim & Terry Hayward and Jim Brown are planning to attend.

#### **Communications to the Board**

- Jim reported that training (Work Zone & Flaggers) is being offered at Cranberry Country Lodge. He asked whether we should be sending anyone for the town. Decided that not at this time.

#### **Town Permit Application determinations** None at this time

#### **Unfinished Business**

- 2<sup>nd</sup> Ave Bridge Working Group Nothing more at this time.
- TRIP program –Nothing more at this time.
- Election Worker Training Cutler had 4 attendees, training was very informative. Bobbie is trying to obtain map with school district boundaries, for the election workers.

#### **Highway Maintenance**

- Lots of plowing, sanding, and tree cutting (especially after this past very heavy-wet snow storm). Lots of drifting is causing trouble too.

#### **New Business**

- Town Advocacy Council discussion-hold for more information.
- Building Inspector discussion no decision at this time.
- Tuesday, 2 April 2019 Spring Election

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Tuesday, April 16, 2019 immediately following the Annual Meeting

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:20 pm

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Tuesday April 16, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Bob Fink, Jim Brown, Dan Woggon, Bill Stock and Ron Stock were also in attendance. Martin called the meeting to order at 6:14 p.m.

**Minutes:** Jim Hayward made a motion to accept the Monthly Board Meeting Minutes, Curt seconded, motion carried.

**Treasurer's Report** Terry gave the March financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry reported receiving inquiry from Diane Ness regarding process for a culvert on Funnel Road, Terry informed her that a Driveway permit would need to be purchased along with the culvert and installation-town does not provide this service, at this time.
- Terry is giving list of 19 delinquent personal property parcels to Eagle's Nest for collection assistance.
- Township has 1 other delinquent personal property. She will be sending delinquent notices out to all.
- Terry is still receiving property tax payments, which need to go to the County Treasurer.
- Terry was directed to transfer funds from Tax Acct into other account, leaving dog money only

**Clerk's Report** Bobbie K reported correspondence received during the month.

- Website now has a link to election results on the county site. This should take care of our requirements and shouldn't need to post after every election. That link can stay there and would only need to change if the county changes the URL for their results page. Election dates for next year are also updated.
- Several local event flyers were shared and posted as requested.
- Bobbie created FEMA account in their Grants Portal, to aid in future needs.
- Wisconsin Towns Association sent invoice for 2019 dues, sent reminder of Capitol Day (April 23), and asked for assistance on current litigation case (requesting examples of types of access roads or driveways that towns may have put in since 1966, which the public is invited to use, but which may not have been built to minimum town road standards under s. 82.50, Wis. Stat.)
- Local Government Center sent fliers with training opportunities
- Camp Douglas Rescue sent Feb. 27 meeting minutes and a letter asking 4 questions.
  - Will your municipality have a representative attend each monthly EMS board meeting? WE will continue to try to make it to monthly meetings.
  - Will your municipality support transitioning to a municipal service? Yes
  - Is your municipality still in support of flex staffing for EMS licensure levels? Yes
  - Would your municipality support an increase from \$23.00 per cap to \$28.00 in 2020? Yes

Bobbie will get reply out to them.

**Communications to the Board**

- Bob Conant will be done following Board of Review. His recommendation is for Tony Keil, who has assisted with our township and is familiar with it. Pat Hart has sent an offer to take over as our next assessor. Discussion for replacement will be placed on May's Agenda.
- Oakdale Electric sent request for some pole work, but it wasn't for a town road. Martin directed them to the property owner.
- Greg Ebert requested the township issue a Fireworks Permit for Dec. 31, 2019 from 5:30-7 p.m., for Greg to have for available to customers at his Fireworks stand, to allow him to sell fireworks legally this summer. He has offered to donate \$500, to be paid in July, to the township. Curt made a motion that we do this, on a trial basis, not committing for future decisions. Jim seconded. Motion carried. Greg will have a printer prepare the forms for the town chair and supervisors to sign, a future date will be set for the completing of forms.



- Water heater for the hall has started to leak. Jim made a motion that Precision Plumbing install new one tomorrow. They gave a quote of about \$800, with expected rebate of \$200. Curt seconded. Motion carried, Martin contacted them for coordination.
- Jim gave update from the beaver problem meeting that was held at the Necedah Refuge. No decisions have been made. Next meeting is set for 6/7/19.

#### **Town Permit Application determinations**

- Curt made a motion to accept Henry Galang application for Fire Number, Driveway and building permit for 20X32 A Frame structure. Jim seconded. Motion carried. Bobbie will notify. Fire Dept is processing fire sign. Martin discussed driveway requirements with Henry. Application will be forwarded to the next building inspector.
- Curt made a motion to accept Scott Wery application for 36X26 garage. Jim seconded. Motion carried. Bobbie will notify. Application will be forwarded to the next building inspector.
- Curt made a motion to accept Ron Stock application for 54X30 house with 5X8 pump house. Martin seconded. Motion carried. Application will be forwarded to the next building inspector.

#### **Unfinished Business**

- 2<sup>nd</sup> Ave Bridge Working Group Juneau County will blacktop top, weather permitting.
- TRIP program –weather permitting work to begin.
- Election UPDATE Results: Total of 71 voters (34 Necedah, 1 New Lisbon, 36 Tomah)
 

Martin Potter	63 (Curt Jorgensen did receive 1 write-in for chairman)
James Hayward, Sr.	60
Curtiss Jorgensen	52
Bobbie K Georgeson	61
Terry Dawn Hayward	62

\*Note-had huge numbers of scattering votes (no votes) in each area, 2 absentee voters returned ballots, and end of day paperwork took over 1.5 hours, was told that next election should expect even more paperwork to follow...

  - Was given “heads up” that in the “near future” our voting equipment will be discontinued, and support will not be given. Need to plan for new equipment purchase (?) soon. More information will be sent out, expected before year end.
  - Board members were given Notice of Elected Office, Oath of Offices were completed and filed on time.
- Town Advocacy Council-Martin made a motion to give the council a year to see what they are about before possibly joining membership. Jim seconded. Motion carried.
- Building Inspector- Curt made a motion giving Martin and Jim authority to review contract on Thursday (4-18-19) with Jeremy Philips (building inspector) recommended by Dennis Franek and sign if meets town’s needs. Jim seconded. Motion carried. Three building permits, approved at tonight’s meeting, will be given to him to start with, if contract is signed. Dennis Franek has two outstanding projects which he will complete before his retirement is final. Carl/Bonnie Griswold addition and Jessica Kramer grain bin to house conversion.

