

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday, January 8, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer). Cutler residents: Jim Brown, Charles Batten, Robert Fink, Linda Chojnacki and Kim & Tim Daly. Curt called the meeting to order at 6:37 p.m.

Minutes: Jim Hayward made a motion to accept the December meeting minutes, Curt Jorgensen seconded, motion carried.

Treasurer's Report Terry gave the November financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported that all 2016 Eagle's Nest personal property taxes have been paid. Kim & Tim Daly took care of the remaining outstanding charges.
- January portion of the General Transportation Aid was received 1/2/2018 (\$30,513.72)
- Terry is scheduled for hip surgery Friday; 12 January 2018. She'll be at the Tomah Memorial Hospital.

Clerk's Report Bobbie K reported correspondence received during the month.

- Town of Cutler has been randomly selected by WI State Lab of Hygiene to mandatory reporting of all Occupational Injuries and Illnesses for 2018.
- Culligan submitted annual invoicing for equipment rental (approved and paid tonight)
- Final calculation of 2018 General Transportation Aids is \$122,126.87, will be received in 4 payments 2018
- Election schedule, and elector voter training information, was received by Linda Chojnacki. Bobbie met deadline for training.
- Tomah School requested to be placed on Feb agenda
- Dept of Safety and Professional Services SBD10710 form was completed online, printed off and posted for employees. Meeting March 1, 2018 deadline.
- Bobbie completed the self-certification (online) of 2% Fire Dues 1-7-18. Chief David Fisher completed his portion 1-8-18, thus meeting April 1, 2018 deadline.
- E-mailed response to the Green Bay Mayor's Office regarding request for information on term limits for our municipality.
- Completed 2015 ACT211 paperwork for Franek, to file with the state, to be our inspector.
- Completed (online) the state's request for Tobacco Licenses in Cutler for 2017. Meeting January 26, 2018 deadline.
- Completed Report of Building Permits (2017), for US Census. Mailed 1-9-18, meeting January 26, 2018 deadline. Also, sent copies of all 8 Building Permits issued in 2017 to the assessor.
- Ordered the necessary forms from the IRS to complete 2017 tax requirements. Hope to have in time to complete on Jan. 15.
- Need assistance in preparing Application modifications-work night?

Communications to the Board None at this time

Unfinished Business

- Terry is expecting to have update ready for county by the end of the month, working while collecting taxes.
- Nothing more from FEMA
- No further action on Ordinances, tabled for full board participation.
- Mobile Home Park Ordinance – outstanding taxes were collected. Tabled for now.
- 2nd Ave Bridge Working Group – 2nd Ave Bridge does need more engineering work accomplished, prior to work beginning and materials being ordered. Contract with Erickson Engineering was discussed, with a call to Martin Potter in Arizona. Jim made a motion to accept Erickson's Contract, Curt seconded, motion

carried. Curt signed contract, Bobbie mailed out 1-9-2018. Bobbie located loan paperwork, verified final date allowed for drawing funds to be "4 months from the date" of letter notifying loan approval (Nov 7, 2018).

- TRIP program – nothing new
- Smart Growth – nothing new
- Fire sign issues (bad signs & locations)- nothing new
- Webs by Laura- Jim made a motion to accept contract (with the list of "must have and would like"), Curt seconded, motion carried. Curt signed contract which was sent (with first half of payment) 1-9-2018 to Laura. Martin and Bobbie to work with Laura to get set-up asap.
- 6th Ave ditch erosion-Jim Brown has placed more orange cones, ground is frozen now so, seems to be working and will keep an eye on it in the future for problems.

Highway Maintenance

- Jim Brown reported that now that the weather has warmed up they are back to cutting brush. Special Thank-you was given to Jim for the nice job getting the trees trimmed on 19th so quickly.

New Business

- ATV Routes were discussed. It seems no problems have been reported. Jim made a motion to keep as is, Curt seconded, motion carried.
- Cutler Volunteer Fire Dept contract amendment was discussed. Jim made a motion to accept, Curt seconded, motion carried. Contract was signed, Bobbie forwarded to Fire Dept for their approval signatures.

Next Monthly Meeting Monday, February 12, 2018 at 6:30 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment – Linda Chojnacki mentioned that Dave is preparing the VOTE HERE sign, and that he changed out the flag 1-9-2018.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried

Meeting Adjourned at 7:39 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday, February 12, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer). Cutler residents: Jim Brown, Charles Batten, Robert Fink, and Gary Frei. Justin Cramer (Rural Ins representative) and Cindy Zahrte (TASD Superintendent) were also in attendance. Curt called the meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept the January meeting minutes, Curt Jorgensen seconded, motion carried.

Treasurer's Report Terry gave the January financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported that 31 personal property taxes are delinquent.
- Terry hasn't received amounts for the February settlement payments, due 18 February.

Clerk's Report Bobbie K reported correspondence received during the month.

- Capital News informed that JC Star Times has moved publication date to Thursday's. Proof of Publication for Absentee Voting was given.
- Culligan sent letter suggesting new equipment be placed in the hall. Bobbie is to contact, see if representative can share information at next meeting.
- WTA has requested Townships consider joining the TAC
- WI Public Finance requested the town participate in survey of financial status.

Communications to the Board None at this time

Unfinished Business

- Terry is expecting to have update ready for county soon. Many, many changes to report.
- FEMA roadwork in the refuge complete 9 Feb., paperwork has all been submitted, back to waiting for payment.
- No further action on Ordinances, tabled for full board participation.
- Mobile Home Park Ordinance – no action at this time
- 2nd Ave Bridge Working Group – 2nd Ave Bridge engineering work accomplished, good news. Pilings are sufficient for new top. Wheeler submitted new estimate, roughly \$3000 more than original invoice. Bobbie completed and mailed request for the \$250,000 loan payment to ensure enough time to receive money before deadline.
- TRIP program – received paperwork from county with procedures and rules.
- Smart Growth – nothing new, expecting more in March or April
- Fire sign issues (bad signs & locations)- nothing new
- Webs by Laura- Martin and Bobbie to work with Laura to get set-up asap. Bobbie has not had time to prepare history or other information.
- 6th Ave ditch erosion-ground is frozen, nothing new, keeping an eye on it

Highway Maintenance

- Jim Brown reported that he's plowing, sanding and salting as needed.

New Business

- Justin Cramer suggested getting Proof of Insurance from fire Dept and any other people using the hall for their functions. The board went through the current insurance policy with Justin. Jim Hayward made a motion to increase the blanket building coverage to \$400,000 and the personal property coverage to \$25,000, Curt seconded, motion carried. This is to keep coverage current with replacement costs. Bobbie is to get the current cost of replacement for the voting machine, get it to Justin for the policy.

- Cindy Zahrt reported that the TASD is currently debt free! Tomah is looking at possibly having a referendum next year, more to follow. The student population seems to be on the rise, and looking forward to the challenges that presents. Currently a CNA program, Building Trades 3 and (beginning this year) the 139th Operating Engineers are offering students alternative learning opportunities. The biggest challenge is better responses to special needs in the district. Currently Dental and Vision checks are being offered, but, a need for a social worker to battle depression and other mental health issues is high. In the next Foxy Shopper look for “The HOWL”, this is a more complete look into the schools. She also encouraged everyone to get out and see the talent Tomah has to offer. See a Musical (Elementary and High School), check out an art show, watch a sporting event, etc.
- Feb. 20 Primary Election(Judicial Supreme Court) is ready, we have our poll workers trained and ready ☺
- Cutler Volunteer Fire Dept 1st payment was made for 2018 service.

Next Monthly Meeting Monday, March 5, 2018 at 6:30 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment – none at this time

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried

Meeting Adjourned at 7:44 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday, March 5, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). David Fisher and Randy Martin (Cutler Fire Dept representatives) and Curt Reavis (Culligan representative) were also in attendance. Curt called the meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept the February meeting minutes, Curt Jorgensen seconded, motion carried.

Treasurer's Report Terry gave the February financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported that 18 personal property taxes are delinquent, 17 from Eagles Nest.
- Terry will contact Tim Daly to report status of taxes, to get his assistance with collecting.

Clerk's Report Bobbie K reported correspondence received during the month.

- 37 voters participated in the Spring Primary.
- Received pamphlet showing UW Extension training programs available.
- Managed Forest Law Master List is available via the internet, DNR will no longer be sending paper copies.

Communications to the Board None at this time

Unfinished Business

- Terry is expecting to have 911 update ready within the next month or so.
- Have not seen any payment from FEMA as of yet.
- Bobbie will continue to try to contact Ellen Carter, to get electronic forms they use for Building Permit Application. No other action taken with ordinances or procedures.
- 2nd Ave Bridge Working Group – \$250,000 (loan) check was received today, meeting the 7 March deadline. First payment will be due 15 March 2019. Invitation to Bid for the bridge deck replacement, will be posted for two weeks, in the paper. Bid opening to occur at the next board meeting.
- TRIP program – nothing new at this time
- Smart Growth – nothing new at this time
- Fire sign issues (bad signs & locations)- currently 1 application for new sign is in the process of being completed. All invoicing is sent out for the past ones that slipped through the correct procedure. Looking for plan/procedure to correct the incorrect numbers, and replace wore out signs.
- Webs by Laura- Laura has begun working on site. History and photos need to be sent to her.
- 6th Ave ditch erosion-nothing new at this time

Highway Maintenance

- Jim Brown has been plowing, sanding and salting as needed.
- Jim Hayward will contact Jim to get the road weight limit signs up. Juneau County placed their signs today. Other counties have as well.
- Jim Hayward spoke with wood cutter working south of 24th Street, ensuring he understands the hauling on town road practice required.
- Jim Hayward has requested that Jim Brown pay extra attention to 2nd Ave (in from of the hall) with keeping it clear of snow and ice, for the fire department.

New Business

- Curt Reavis explained the cost savings and the need to update the town hall water system. Curt made a motion to change to the new system, Jim seconded. Motion carried. Curt R will let Paul know the board's decision. The town will be credited the pre-payment which was made, receive free installation and free first month rental. First fill of salt should cost around \$64.50, monthly rent thereafter is \$26.95.

- Spring Election is 3 April. One absentee ballot has been requested so far. Jennifer Everts, Sheryl Georgeson and Clara Krause will be working this election. Terry Hayward will get the handicap ramp repaired before election. Proof of publication was received for absentee ballots. Necedah, New Lisbon and Tomah all have ballots for this election.

Next Monthly Meeting Tuesday, April 10, 2018 immediately following the Annual Meeting at 6 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment –

- Randy Martin will get a Certificate of Liability to Bobbie, for the Fire Department, for her file.
- David Fisher and Randy Martin will ensure that the new generator is covered under the Fire Department insurance package.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried

Meeting Adjourned at 7:23 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Tuesday, April 10, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). David Fisher and Tom Sturek (Cutler Fire Dept representatives), Jim Brown, Dan Woggon, and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the March meeting minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave the March financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported that 15 personal property taxes are still delinquent, 14 from Eagles Nest.
- Terry has been in contact with Tim Daly, reporting status of taxes, to get his assistance with collecting.
- CD# 3 matured the beginning of March, OCU put into tax account. Terry will contact them to have it placed into CD# 1, when it matures April 20.