#### **Highway Maintenance**

- Culvert issues in several locations. Load of gravel from Milestone was placed on culvert on 24<sup>th</sup> St. Hole on bridge on 2<sup>nd</sup> (near Bud Peterson property) was repaired.
- Cutting trees in several location
- Grading of roads is planned following frost departure.
- Martin reported that the game warden left a message that refuge roads are too bad, he can’t chase violators. Martin returned his call to inform him that the roads are closed and NO ONE should be on them.

- Dan Woggon expressed concern over the degradation of 6<sup>th</sup> Ave to 28<sup>th</sup> St. would like to see some culvert work, as a minimum, and will join the road tour on May 11.
- Martin and Terry both received calls concerning 5<sup>th</sup> Ave, follow up actions were taken.

**New Business**

- Road Tour Date of May 11, 2019 leaving town hall at 8 a.m.
- Open Book Date not able to be set yet. Board of Review set for May 14 at 6:30, to reconvene at a later date. Bob Conant not ready with his books.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Tuesday May 14, 2019 immediately following Board of Review at 6:30 p.m.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 8:13 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Tuesday May 14, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Bob Fink, Jim Brown, Charles Batten, Tom Sturek, Tania & Glenn Garrity, Cindy & Chad Iverson, and Greg Ebert were also in attendance. Martin called the meeting to order at 6:35 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Road Tour Meeting Minutes, Jim Hayward seconded, motion carried. Curt Jorgensen made a motion to accept Monthly Board Meeting Minutes (with correction to Communications to the Board-Greg Ebert section), Jim seconded, motion carried.

**Treasurer's Report** Terry gave the April financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry mentioned 15 delinquent personal property parcels remain uncollected to date. Eagles Nest has been cooperating in assisting in collecting of payments. A payment collected, and deposited last week, is from a resident who has since passed away.
- Received Request for Statement of Real Property Status for Mitchell Elsing property N10564 2<sup>nd</sup> Ave., new owners are Matthew & Kimberly Robertson
- Tomah Area Schools sent notice of newly elected officers. President-Aaron Lueck, VP-Pam Buchda, Clerk-Gary Grovesteen, Treasurer-Jerry Fushianes
- Received check for \$16,000 from the Cutler Cranberry Foundation, Inc, designated for payment on the note for bridge replacement. Thank-you will be mailed to Foundation, for their generous donation.
- Henry Galang check was returned by the bank, unable to find his account. He's replaced the check, along with bank fee and it has been deposited again. All permits are currently on hold; until check clears the bank. Jim made a motion that from tonight, moving forward, Notices of board decisions (for all permit applications) will not have further action taken until the payment has cleared the bank. Then, the application(s) will proceed as previously stated. Curt seconded. Motion carried.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- Election laws may change to remove the older equipment, but at this point there is not a definite cutoff or de-certification date of the Sequoia equipment. Jan. 1, 2023 is the expected date that current equipment can be supported. Pricing options are being looked into, as a county in whole.
- Bobbie received notice from Wis Election Commission that another 7.75 hours of training have been accepted.
- Jeremy Phillis is our new Building Inspector. Paperwork has been signed and sent, along with forwarding new building permit application materials. He has approved the website materials and listings. Communication is well so far, he has sent a report of the April Building Permit requests.
- DOR sent reminder to file Liquor License Report no later than 15 July
  - **2019 PAVEMENT RATINGS ARE DUE TO WISDOT BY DECEMBER 15, 2019**
- Notice of Personal Property Aid – May 2019 Distribution \$26.84 on May 6, 2019
- WI Open Records Law request re: 2018 employee wages received 7 May, completed/returned 10 May.
- CDR March Meeting Minutes have been received. Copy is in the office. The requested letter, to the state, in support of flex scheduling has been signed and forwarded to CDR.
- Bobbie returned TASD request for Cutler Board, following April election.
- Website "Applications" section have been updated. New application procedures, fee calculation worksheet, fire number application, driveway application, GEC Bldg. Inspection Fee Schedule, WI Uniform Bldg. Application (new inspector version), Garage Cross Section and Typical Deck Framing Plan

are all available and encouraged to be used by Town of Cutler residents/property owners. Operator License Application is also available online, for bartenders.

- Website update to “Taxes”, reinforcing ALL property tax payments go to JC Treasurer after 1/31! Trying to relieve unnecessary burden on the treasurer. A suggestion that in the future the treasurer not accept any Property Tax payments after January 31, but return them to the landowner, so they may make correct steps in paying them. It is clearly listed on tax statement where payments are to be mailed.

#### **Communications to the Board**

- Juneau County Health Officer, Amanda Dederich, has requested that towns have on hand 10 Nitrate Sampling Test Kits, to provide to residents who request them. The kit is free, and currently the county is highly suggesting residents test their wells. No action taken at this time, other than possibly adding a link to our site, for people to follow for more information. Bobbie will look into it.
- Juneau County is implementing a new program where people may go to a website, to check for roads closed. They are urging towns to call JC dispatch when closing any road for any reason, and when the road is re-opened. Jim Brown was instructed to follow the new procedures the best he can.
- Juneau County is hosting a clean sweep 26-27 July. Bobbie will add flyer to our website.
- Tim Bodeen, Necedah Refuge Manager, sent letter addressing concerns voiced with town roads in the refuge. The Army Corps of Engineers has initiated a watershed study, in the hopes to find a solution that satisfies everyone concerned. They did offer clarifications for road maintenance and repair actions, along with their interest in proactively discussing strategies to address trouble-laden township roads...

#### **Town Permit Application determinations**

- Fire Number request was received, from Joseph Pleaugh. Curt made a motion to approve request, Jim seconded, motion carried. Martin will follow-up on location to see if culvert or other needs must be addressed. Bobbie will forward to fire dept following the payment clearing the bank.