Clerk's Report Bobbie K reported correspondence received during the month.

- 63 voters participated in the Spring Election, 2 absentee voters, and 2 people registered to vote on the day of the election. Jim Brown will get fold-up "sawhorse" to attach existing **VOTE HERE** sign, to allow for use in all weather conditions.
- Culligan installed new equipment 12 March. Billing issues have been straightened out between Bobbie and Culligan.
- Tornado Spotters Training through WEM is available to anyone interested.
- Board of Review training affidavits have been filed with the state.
- 12 WI Hwy road maps have been ordered through the state.
- North Central WI Planning Commission is working with Juneau County Land Forestry & Parks Committee to create the **Juneau County Bicycle and Pedestrian Plan**. Please fill out the following survey before **June 30, 2018** to give your input! Survey link: <https://www.surveymonkey.com/r/JuneauBike-Ped> Additional plan information is available at: <http://www.ncwrpc.org/juneau/bike-ped/>

Communications to the Board None at this time

Unfinished Business

- Terry submitted Juneau County 911 information she was able to gather, by mail, and hasn't heard anything back. Expects that they are swamped with other updates as well.
- Received first federal payment from FEMA, which was forwarded to Gerke, as partial payment, for the first part of the Refuge road work. Martin is gathering more information to forward to FEMA, for the release of more funds.
- Bobbie was not able to obtain any applications/procedures or permits in electronic form. Therefore, she re-created the forms electronically, with the approved changes from December, distributed to the board for final approval before placing on the website, and handing out to citizens for use. Jim made a motion to accept all, Curt seconded, motion carried. Bobbie has 4 Building/Land Use requests pending and Martin had 1 driveway permit requested. Forms will be sent out.
- 2nd Ave Bridge Working Group – Bid opening of the one and only received proposal, from Wheeler Lbr (Minneapolis), was for \$178,675.00 materials only. Curt made a motion to accept, Jim seconded, motion carried. Wheeler will be notified of the acceptance of their proposal. The County has penciled us in, for this summer, to do the work. They estimate the labor will be approximately half of the materials cost, placing the estimated total cost for the bridge repairs to be around \$268,012.50.
- TRIP program – nothing new at this time

- Smart Growth – Martin made a motion to accept PPP, Jim seconded, motion carried. Bobbie will send approved PPP to Dennis. Next Meeting is Monday, May 7 at 5 p.m. at the town hall, committee members to be notified.
- Fire sign issues (bad signs & locations)- 1 new sign has been ordered, will be installed upon receipt. Two past signs, which were installed, have still not paid. Bobbie called County for verification of mailing addresses, 1 was incorrect and resent. Bobbie verified with County Treasurer that if these don't get paid, a special assessment may be placed on their property taxes. More information, in October, will be sent out on this possibility. David Fisher (Fire Dept) will contact Juneau County, get list of potential Fire Signs that need replacing/correcting. Board is looking at changing/correcting ALL signs at once, to allow for better 911 service to the residents. Currently, Ambulance and Fire Dept are having concerns with not finding places in a timely manner. The Fire Dept has agreed to charge \$10 per sign for the changes, instead of the \$50 per sign for new installs.
- Webs by Laura- Laura continues working on site, as materials and information are passed to her. Clara Krause has agreed to gather the history and current information on the town and write something up for the website. Thank-you, Clara! She has asked for help from Fire Dept (including the Ladies Aux), Bethel Baptist Church, Necedah Refuge, Eagles Nest Flowage and Cutler Cranberry. Any residents with anything they would like to have included, should talk to Clara.
- 6th Ave ditch erosion-both ends of this road to be included in the Roads Tour. Dan Woggon would like to join the group when this is being discussed.

Highway Maintenance

- Jim Brown plowed after the last storm, noticed we were about the only ones out there. The sun melted it off pretty quickly.

New Business

- Road Tour Date is Saturday, 5 May 2018 at 8:00 a.m., meet at the Town Hall to begin tour.
- Open Book Date will be announced at next monthly meeting, per Bob Conant.

Next Monthly Meeting Monday, May 14, 2018 at 6:30 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment –

- March, the Fire Dept converted their light fixtures to LED. Requesting to do the same for the hall portion. Tom will get estimate for completing the hall, inside and outside, and get back to the board. Cost savings are the end goal, along with energy conservation.
- Resident of a neighboring township has requested the rental of the town hall for an event later this year. The board will re-address this earlier than the year that was proposed when the new rule went into place, 10 July 2017. Current rule: town hall rent will be \$100 (2-\$50 checks), one check will be returned upon satisfactory cleaning after the event. Only town residents may rent the hall. Bobbie will call requestor when decision has been made on rent.
- It has come to the attention of the board that concerns are being made regarding our current EMS provider. Camp Douglas Ambulance isn't up to the standards some of our citizens would like to see. Bobbie will call around to see what options are available for our consideration, for our citizens.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried

Meeting Adjourned at 8:24 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday, May 14, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Tom Sturek (Cutler Fire Dept. rep), Jim Brown, Kim & Tim Dailey, Linda Chojnacki, and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the 5 May 2018 Road Tour Evaluation meeting minutes, Jim Hayward seconded, motion carried. Curt Jorgensen made a motion to accept the April meeting minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave the April financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry reported personal property taxes continue to slowly come in.
- Terry had 3 special assessment requests for Beltz and Kent properties.
- Terry received \$5000 from the Cutler Cranberry Foundation, for sign costs in the town. The Foundation will be changing their procedure for future donations. A written request is due in March, for consideration of funding each year. The application needs to state amount requested and what the funds will be used for.
- Terry was directed to move \$52000.00 from checking into the Money Market, and move \$76000.00 from Personal Property & Dogs account into the Money Market.

Clerk's Report Bobbie K reported correspondence received during the month.

- WTA membership cards distributed to board members
- Received and filed Fire Dept. certificate of insurance. They do NOT have generator coverage. Martin looked into the cost to include under town policy, since its part of our facility, it will not be more than \$50 per year, possibly as low as \$20. Jim made a motion to add to town policy, Curt seconded, motion passed.
- Further issues with the state and county computer systems, regarding the past election, have been completely resolved, we believe. Going forward, any person who comes to vote, if they aren't on the list, must complete paperwork, as if they are new, never voted before-EVEN if they voted in the last election, but for whatever reason "fell off". Bobbie also updated Town of Cutler official election directory information for U.S.VoteFoundation. TASD sent current list of newly elected officers and Bobbie completed requested board verification sheet, to send back to them.
- Martin and Bobbie attended WTA meeting in Mauston, May 3.
 - WTA bylaws were voted on and passed.
 - Kriss Marion (running for state senate) introduced herself to everyone, while passing out her famous cookie recipe on a postcard.
 - Howard Marklein's representative, Vince Williams, presented updates regarding the newly passed ATV/UTV legislation. New signage requirements, but, we should hold off, MUCH discussion still occurring as to the "specifics" and funding, etc.
 - Ed Brookes is concerned about current action trying to discontinue the Bureau Commission Public Lands program. They know they can make more money by investing in other places, rather than allowing government entities to borrow money at low cost, which they in-turn use to fund public school libraries, etc. He also had "Dark Store" discussion.
 - Dennis Weiss is excited over new "bridge program"- bottomless culverts. He removed Cutler from the list for State Bridge Program, Martin explained we did NOT get a grant, but a low interest loan and we would like to be considered for additional money that was approved for

the program. Dennis checked into it, but, it appears all money is allocated until 2022. He also discussed the Broadband “Right of Way” situation currently.

- Betty Manson reminded everyone B.O.R. must occur within 45 days from 4th Monday in April (7 June). New legislation allows for election inspectors to come from anywhere within the County, not just your local municipality. Also, board members may serve as election inspectors-just not at any election where they are on the ballot. WTA Convention, in Stevens Point, is 13-16 September this year. Next WTA meeting is 1 Aug
- Bobbie completed the updating of the “Alcohol ‘Operator’s’ License Application” and Background Request forms.
- NCWRPC has requested the town to complete a map markup prior to 1 June, to assist in the planning of a bicycle/pedestrian trail in Juneau County.
- Huge THANK-YOU, to the Cutler Volunteer Fire Department, for their hard work switching out the indoor (and outdoor) fluorescent lights to LED. Looking forward to the energy and cost savings.
- Current computer is struggling. Costs vary from a temporary fix \$180 to a complete new system – set-up, ready to use for \$730. Jim made a motion to purchase a complete system, not to exceed \$800, Curt seconded, motion passed.
- Getting requests for personal info for town and board members. We are going under the assumption, if we haven’t heard of the organization, NO information will be given out, until proven to be trustworthy. Emails will NOT be opened if not from a known source.
- Ordinance Request information, regarding non-metallic mining, from the University of WI Madison. Bobbie is trying to find a signed Ordinance. Review, possible update will be coming soon.
- Floor tiles in the office (behind the door) and in front of the walk door (to the fire house) are loose, and have come free. The area in front of the computer, in the office, is also worn down to concrete. Bobbie will get a minimum of 3 quotes for new flooring.

Communications to the Board

- Martin shared average salaries of town board members, from a survey completed by WTA. The average of municipalities (under 2500 people) were combined, to come up with this average number. Cutler is significantly lower than these numbers in all classifications.
- It was discovered that there is NO limit on number of days for posting road weight limit signs. It’s at the discretion of the chairman.
- Oakdale Electric has requested that the board send requirements regarding building in the township. Bobbie prepared a letter and sent copies of our Building Ordinance, and each permit application, currently required, to REC.
- Received a request for moving a trailer onto some property in the township. After it was explained what was necessary to do this, the requester stated that they were not going to be following any of them. Stay aware of your surroundings, report illegal activity to your board, immediately!

Unfinished Business

- Two Building Applications were received. One was returned to owner, not necessary for the project being completed. One was granted, Bobbie directed to forward paperwork to inspector, and issue Building Permit to the owner. These tasks have been accomplished.
- Received second federal payment from FEMA, which was forwarded to Gerke, as partial payment, for Refuge road work. Martin questioned Gervase about first payment “missing” state portion of payment. Paperwork submitted, we’re in the que for the final payment of FEMA money that was “missed” on the first payment.
- 2nd Ave Bridge Working Group –Engineer Invoice will be paid tonight. The materials have been ordered. Currently expecting work to begin in late July or early August 2018.