#### **Unfinished Business**

- 2<sup>nd</sup> Ave Bridge Working Group Juneau County will blacktop top, weather permitting. Dennis Weiss confirmed no invoice will be coming for the installation, gravel, and blacktop from Juneau County. The town’s paying of engineering and all materials meets the cost matching which is now available. Curt made a motion to request making an additional loan payment for \$111,315.92. That amount is the remaining funds not used from the loan (62,410.94), the donation from Cutler Foundation (16K), and the collected amount from special assessment (32,904.98) on 2018 property taxes. Bobbie emailed request to BCPL accountant.
- TRIP program –weather permitting work to begin. Martin has been in contact with Gerke and will continue to urge starting this project.
- Building Assessor – Jim made a motion to accept Homefield Assessing, Inc. (Neil Betts) starting Jan. 1, 2020, with the same cost as present assessor. Curt seconded. Motion passed. Contract was signed. Bobbie mailed Neil’s copy and filed town copy.
- Open Book Date – Bob isn’t ready, due to a recent fall. Jim made a motion to postpone setting date until next month during the regular monthly meeting. Curt seconded. Motion carried.

#### **Highway Maintenance**

- During Road Tour pavement ratings was started. Martin will continue the ratings. Scott Construction sent quote for proposed seal coating immediate needs. \$21,598/mile for single seal. Jim made a motion to complete items #2, #3, and #4 on Road Tour Evaluation Meeting Minutes. Curt seconded. Motion carried. It was noted that the price quote is for single seal, however, item #3 (2<sup>nd</sup> Ave by bridge) is to be double seal. Martin verified that Scott will do that stretch of double for the single price. Work on 26<sup>th</sup> and 24<sup>th</sup> is scheduled for next week. 2<sup>nd</sup> will be scheduled after blacktop of bridge is completed.
- Jim Brown shared his frustration with grading, due to frost and other acts of nature. He will keep trying.
- Jim was directed to contact Gerke and have the remaining credit balance of town account, be applied for gravel and breaker run to be delivered in the areas of most concern. He will begin immediately.

**New Business** Eagles Nest submitted Alcohol License Application, along with bartender license applications and payment. Bobbie will begin to process and get published in the paper.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** Tom Sturek (Cutler FD Assistant Chief) inquired about getting a list of current lot owners for Eagles Nest, along with their LP suppliers. He was directed to contact either Tania Garrity (Manager) or Tim Dailey (Owner) for the information. He also presented information regarding a new system recently implemented "I AM RESPONDING" by the department. Since implementation only good comments and positive results. Bobbie asked that he provide a link or some sort of information that can be added to our website so everyone can see this impressive addition to our Fire Department.

**Next Monthly Meeting** Monday June 17, 2019 at 6:30 p.m.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 8:43 pm  
Bobbie K Georgeson, Clerk

Postponement of Board of Review  
TOWN OF CUTLER  
Tuesday, May 14, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Others in attendance were Jim Brown, Tom Sturek, Charles Batten, Bob Fink, Greg Ebert, Tania & Glenn Garrity, Cindy & Chad Iverson. Martin called the meeting to order at 6:30 p.m.

The assessment roll is not complete, Bob Conant is dealing with health issues, and completion date is not known at this time.

Jim Hayward made a motion, to adjourn to a later date. The date will be determined during the regular monthly board meeting on 17 June, 2019 at 6:30 p.m. Curt Jorgensen seconded, motion carried.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 6:31 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER ROAD TOUR EVALUATION MEETING  
SATURDAY, May 11, 2019  
CUTLER TOWN ROADS; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Jim Hayward (Supervisor), Terry Hayward (Treasurer), Jim Brown, Steve Bezemek and Dan Biermeier (Regional Managers for Scott Construction).

Martin called the meeting to order at 8:00 a.m., when we left the Town Hall location.

**Findings:**

1. Mulloney Road (Town of Byron border to Cty Road H) single seal.
2. 26<sup>th</sup> St (1<sup>st</sup> to 2<sup>nd</sup> – corner near Gary Frei's home) single seal.
3. 2<sup>nd</sup> Ave (25<sup>th</sup> to south side of bridge) double seal.
4. 24<sup>th</sup> (2<sup>nd</sup> to Cty Rd H) single seal. Needs attention soon, or risk losing base.
5. 28<sup>th</sup> (Cty. Rd M to 6<sup>th</sup>) single seal. Immediate attention to culvert work is planned for this year.

Scott Construction will mail quotes on the necessary seal coat areas, to give town idea of what is needed. Expect quote prior to Tue (5/14/19), for regularly scheduled monthly meeting.

Meeting Adjourned at 9:45 a.m.  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday June 17, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Bob Fink, Jim Brown, and David Fisher were also in attendance. Martin called the meeting to order at 6:30 p.m.

**Minutes:** Jim Hayward made a motion to accept the Board of Review Postponement and Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

**Treasurer's Report** Terry gave the May financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry mentioned 12 delinquent personal property parcels remain uncollected to date. Eagles Nest has been cooperating in assisting in collecting of payments. Terry will give updated list of delinquent people to Eagles Nest and will be sending out another "REMINDER" to those past due. Jim suggested that Eagles Nest know that 6 months is long enough to be waiting for payment. Further action may begin next month if all payments are not made.
- Received Request for Statement of Real Property Status for Bob & Marlene Batten property, new owners are Tina & Christopher Bernard

**Clerk's Report** Bobbie K reported correspondence received during the month.

- Website updates are completed, looking for Fire Dept. information on new system to add in the future.
- Detailed thank-you was prepared and sent to Cutler Cranberry Foundation, explaining the use of funds donated, along with the remaining need. A thank-you card was also mailed to the foundation. New Amortization Schedule was received following the additional principal payment that was made. The remaining loan balance is \$116,879.25. That leaves 3 scheduled payments of \$32,904.98 (March 15 2020, 2021, and 2022) and a final payment of \$27,178.38 for March 15, 2023. This may be paid off earlier than scheduled if funds are available.
- DOR sent 2019 Full Value Notice for Manufacturing in Cutler. We have \$0.00
- US Dept. of Commerce sent information inviting our Town to participate in the 2020 Census New Construction Program. The board chose NOT to volunteer at this time.
- Public Comment Request received for Guyed Antenna Tower new Wonewoc Municipality.
- While completing Workman's Comp Audit, for Insurance Co, noticed Jim Brown will need new Certificate of Insurance. Current policy expires 6/21/2019. Jim said he's sure one is on the way.
- US Fish & Wildlife Service sent notice that during the week of 6/24/2019, \$13438 will be paid for the Refuge Revenue Sharing Act.
- April CDR Meeting Minutes are in here. Next meeting is 26 June.
- Cutler sent a plant to the memorial service of Dennis Weiss (Juneau Co Hwy Commissioner) who passed away unexpectedly 29 May 2019.