- TRIP program – Need to remove trees from North side of 23rd and complete culvert work (currently 3 culverts are in that area. A fourth should be considered in another area) in the stretch of road to be completed now, prior to posting for bids, to allow road width to increase to 20’.
- Smart Growth – Dennis took committee inputs, will send updated plan when completed. Expected around September 2018.
- Fire sign issues (bad signs & locations)- David Fisher held conference call with Juneau County regarding the changing of incorrect fire numbers in the township. They highly suggested leaving them as they are. Due to Cutler having a 5 acre minimum for building sites, they are not experiencing issues. Bobbie notified a new supplier of fire signs. They are much less expensive than our current supplier. Further research to follow, but looks like we’ll be switching vendors, to do the change out of faded, hard to read signs and future new signs.
- Webs by Laura- Website is up and running. Some people had concerns about finding the current monthly meeting agenda. Bobbie explained where to find, and did ask Laura to modify what is currently there. She immediately made the changes. Keep us posted of future wants/needs/concerns/comments. Final website design invoice being paid tonight. Bobbie wrote a testimony for Laura’s business.
- 6th Ave ditch erosion/Road Tour Findings- SEE: Road Tour Evaluation Meeting Minutes 5 May 2018. Jim made a motion to accept Scott Construction’s quotes submitted, for 2nd Ave seal-coat from intersection at 22nd (south of RR tracks) south to intersection of 24th, Curt seconded, motion carried.
- Open Book Date- Bob Conant is not ready for open book, Bobbie is posting BOR Notice to adjourn to future date, for 4 June 2018, 5 p.m.

Highway Maintenance

- Jim Brown plowed after the last storms, did some grading and some tree cutting. Jim is planning to get patch material from Tomah soon. He hasn’t gotten the “sawhorse” needed for the next election, but has promised to have it before the next election ☺

New Business

- Town hall rental included much discussion. It was determined to stay with the “Only Town Residents may rent the facility”, for now. The fire department has closed their portion of the building to anyone for renting out. Justin Cramer, Rural Ins. Rep will explain more to the board next month regarding this. Bobbie notified the current requestor that she will not be allowed to rent the facility this fall.
- Martin and Bobbie attended the Camp Douglas Rescue Meeting 8 May. Martin explained the financial strain currently on the Service to everyone. Bobbie made copies and asked residents and board members to consider signing letters to our representatives urging legislation to have Medicare/Medicaid pay more reasonable payments. Last year the service had to write off over \$300,000.00. That would aid in keeping qualified personnel on the Ambulance Team. They may need to increase our current charge of \$18 per resident to the minimum of \$34 per person if this can’t get passed. More meetings to follow. Bobbie collected signed letters and delivered to Camp Douglas Rescue for delivery to our representatives.
- Eagles Nest Liquor License and Bartender License applications were distributed, and paid for. Following satisfactory background checks, and legal postings, licenses will be considered at next month’s meeting.

Next Monthly Meeting Monday, 11 June, 2018 at 6:30 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment – None at this time

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried

Meeting Adjourned at 8:47 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday June 11, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), and Curt Jorgensen (Supervisor). Jim Brown, Jimmy Brown, Tim Dailey, Bob Fink, Daryl Towne, Robert Conant, Charles Batten, and Justin Cramer (Rural Ins. Rep) were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Martin Potter made a motion to accept the May meeting minutes, Curt Jorgensen seconded, motion carried. Curt Jorgensen made a motion to accept the B.O.R. meeting minutes, Martin Potter seconded, motion carried.

Treasurer's Report Bobbie read the May financial report. Curt made a motion to accept the report, Martin seconded, motion carried.

- Terry sent reminders to delinquent personal property people, along with a list to Tim Dailey. Eleven outstanding parcels remain.

Clerk's Report Bobbie K reported correspondence received during the month.

- Continue getting requests for Building Permit information, directing people to the website.
- Ordinances are being posted (on website) that I can find all signed and previously posted. It was noted that the large file cabinet in the main room of hall is locked, with no key being found. Martin is going to contact a locksmith to see about either getting a key, or removing lock to get to information inside.
- Website issues that were reported as being a problem, have all been cleared up. Please, continue to report your concerns so they can be remedied asap.
- Bethel Baptist Church has requested that they be allowed to paint a crosswalk on 1st Ave, near 26th Street intersection. Martin will contact Juneau County to get information regarding liability and proper placement, rules, regulations, etc
- Bobbie has been notified that the "step" of Town Hall front door is a trip/fall hazard, and not legal for wheel chair accessibility. Looking into options.

Communications to the Board none at this time

Unfinished Business

- No new permit applications have been received.
- Building, Extend Town Officer Terms, and non-metallic mining, were addressed, changes to be approved in July. Town of Cutler given Village Powers will be posted on the website, adopted 4 Dec. 1989. ATV/UTV Ordinance and Disposition Schedule Ordinance on hold for now.
- Waiting for roughly \$10,000 from state for final FEMA payment.
- 2nd Ave Bridge Working Group –Wheeler Engineer determined bridge length to be 8" longer than originally ordered. Modified contract signed, materials on order. Currently expecting work to begin in late August or early September 2018. However, County Bridge Inspector found damage on the piles, so Wheeler has been contacted again to see what this means for the project.
- TRIP program – currently unable to find anyone to get trees cut.
- Smart Growth –Committee received updated plan, next committee meeting scheduled for 18 June 2018 at 5:30 p.m., at town hall.
- Fire sign issues (bad signs & locations) - Bobbie ordered 1 sign from new supplier, to be able to compare with existing signs, determination to follow.
- 2nd Ave Seal Coat Project- Scott has it on the list, will be done when they're in the area, no specific date given.
- Open Book Date- 29 June (Fri) 4-6 p.m. and the Board of Review is scheduled for 6 July 2018 5-7 p.m.

- Town Hall Rental-Justin Cramer (Rural Ins. Representative) suggested that if the town is planning to rent the hall, they should insist renter provides a “Special Events” Insurance Policy, or avoid the liability and not rent the hall. No decision was made at this time.
- Ambulance concerns-nothing new at this time
- Curt made motions to issue a Liquor License and 8 Operator Licenses to Eagle’s Nest, Martin seconded, motions carried. Martin made motions to issue a Picnic License and 3 Operator Licenses to Cutler Volunteer Fire Co, Curt seconded, motions carried.