**Communications to the Board**

- Jim shared information about the training WTA presented in Tomah.
- NCWRPC sent Annual Report

**Town Permit Application determinations**

Dennis Franek has completed Griswold addition. One outstanding permit to finish up. Gallang building permit was released to Jeremy. Joseph Pleaugh Fire Sign request has been forwarded to the fire department. Upon further review, materials were sent to Joseph Pleaugh regarding the necessity of a camper permit and driveway permit (no culvert is needed), for the property which he had previously requested a fire number sign. Bobbie was directed to follow-up with Mr. Pleaugh, if he doesn't pay the necessary fees, they will be added to his tax statement. No other permits requested at this time.

**Unfinished Business**



- 2<sup>nd</sup> Ave Bridge Working Group no further action at this time
- TRIP program –Gerke notified Martin that work should begin within the next 3 weeks (mid July), weather permitting.
- Open Book Date –Bob is still unable to prepare the necessary paperwork, due to his injury. Jim made a motion to postpone setting date until next month during the regular monthly meeting. Curt seconded, motion carried.
- Eagles Nest Liquor License and Bartender Licenses were presented to the board. Jim made a motion to accept the Eagles Nest Liquor License. Curt seconded. Motion carried. Bobbie prepared license for Terry to deliver (and collect the ad posting fee of \$9.29). Jim made a motion to accept the 6 server licenses. Curt seconded. Motion carried. Bobbie prepared licenses for Terry to deliver.

#### **Highway Maintenance**

- Jim Brown met with Kyle from Gerke, together they have a plan to best use the gravel that was purchased.
- Scott Construction has completed all seal coat projects that was determined to be completed this fiscal year. The invoice will be paid tonight, it matched the proposal.
- Jim Brown met with the refuge personnel 7 June. They requested to meet in smaller groups, trying to get some resolution. Jim B and Martin met with the refuge personnel again earlier today. The refuge would like to see a new culvert placed in 12th Street. They may possibly reimburse some culvert, bridge, etc costs if things work out. Jim Hayward made a motion to purchase the culvert, using county matching funds. Curt seconded, motion carried and Jim Brown was directed to take lead on getting this purchased, delivered and installed (alongside refuge personnel).
- Jim Brown plans to begin the mowing soon.

**New Business** Fireworks permits for Tim Dailey of Eagles Nest and Greg Ebert of Necedah Pyrotechnic Club were approved and Martin prepared for distribution. Jim Hayward made a motion that if Greg still wants to donate any money, that he do so to the Cutler Volunteer Fire Department. Curt seconded, motion carried. Bobbie will notify Greg when he gets his permit(s).

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday July 8, 2019 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7.48 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday July 8, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Bob Fink, Jim Brown, and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the June financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Terry mentioned 8 delinquent personal property parcels remain uncollected to date. Eagles Nest has been making calls, and trying to assist in the collection of taxes.
- ☐ Terry hasn't received this month's bank statement, but according to the online amounts she is confident with tonight's report.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Jim Brown Certificate of Insurance received 9 July 2019, previous policy expired 6/21/2019.
- ☐ Alcohol License Report was submitted to the Dept. of Revenue, before July 15 deadline.
- ☐ Bobbie sent reminder to Joseph Pleaugh to complete camper & driveway permit applications (sent May 21, 2019) and return along with necessary fees. No response to date.
- ☐ May CDR Meeting Minutes are in here. Next meeting is 24 July. Need to verify location, talk of change while remodeling is continuing. Bobbie & Martin both will be gone for this month's meeting.
- ☐ Allied sent Propane Contract for upcoming heating season. Contracted 1515 gallons for last year, actually used 1770. Jim made a motion that we contract for 1700 gallons this year. The lock-in price is \$1.299 (minimum \$0.10/gal down payment required). He also stated that Bobbie is to call to see if a reduced price per gallon can be obtained by pre-paying. Curt seconded. Motion carried. Bobbie followed up with Rich at Allied. No cost savings, contract was signed and will be sent following Aug meeting.
- ☐ More voter cards are being returned. Election commission recently required returned cards be updated. Program continues.
- ☐ Notice has been received that Larry & Laurie Batten have entered 20 acres of land into the closed MFL program. No changes to be reported.
- ☐ State sent MFL/CFL payment. We forwarded 20% of the MFL payment and the necessary portion of the Federal Revenue Sharing payment to the County tonight.
- ☐ Denise Giebel, County Treasurer, sent notice that \$ 31,637.86 (August settlement) will be paid to the town on 20 August.
- ☐ Scott Construction sent a Thank-You for the work they have completed for the town.
- ☐ WI Energy magazine has arrived.

**Communications to the Board** – None at this time

**Town Permit Application determinations**

- ☐ Martin met with David Vondoloski and Bruce Landess regarding their respective driveway permit applications. Bruce also sent Fire Sign application, waiting for payment before processing. Curt made a motion to accept David Vondoloski driveway permit, Jim seconded, motion carried. Jim made a motion to accept Bruce Landess' applications, Curt seconded, motion carried.
- ☐ Cutler Fire Dept applied for Picnic license and three server licenses, for 2 Aug. Curt made a motion to accept the Picnic license and all 3 server licenses, Jim seconded, motion carried.

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group Jim Brown has done an excellent job grading the gravel on bridge top. Many compliments have been received. No further action at this time. No word on new POC at the county.
- ☐ TRIP program –nothing further to report at this time.
- Open Book Date –no action at this time. Eagles Nest and Bob Conant are having difficulties communicating.

#### **Highway Maintenance**

- ☐ Jim Brown continuing to mow, grade, cut up downed trees, and assist refuge personnel with road work.
- ☐ Installed culvert on 12<sup>th</sup> (with refuge personnel). We purchased culvert with 50/50 funding.
- ☐ Sealcoat on 25<sup>th</sup> has a straight line of holes running the full length. Martin will call Scott to see what can be done to correct.
- ☐ Repaired wash outs on 5<sup>th</sup>
- ☐ Blocked off 6<sup>th</sup> Ave (in the refuge) between 12<sup>th</sup> and 16<sup>th</sup>. This is approximately 2 miles of road that the board would like to permanently abandon. Breaker run has been delivered to help maintain these roads.
- ☐ Refuge is considering allowing Cutler to abandon some roads, while using others as car routes through the refuge. More to follow.

**New Business** Nothing at this time

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday Aug 12, 2019 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:37 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday August 12, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the July financial report. Jim made a motion to accept the report (with the correction to the checking account line listed as "BRIDGE PAYMENT" to read "Monthly Bills"), Curt seconded, motion carried.

- ☐ Terry mentioned 4 delinquent personal property parcels remain uncollected to date.
- ☐ John Harvey was sent two past due notices, he paid both, leaving an overpayment of \$12.62. Jim made a motion to return the overpayment, Curt seconded, motion carried. Bobbie wrote out the check and Terry mailed immediately.
- ☐ Terry received Special Assessment request for David VonDoloski property on 4<sup>th</sup> Ave. He had paid for 1 driveway permit, but three driveways were installed. Request for 2 more driveway permits and necessary fees, was mailed immediately.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Bobbie sent final reminder to Joseph Pleaugh to complete camper & driveway permit applications (from May 21, 2019) and return along with necessary fees. No response to date. Special Assessment to his taxes will be completed, if not paid before processing statements.
- ☐ CDR June Meeting Minutes are here. 24 July meeting postponed to 31 July, quorum wasn't met. Bobbie completed the EMS Funding Assistance Municipal Signature and Population Verification Page for CDR. CDR sent a minor change for June meeting minutes, and copy of the approved 2020 Budget. On 9 Aug. CDR sent request, for more information to forward to the state, regarding flex scheduling. Bobbie completed and returned requested information immediately.
- ☐ WTA Juneau County Unit held their meeting 1 Aug at 11:30 a.m. at the Marquis Energy Ethanol Plant in Necedah. Plant Tour was at 1:00 p.m.
- ☐ Bobbie completed the requested "update of information" for the State Controller for Dept of Administration for State of Wisconsin on 31 July. 5 Aug state sent new form, to have completed and returned, for address changes required for STAR Program, Bobbie completed and returned immediately.
- ☐ General Transportation Aid, 2% Fire Dues, and July Shared Revenue payments have all been received.
- ☐ State notified Bobbie that the 2019 Statement of Assurance (SOA) was due the second Monday of June, or IMMEDIATELY after Board of Review is complete. No further action at this time. Need Open Book and BOR to be completed.
- ☐ Necedah Area School District Administrator (Tanya Kotlowski) sent a request to attend either a Sept or Oct Board Meeting. Also, sent the link to their *Cardinal Community Connections Communications* web page. Bobbie was directed to notify her and request written information that can be included in minutes, to be posted on our website, due to low number of attendees for our monthly meetings. Bobbie completed immediately.
- ☐ WI Dept of Administration sent **preliminary estimate of the January 1, 2019, population for the Town of Cutler in Juneau County is 328**. No further action at this time.

**Communications to the Board** – None at this time

**Town Permit Application determinations** – David VonDoloski (see above)

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group-Travis Schultz is new Juneau Co. Hwy. Commissioner, he said 1 Oct. they plan to blacktop bridge.

- TRIP program –Kyle said end of week of 12 Aug, or beginning of week of 19 Aug. to install 3 culverts, then begin to haul gravel in. Depending on status of large culvert degradation at Cty Road H and 23<sup>rd</sup> street.
- Open Book Date –no action at this time. Bob Conant is having more health issues and his computer is currently broke. Martin is going to contact new assessor, to see if anything can be done by him.

#### **Highway Maintenance**

- Jim Brown continuing to mow, grade, cut up downed trees, repair wash outs, and assist refuge personnel with road work.
- Repaired culvert washout on 23<sup>rd</sup> Street (temporarily). Martin is contacting Gerke to see what they can do for the situation. Curt made a motion, if Gerke can replace culvert and install (complete) for under \$25,000, then get work started immediately. Jim seconded, motion carried. Martin had gotten a rough estimate of \$7,350 for culvert and \$15,000-\$20,000 for installation.
- Martin shared the new State program information that he had on the 90-10 Road Program. More info to follow.
- Scott Construction looked at the 25<sup>th</sup> & 6<sup>th</sup> roads. Dan, from Scott Construction, will get pricing for the repair ideas when he is back from vacation, expected in September. More info to follow.

**New Business** –Clara Krause turned in her letter of resignation for the cleaning position, due to going to college in Aug. She has graciously agreed to keep her election position. Thank-you, Clara! Bobbie was directed to ask Ellie Krause if she is interested in the position, or to ask around for a replacement. Rate of pay is \$16.50/hour. Clara has spent between 2-2 ½ hours per month.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday Sept 16, 2019 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:37 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER SPECIAL BOARD MEETING  
Monday August 26, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor). Martin called the meeting to order at 5:30 p.m.

**Agenda presented:** Each person present was given an AGENDA.

**Verification of public notice:** Bobbie listed locations posted, and verified website had been posted, since 23 August, 2019.

- ☐ Replacement Assessor and plan of completion for 2019 taxes- Bob Conant has had surgery to repair broke hip. He will be unable to finish out his contract, without the assistance of Tony Kiel. Tony has agreed to complete necessary book work, hold Open Book, sign affidavit, and complete Board of Review in Bob's place. It will be up to Bob to pay Tony for his part in the completion of the contract. State has been notified, Board is following instructions for completion. Jim made a motion to accept Tony's assistance. Curt seconded. Motion carried. Tony will hold Open Book 18 September at the town hall from 6-8 p.m. Board of Review is set for 26 September, at the town hall from 6-8 p.m. Bobbie will post notices immediately.
- ☐ Gerke has submitted proposal for the culvert replacement on 23<sup>rd</sup> St. Jim made a motion to accept. Curt seconded. Motion carried. Martin signed contract, Bobbie returned to Gerke.
- ☐ Scott Construction submitted proposal for repairing 25<sup>th</sup> St and 6<sup>th</sup> Ave (around Woggon Farm). Jim made a motion to accept proposal for 10' wide repairs X the length of damaged roads. Curt seconded. Motion carried. Martin signed contract, Bobbie returned to Scott.
- ☐ Bobbie stated that Ellie Krause has agreed to take over the necessary cleaning duties for Clara, who is going off to college. Bobbie will prepare letter for Ellie to get her Work Permit, so she can begin soon. Curt made a motion to accept Ellie Krause for cleaning position. Martin seconded. Motion carried. Bobbie prepared letter, and gave to Ellie.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 5:40 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday September 16, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

**Minutes:** Jim Hayward made a motion to accept the Monthly Board Meeting and the Special Board Meeting Minutes from August, Martin Potter seconded, motion carried.