Highway Maintenance

- No action on 6th Ave intersections widening project, at this time.
- Jim Brown reported that grading is complete, he’s now bolting signs on barricades (trying to stop the thefts of signs), mowing should begin next week, and some beaver West on 5th Ave are creating water issues for the road.

New Business

- Bobbie reported on the 3 flooring quotes from Capaul’s (vinyl tile, sheet vinyl, and ceramic tile), waiting on pricing for epoxy floor. No decisions made.
- Fireworks Permits were issued to Lisa Potter and Eagle’s Nest for 4 July 2018.

Next Monthly Meeting Monday, 9 July, 2018 at 6:30 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment – None at this time

Curt Jorgensen made a motion to adjourn, Martin Potter seconded, motion carried.

Meeting Adjourned at 8:34 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday July 9, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown, Jimmy Brown, Tim Dailey, Bob Fink, Ron Kasulka, Jerrie & David Fisher, Charles Batten, Larry Fisher, and Randy Marten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Plan Commission meeting minutes, Jim Hayward seconded, motion carried. Jim made a motion to accept the Monthly Board Meeting Minutes, Curt seconded, motion carried. Curt made a motion to accept the BOR meeting minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave the June financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported 8 delinquent personal property parcels remain. Tim Dailey was given the current listing, he has agreed to assist with the final collections.

Clerk's Report Bobbie K reported correspondence received during the month.

- The large file cabinet in the main room of hall has been unlocked, new keys purchased. Work was all donated to the town. Thank-you!
- Website photos of board members, patrolman, and fire chief have NOT been accomplished yet.
- WI Quarterly Wage Report completed and filed with the state.
- 14 Aug. election materials have been delivered, along with a copy of the JC Directory.
- FOIA requirements met, request closed 6/20/18
- 2018 Taxation District Exemption Summary Report filed with the state 6/27/18
- 2% Fire Dues haven't been sent, due to state processing issues.
- 2017 NCWRPC Annual Report received.

Communications to the Board none at this time

Unfinished Business

- One driveway permit application received, with payment. Martin made a motion to approve, Jim seconded, motion carried. Bobbie completed Permit, mailed to requester.
- Curt made a motion to accept updated Building Ordinance, Jim seconded, motion carried. Curt made a motion to accept Ordinance Extend Town Officer Terms, Jim seconded, motion carried. Curt made a motion to accept Non-Metallic Mining, Jim seconded, motion carried. Curt made a motion to accept Confidentiality of Information about Income and Expenses Requested by the Assessor, Jim seconded, motion carried. Bobbie directed to have published in 12 July paper, and or posted in locations meeting requirements. WTA Road Resolution had a motion made, by Jim to accept, Curt seconded, motion carried. Bobbie directed to post and send copies to Gov. Walker along with our representatives.
- Final FEMA payment received, final payment to Gerke going out tonight. This project is complete. Beaver continue to cause problems with these roads. Ellen Carter has requested neighboring towns meet with current Necedah Refuge head, Tim Bodeen, to discuss problems and concerns. Cutler Town Board members suggested either 7 or 9 Aug, in the evening, as possible meeting options.
- 2nd Ave Bridge Working Group –No new developments at this time
- TRIP program – Lambert's will cut trees for \$5500, and will begin within 2 week time of notice to proceed. Jim made a motion to get the work completed, Curt seconded, motion carried. Martin was directed to notify land owners and Lamberts.
- Smart Growth –Committee completed a Resolution, proposed to Town Board to accept current DRAFT. Curt made a motion to accept, Jim seconded, motion carried. Public Hearing set for 13 Aug at 6:00 P.M., prior to monthly meeting, to accept amended Ordinance.

- Fire sign issues (bad signs & locations) - Bobbie received 1 sign from B.S.I. Sign is appropriate, meets specs, is less expensive and if Lange does not offer free replacements for existing signs, will be used for future sign needs. David Fisher contacted Lange, they will NOT replace for free, because current signs available are a different style. The old signs have life cycled out.
- 2nd Ave Seal Coat Project- Scott has notified Martin that work is scheduled for the week of 16 July.
- Town Hall Rental-Discussion led to the request of having Justin Cramer (Rural Ins. Representative) come, to August monthly meeting, to further explain concerns. Bobbie contacted Justin with request.
- Bobbie attended Camp Douglas Rescue (CDR) June meeting. As of 1 July both Camp Douglas and Necedah stations are fully manned, 24/7. Re-organization, including billing options, is moving ahead. EMS Training Academy I is proving very beneficial and allowing for pertinent training. CDR is requesting that each municipality consider approving an additional \$1.50 per resident be paid for the 2018 coverage. They are currently looking at charging \$28 per person for 2019 coverage. 2 July was a joint EMS meeting with Mauston to consider a Countywide Care option. Lately, receiving favorable reports of service being provided. Please, inform Martin or Bobbie of concerns and or positive comments to be forwarded to CDR.
- Flooring proposals from Capaul's (3 options) and Concrete Coverings LLC were reviewed, and discussed. Jim made a motion to accept Concrete Coverings LLC Estimate for epoxy flake flooring, Curt seconded, motion carried. Bobbie contacted John to schedule work.
- Jim made a motion to approve (as long as Town of Byron has no concerns) Bethel Baptist Church request to paint lines (per state specifications), provide signs, and maintain crosswalk on 1st Ave, near 26th St (from front entrance to parking lot), Curt seconded, motion carried. Bobbie to notify church of approval.

Highway Maintenance

- No action on 6th Ave intersections widening project, at this time.
- Jim Brown reported that his grader is expected to be out of the shop by the end of this week. Mowing operations are about complete, beaver on 5th Ave and 12th need to be trapped, 23rd St water is blocked from above (road was re-opened Monday), and he's not received a return call from BSI, concerning sign quotes. Bobbie will try to contact to direct them to call Jim.

New Business None at this time

Next Monthly Meeting Monday, 13 Aug, 2018 immediately following the Public Hearing for Plan Commission

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment – None at this time

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 8:10 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday August 13, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown, Bob Fink, Justin Cramer & Carl Kisely (Rural representatives), Frank Best & Terry Christen (Tri-Core representatives), David Fisher, Randy Marten, Mark Matthias, Scott & Brady Fisher, Linda & David Chojnacki, and Ruth & Larry Stoner were also in attendance. Martin called the meeting to order at 6:02 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave the July financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported 5 delinquent personal property parcels remain. Terry will get Tim Dailey the current listing, the board is requesting the collections be completed by September meeting.
- Terry will be bringing the information, from the County Treasurer, regarding an independent party mailing out tax bills.

Clerk's Report Bobbie K reported correspondence received during the month.

- Received and will pay the 2% Fire Dues to the Cutler Fire Dept. tonight \$781.42
- Received Demographic Report, board accepts their estimate of 331 residents.
- JC Historical Society is being awarded the 2018 Reuben Gold Thwaites Award Trophy 21 Aug at 6 pm (Boorman House) in Mauston, WI. Everyone is invited to this presentation.
- Attended WTA 1 Aug in Mauston. Copy of proposed JC Bike-Ped map displayed in Town Hall for anyone who is interested. Next meeting (in Oct, date TBD) will be here, Cutler Cranberry Marsh Tour. Town Advocacy Council (TAC) meeting 16 Aug at 7 pm at the Town of Reedsburg Town Hall, this is your time to voice your desires for WTA legislative agenda.
- Central Housing Region has asked that we put out their Block Development Program brochures at the Town Hall. They are in main room, on desk.
- 2 August met with Necedah National Wildlife Refuge representatives. Bobbie has a copy of the notes if anyone would like to review them. Constructive discussion was shared by many, follow occurring already; earlier today Martin met with refuge representatives at a few areas of concern. They seem to have a plan going forward to help assist with correcting issues. Looks positive. Meadow Valley is down to 1 employee currently.
- Allied summer pre-pay must be completed tonight, 2017 we used 1515 gallons. The quote for pre-pay is 1.399/gal, with \$0.10 per gallon needing to be sent with contract to lock in pricing. Martin made a motion to approve contract for 1515 gallons, Jim seconded, motion passed. Bobbie sent contract with check to hold pricing.
- WTA Fall Workshop being held in Warrens, WI 25 September. Bobbie is planning on attending. Anyone else needs to decide by September meeting if they will be attending also.
- WTA Convention 14-16 Oct in Stevens Point. Bobbie is planning on attending 15 and 16, not staying overnight, but would like to get the Election Training for Clerks and WI Municipal Records Retention Schedule update overview along with other breakout training will be helpful. Anyone else needs to decide by September meeting if they will be attending also.
- Election is ready for tomorrow.
- Martin Potter has ordered and is donating a stove and refrigerator for the hall. David Fisher has agreed to allow the election workers the use of Fire Dept. refrigerator for Election Day, due to the ordered appliances have not arrived yet.

Communications to the Board none at this time

Unfinished Business

- Land Use Permit from Cutler Cranberry, for solar panel installation, was approved of by the board; 2 votes in favor, 1 abstention. Building Permit from Carl & Bonnie Griswold, for porch addition, was approved of by the board; 3 votes in favor. Driveway permit, Fire Sign Application, and Camper/RV permit applications from Ross & Kimberly Curry were all approved of by the board; 3 votes in favor. Bobbie completed Permits and forwarded to necessary parties for completions.
- Curt made a motion to accept updated Comprehensive Plan, Jim seconded, motion carried. Bobbie sent copy to NCWRPC.
- 2nd Ave Bridge Working Group –On target for end of September start date for work on the bridge. Dennis Weiss is to contact the schools regarding bridge closure.
- TRIP program – Lambert's scheduled to begin cutting trees soon. Jim made a motion to publish ad for road work bids, Curt approved, motion carried. Bobbie will publish ad two times, date to receive bids is 31 August (6 pm), bid opening 1 September (8 am).
- Smart Growth –Committee completed a Resolution, proposed to Town Board to accept current DRAFT. Curt made a motion to accept, Jim seconded, motion carried. Public Hearing set for 13 Aug at 6:00 P.M., prior to monthly meeting, to accept amended Ordinance.
- Fire sign issues (bad signs & locations) – Jim made a motion (FD to get Bobbie the list of signs needed, Bobbie to order, town will pay for new signs, and Terry to notify landowners to pick up their signs for installation), Curt seconded, motion carried.
- 2nd Ave Seal Coat Project- Scott has invoiced, and will be paid tonight.
- Town Hall Rental-Bobbie to prepare new agreement, will be distributed to the board, for approval at the next monthly meeting. Rental to be limited to Town of Cutler residents ONLY. Scheduling MUST go through the clerk, for the building as well as the outdoor shelter or any town property.
- Camp Douglas Rescue (CDR) didn't have a July meeting to many scheduling conflicts. Next meeting to be 22 Aug at 7 pm. Jim made a motion to approve the payment of the requested additional \$1.50 per resident, for 2018 ambulance coverage, Curt seconded, motion carried. Payment will be made tonight.
- Flooring project is complete. Payment to be made tonight. Bobbie contacted John to have him correct small issue under utility door in town hall. Alterations to be made 20 Aug. 2018.