**Treasurer's Report** Terry gave the August financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Terry mentioned 3 delinquent personal property parcels remain uncollected to date.
- ☐ Terry received Special Assessment request for Luke & Stephany Georgeson property on 23<sup>rd</sup> St., sold to Jordan & Kara Schmidt.
- ☐ Martin directed Terry to look into cost of credit card machine information, for tax collection.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ CDR down grade to Basic licensure has been completed. The downgrade is in conjunction with the approval to flex staffing up to Paramedic level. They are also thankful for the assistance in getting CDR back on track for success in providing the highest level of care for their patients.
- ☐ CDR sent new contract, move for agenda item for next month.
- ☐ WTA sent brochure for Fall Workshops. No one will be attending, it's the same weekend as CranFest.
- ☐ WI Dept of Revenue sent Equalized Value Report for 2019.
- ☐ Pipeline Association sent another Public Awareness newsletter.
- ☐ Shared Revenue Revised Estimate for 2019 and Original 2020 Estimate have been received.
- ☐ Terry Treptow sent more information on new voting machines. Estimated cost for trade in expected to be around \$3000. Moved to be placed in Budget for 2020.
- ☐ Website renewal is up, Curt made a motion to accept along with SSL, Jim seconded, motion carried. Payment was sent immediately to Webs By Laura, Laura Wagner.

**Communications to the Board –**

- ☐ Tony Kurtz is looking for nominations for "First Responder of the Year". Martin was instructed to forward application information to the Fire Dept., for their nominations.
- ☐ WTA is checking on computer information. Our current system meets the required minimum of Windows 2010. We are using Windows 2013.

**Town Permit Application determinations**

- ☐ GEC updated permit status form was reviewed.
- ☐ Joseph Pleaugh and David Vondoloski both paid requested driveway permit fees.
- ☐ GEC sent notice of Building Inspection Fee Adjustment & Agreement Update paperwork. Move for agenda item for next month.

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- On Aug 31, 2019, a vehicle struck the North West end of bridge, before becoming completely engulfed in flames. Waiting for accident report from county for pending insurance claim. Repairs will be needed, county is estimating materials at around \$10,000. More information to follow.
- ☐ TRIP program – Martin will start the TRIP paperwork with the county asap. Gerke has installed culverts and hauled gravel on 23<sup>rd</sup> St.
- ☐ Open Book Date –18 September, as previously posted. Board of Review is Thursday, 26 Sept at 6:00 p.m., as previously posted and advertised. Tony has not received any calls, expecting no one to come.
- ☐ Ellie Krause has agreed to take over the cleaning duties for the town hall. She has her paperwork completed and has begun doing a great job. Welcome, Ellie!

## **Highway Maintenance**

- ☐ Jim Brown returned from vacation, is busy grading, making a gravel usage plan with Gerke, completed the necessary repairs to his plow truck, and expecting to begin the second road mowing by the week end.
- ☐ Large culvert on 23<sup>rd</sup> Street has been installed by Gerke, prior to their installing the gravel for the TRIP program work.
- ☐ 90-10 Road Program update. Program information has been released, deadline to apply is Dec. 6. Martin will begin gathering necessary information, so he and Bobbie can get forms completed and turned in for consideration.
- ☐ 25<sup>th</sup> & 6<sup>th</sup> roads update. Scott Construction has completed the work, waiting for their invoice.
- ☐ Beaver plugged culvert under RR by Hwy. 21, causing flooding on 6<sup>th</sup> Ave. Martin is working with the county who will be contacting railroad and the state, to correct the problem.

**New Business** – Budget Hearing 14 October, immediately following the regular monthly meeting.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday Oct 14, 2019 at 6:00 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:45 pm  
Bobbie K Georgeson, Clerk



TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday October 14, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Martin called the meeting to order at 6:00 p.m.

**Minutes:** Jim Hayward made a motion to accept the Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

**Treasurer's Report** Terry gave the September financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry reported ALL delinquent personal property statements have been paid.
- ☐ Terry presented credit card machine information, for tax collection. Appears to be adding additional 2.39% to the taxpayer for this option. She will continue to look for something.
- ☐ ABT Mailcom will continue to mail out tax statements, same as last year. Terry must have the supplement to them soon with information that we need sent along.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ CDR August Meeting Minutes are available for review. Sept meeting was cancelled, due to no quorum.
- ☐ Board of Commissioners of Public Lands sent the "Annual Certified Statement of Debt" along with a list of where the 2019 earnings were distributed. Outstanding Balance is \$ 87,022.74. Next payment due Mar 15, 2020 is \$32,904.98
- ☐ Rep. Tony Kurtz inquired whether we wanted a 2019-2020 WI Blue Book. Bobbie responded, via email with "Yes, please".
- ☐ Resolution No. 19-74 "Support for the Central Sands Groundwater County Collaborative" by JC Board of Supervisors was signed 17 Sept, 2019. Copy is available for review.
- ☐ 2019-20 WisVote Training Webinar Series and 2020 WisVote Election Calendar of Events has been released. Bobbie has dispersed information to the election workers, and uploaded calendar into Town Outlook Calendar. Gov. Evers has called for Special Election Jan 27, 2020 to replace Sean Duffy.
- ☐ Jeff Hoile emailed the JC Matching Funds balance as \$12,515.08, on 1 Oct 2019. Bobbie will contact him to pay the \$1,595.38 culvert invoice (#4172 for 12<sup>th</sup> St-Refuge Road repair) from those funds.
- ☐ 2020 General Transportation Aids Estimate of \$138,469.32 was received.
- ☐ LYNXX upgrade of internet from 10/10 to 100/50 will increase monthly bill by about \$40. Going from \$39.95 to \$79.95, plus fee and taxes. Jim made a motion to upgrade, Curt seconded. Motion carried. Martin will contact LVT to complete the upgrade.
- ☐ JC WTA meeting 21 Oct at Town of Necedah office. Special speakers will be on hand.
- ☐ Martin completed and submitted pavement ratings on 30 Sept, well before new deadline of 15 Oct.
- ☐ 2019 Plat books now available in the office.
- ☐ Denise Giebel requested signed BOR valuation totals. Bobbie signed and returned. Denise will file with the state on our behalf.
- ☐ WEC will be mailing letters the week of 7-11 Oct to voters who have appeared to have moved. Clerks need to keep alert, and handle timely, any undeliverable mail to keep voting info correct and current.
- ☐ WEC is reporting that of our 328 population number, 272 are estimated to be eligible to vote.

**Communications to the Board –**

- ☐ Township emails are public record. Next month move to discuss separating from personal email on private computers.
- ☐ Martin signed application for permit to construct electric utilities on 24<sup>th</sup> St, Michael & Bobbie Georgeson residence, reinstate after home fire.
- ☐ 23<sup>rd</sup> St abandoned car has been removed by Jerry Shaw. Police report was filed, no known owner to contact.

**Town Permit Application determinations** GEC list reviewed, nothing new at this time.

#### **Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group- Blacktop was completed by County 1 October. Accident report received. The General Insurance Co has been contacted.
- ☐ TRIP program – Martin can't begin necessary paperwork with the county, road work isn't completed.
- ☐ GEC new contract was reviewed, signed and returned. Necessary upgrades to computer website will be complete by the time new pricing goes into effect, on Jan. 1, 2020.
- ☐ CDR Contract for Ambulance Service for Jan 2020 – Dec 2021 was discussed. New cost will be \$9840. Jim made a motion to accept, Curt seconded, motion carried. New contract was signed and returned to CDR.
- ☐ CRAM 2020 was briefed. Recycling charge for the town has been raised to \$ 1,650.00 for 2020. Also, **users must sign in at Landfill and receive 2020 sticker/stickers for their vehicles. This needs to only be done once each year. Cars with stickers can then pass through to recycling area at no cost.** Travis Schultz (JC Hwy Commissioner-CRAM Administrator also said that Town tax bills are to include a copy of Annual Recycling ad which will be published in the Shopper and the Star Times on 9/25/2019. This is part of fulfilling Grant Requirements that he is applying for, on behalf of each Town. Educational materials have been sent need to be posted, for grant compliance too.
- ☐ Budget Workshop following tonight's monthly meeting.

#### **Highway Maintenance**

- ☐ Jim Brown has assisted in 8 loads of breaker material on Cutler & 22<sup>nd</sup> (by H) deliveries with Gerke. The remaining 10 loads of gravel will be placed on 25<sup>th</sup> St.
- ☐ Jim reported that he has about 4 more days of mowing for this year, expecting to complete by the end of next week.
- ☐ Jim reported that he does have some sand to begin this winter season off with.
- ☐ Martin mentioned to Jim that additional patching needs to be done on 22<sup>nd</sup> St. Jim will see if he has any materials left to complete this request. He has been patching pot holes on 6<sup>th</sup> & 28<sup>th</sup>.
- ☐ 90-10 Road Program update. Program information has been released, deadline to apply is Dec. 6. Martin will begin gathering necessary information, so he and Bobbie can get forms completed and turned in for consideration. However, full cost of project must initially be paid by the town, then can submit for possible reimbursement of 90% of the project.
- ☐ Beaver are causing flooding on 6<sup>th</sup> Ave, again, due to damming at the Hwy. 21 RR culvert. Martin is working with the RR and refuge to correct issue.

**New Business** – Budget Hearing 11 Nov. 2019 at 6 p.m.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday Nov 11, 2019 immediately following the Budget Hearing

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:34 pm

Bobbie K Georgeson, Clerk

#### **TOWN OF CUTLER BUDGET WORKSHOP**

Called to order at 7:35 p.m. by Martin Potter

Present were: Martin Potter, Bobbie Georgeson, Curt Jorgensen, James Hayward Sr, Terry Hayward, and Charles Batten

2020 Budget was prepared and reviewed by the board with unanimous vote. Meeting adjourned 7:59 p.m.

## TOWN OF CUTLER BUDGET & MONTHLY BOARD MEETING

Monday November 11, 2019

CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Bob Fink were also in attendance. Martin called the Budget meeting to order at 6:00 p.m.

Curt Jorgensen made a motion to accept the proposed Budget as presented, Jim Hayward seconded, motion carried.

Curt made a motion to adjourn, Jim seconded, motion carried. Meeting adjourned at 6:03 p.m., Martin called Monthly Board Meeting to order at 6:03 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the October financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry is going to OCU tomorrow, she's getting the \$80 to pay county for dog licenses and leaving \$5 in account to keep open, then transferring \$126.31 into MoneyMarket, in preparation for the upcoming tax season.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Received tax levies for...
  - o Necedah \$179,589.00 (down from 183,255.00)
  - o New Lisbon \$39,006.78 (up from 37,068.16)
  - o Tomah \$55,872.16 (up from 53,428.93)
  - o WTC \$48,262.53 (up from 47,068.53)
- ☐ Bobbie and election workers attended election training, in Mauston, Nov. 7. Focus was on the new voting equipment, and procedures for Election Day. Jim made a motion to purchase the new voting equipment, Curt seconded, motion carried. Bobbie will contact county to get specifics and purchase new equipment.
- ☐ JCEDC Christmas Party invitation received. 5 Dec at "The Lodge", in Mauston. RSVP by 26 Nov.

### **Communications to the Board –**

- ☐ Martin attended WTA Meeting in Necedah. The WTA attorney was there. Martin questioned her how to abandon Federal roads, in the refuge. The attorney has NO idea, the state and others are also not knowing the procedure either. More to follow.
- ☐ Howard Marklein gave an update on what he's currently working on...
  - o 90/10 is for a minimum of \$50,000, maximum of \$3,500,000. Paperwork needs to be completed, but, even if money is approved, NO guarantee of payment is made, plus town has to cover 100% of cost before any money is returned. Due to lack of funds, the board is not applying, at this time.
  - o Broadband is still high priority of Howard's.
  - o Truth in food labeling legislation (Milk is milk, not almonds-meat is meat, not vegetables made to look like it)
  - o Deer carcass dumpster program to help aid in the stop of CWD in the state.
- ☐ Homefield Assessing has requested an additional \$2000 to measure and record Eagles Nest personal property information. Martin was directed to negotiate with Tony Kiel, as their current contract begins 1 Jan 2020 and that should be a part of that, understanding they were told this information was previously completed by Robert Conant, his records can't be found anywhere.

**Town Permit Application determinations** Jim made a motion to approve Tiffany VanEtten's Operator License Application, seconded by Curt, motion carried. Bobbie prepared license, and Terry delivered to Eagles Nest.

**Unfinished Business**

- ☐ 2<sup>nd</sup> Ave Bridge Working Group-Martin contacted the General Insurance Co with total estimated costs for bridge repairs of \$11,232.00. The General said they sent out the release for signing, then will send the check. Won't commit to the amount of the check.
- ☐ TRIP program – Martin is now on the County TRIP committee. The county has been given \$159,553.12 total, 8 applications were submitted this round. Cutler has been given \$19,944.14 in 2021. Martin was directed to file application online. He is having technical difficulties, and will be talking to Travis again.
- ☐ 2020 Budget was approved in previous meeting.
- ☐ Town correspondence on personal computer systems is going to stop immediately. Jim made a motion to have Laura set up email for the board members, through the website, for the cost of \$100 per year. Curt seconded, motion carried. Bobbie contacted Laura to get this modification implemented asap.

**Highway Maintenance**

- ☐ Jim Brown reported mowing and grading is completed, started mowing brush, and plowed snow. Will do more grading if the weather warms up.
- ☐ Martin has talked with Laura Delaney regarding compensation for the additional work on Cutler Drive. Delaney's will not reimburse any money, but, they have agreed to use their equipment to work on the roads. Jim Hayward made a motion to pay Jim Brown \$400 for additional work done on Cutler Drive. Curt seconded, motion carried. Bobbie prepared and delivered payment.
- ☐ Sandhill has a roads assistance program application available. Martin has a copy, but, as with 90/10 Program, not sure this is truly going to gain the town anything substantial.

**New Business** – none at this time

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Thursday Dec 5, 2019 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:17 pm  
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING  
Thursday December 5, 2019  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Bob Fink were also in attendance. Martin called the Budget meeting to order at 6:30 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the November financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Shared Revenue payment of \$12,018.12 received.
- ☐ Terry has her bond coming, and has gotten supplies ready for tax collection. Curt made a motion to allow Terry to get printing done at Minute Man Press, Jim seconded, motion carried.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- ☐ Received verification that Cutler is on the list for new voting equipment. Installation is later in 2020, for 2021 elections-not being billed until 2021. Also, been invoiced for the 2020 maintenance, storage, and battery support, per State Law.
- ☐ New Lisbon sent Notice of School Board Election for two (2) School Board Member At Large positions, Tue. April 7, 2020.
- ☐ Laura Wagner has the 5 email addresses set up for the board members. Payment sent tonight.
- ☐ Zachary Atkinson has submitted quote for IT Support. \$40 per trip and \$12/hour for on-site work. \$15/hour for support that can be done remotely. All Hardware and Software expenses are covered by the town separately. Services are to include: updates, repairs, and installations of newly purchased hardware & equipment to include the software. He also submitted quote to install WiFi Access point in garage. Switch & Access point (labor included) \$200. This will get fire department internet speed up to the 100/50 which is what the hall has been upgraded to. Jim made a motion to accept both, Curt seconded, motion carried. Bobbie contacted Zac. Access Point to be installed Monday 9 Dec (late afternoon. Zac also suggested getting another anti-virus to install on the system soon. We're covered with minimal coverage today.
- ☐ Received Homefield Assessing Eagles Nest 2020 contract, for approval and signatures. Includes all measurement and grade values & photos to generate a value as of Jan. 1, 2020. \$2000 due at the 2020 Board of Review. Curt made a motion to accept, Jim seconded, motion carried. Contract signed, and mailed.
- ☐ Town Advocacy Council sent materials urging all towns to join the council. No action at this time.
- ☐ CDR updated service area map. All municipalities have approved the \$30/person cap. Qtr. 1 2020 payment sent out tonight.
- ☐ Cindy Zahrte (TASD) is requesting to be included on the February Agenda.
- ☐ Denise Giebel assisted with Mill Rate Worksheet preparation.
- ☐ Municipality Levy Worksheet and Statement of Taxes submitted to DOR.
- ☐ Volk Field Community Support Christmas Party invitation received. 12 Dec. 4-7 p.m.
- ☐ Miscellaneous magazines and local newsletters received.

**Communications to the Board** – None at this time

**Town Permit Application determinations**

- ☐ Curt made a motion to approve Pamela & Alan May's Fire Sign Application, seconded by Jim, motion carried. Bobbie forwarded information to the fire department.

- Curt made a motion to accept Building permit for Michael & Bobbie Georgeson (rebuilding after home fire) as presented with sewer information and house drawing (plan for April ground break-weather permitting), Martin seconded, motion carried.

#### **Unfinished Business**

- 2<sup>nd</sup> Ave Bridge Working Group-Martin presented release from General Insurance. Release was signed, notarized, and mailed tonight, to get the \$10,000 payment (max coverage-regardless costs to repair are higher).
- TRIP program – Martin and the county are still unable to get new TRIP application filed online. Martin continuing to get answers and get the application filed.
- 90/10 Program- No further action, sticking with decision to not apply.

#### **Highway Maintenance**

- Jim Brown reported mowing brush (almost completed) and plowed more snow. Jim had 2 loads of sand/salt (Monroe Co.) delivered (Gerke) in preparation for the snow season. He was directed to get pricing from Juneau Co (delivered) for next meeting.
- Martin noticed Laura Delaney has used their equipment to repair Cutler Drive, which is looking good today.
- Martin informed Jim that trained “flaggers” are now required on road projects. He suggested getting with Travis (Juneau County) to see if a class is being held soon.
- Jim spoke with Gene Parker concerning future trapping of beaver. Gene will do what he can in a couple of weeks.
- Jim was told that Matt Weber has found an old law on the books, stating road damage caused by beaver will be paid by the DNR. Martin was directed to follow up with Matt about this.

#### **New Business**

- 2020 Election personnel are Sandra Larsen, Cheryl Georgeson, and Clara Krause. All are fully trained and sworn in.
- Curt has agreed to purchase and hang new blind in the Hall office, and repair men’s toilet seat.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** none at this time

**Next Monthly Meeting** Monday, Jan. 13, 2020 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:50 pm  
Bobbie K Georgeson, Clerk