Highway Maintenance

- Woggon's to begin work on 6th Ave intersections widening project, 14 Aug.
- Jim Brown reported that mowing operations are complete, grading and pot hole patching is progressing. Jim will be gone 20 Aug- 4 Sept, Martin Potter was given names/number for who to call while he's gone. Martin forwarded to board members.

New Business None at this time

Next Monthly Meeting Thursday, 6 Sept, 2018 at 6:30 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment

- Ruth & Larry Stoner expressed their appreciation for the road work that has been shown for Cutler Drive. Their apprehensions to living on a gravel road have been laid to rest. Thank-you!
- Larry Stoner was notified by the county that Cutler Drive is to be logged, both sides. Was wondering about load limits. Jim Brown will verify that the 8 Ton Limit Signs are still in place.
- Larry is also wondering about the process necessary to having Cutler Drive added to the approved ATV Routes. Bobbie also mentioned 24th Street would be good to get added. Martin suggested he get in touch with the Bear Bluff ATV group, and that each January the board reviews ATV Routes for the township.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 7:42 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Thursday September 6, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown, Bob Fink, Edna Hansen, and Elmer Georgeson were also in attendance. Curt called the meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept the Bid Opening Minutes, Curt Jorgensen seconded, motion carried. Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave the August financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported delinquent personal property taxes were paid by Tim Dailey. When she was entering the payment information into the system she realized that one personal property (due to it being a larger original amount which can be made in two payments-first payment was done-second wasn't, so it wasn't technically delinquent before) is now delinquent. Tim has been notified, he assured her that the payment will be made soon.
- Terry shared email information, from the County Treasurer, Denise Giebel, stating that tax bills for the upcoming tax season will be outsourced through ABT MAILCOM. Total cost (excluding inserts) will be \$1.06 per parcel that includes processing, envelopes, and postage. ABT MAILCOM will be sending out letters in early October with more details.
- Terry responded to another Statement of Real Property Status, for Tim & Stacy Beltz property.

Clerk's Report Bobbie K reported correspondence received during the month.

- 63 Voter's – only one concern, Due to conflicting information received during the election than was received during training. County and State is involved, along with neighboring township clerks, for the election inspector's and clerk. October's training in Stevens Point should prove VERY beneficial. It is noted that NO hard feelings are being held by any of the parties involved. In the end, the vote went on 😊
- New stove and refrigerator were delivered and installed. Old appliances have been removed.
- Martin Potter received WISLR Local Road Certification Packet. Requested return date of 12 October 2018.
- Received Thank-you card from Scott Construction, Customer Satisfaction Survey postcard is included. Jim Hayward completed the postcard and Bobbie mailed out immediately.
- JCEDC has requested list of public events for 2019. They will include them in the tourism materials being published, for FREE. Bobbie gave information to the Fire Dept., thinking they may want to list the 2019 Fire Celebration. Tim Dailey may also have information that could be included, Eagles Nest 4th of July celebration was mentioned. Sept. 21 is deadline for submitting information.
- Camp Douglas Rescue (CDR) appreciated the additional \$1.50 per resident payment that was made. Other municipalities are following. Further attempts to get fair market pay for Medicare and prison transports is moving forward. No one was able to attend the Aug CDR meeting, but, Bobbie has received a copy of the CDR Bylaws (rev 6/29/17) for the board to review and pass a resolution to accept the changes. More to follow...
- State of Wisconsin Department of Administration encourages municipal governments to purchase from state contracts. Bobbie will look into the most cost effective option for the township.

Communications to the Board none at this time

Town Permit Application determinations Driveway and a Building Permit from Jessica Kramer, for grain bin to house conversion, was approved of by the board unanimously; 2 votes in favor. Bobbie completed Permits and forwarded to necessary parties for their completions.

Unfinished Business

- WI Municipal Records Schedule on hold until November meeting
- 2nd Ave Bridge Working Group –Suggestion to have Martin follow up with the supplier and the county to get more accurate material delivery/work dates.
- TRIP program – Lambert’s completed cutting trees. Road work bids were opened on 1 September, see 1 Sept 2018 23rd St LRIP Bid Opening minutes. Kyle returned Bobbie’s call. The culverts have been changed in size from 24” to 18”, pricing will be adjusted. Gerke will try to reach the 22’ width, if not possible, the work will be adjusted at a rate of 5% per foot. The existing culvert and asphalt at 23rd and Cty Rd H intersection will NOT be disturbed, typo in bid only. Yes, Gerke approves paying ½ now and the rest in 2019. Jim Brown was asked to contact a tree cutter for the removal of the large cottonwood that’s been left standing. The remaining stumps are also a concern by the residents in attendance, along with some discussion regarding the “leaning trees” from the other side of the ditch. It was explained that the trees on the other side of the ditch is legally the landowners responsibility, we can’t just remove them without owner consent.
- Fire sign issues (bad signs & locations) – no further action at this time. However, the requested new fire sign from last month has been assigned a number from the county. It has been noted that the fire department is out of sign posts, Bobbie will order a dozen so they have some in stock for the future needs.
- Town Hall Rental- Jim made a motion to accept new agreement as prepared, Curt seconded, motion passed. Rental to be limited to Town of Cutler residents ONLY. Scheduling MUST go through the clerk, for the building as well as the outdoor shelter or any town property.
- Flooring issue under utility door in town hall, has been corrected.

Highway Maintenance

- Woggon’s completed work on 6th Ave intersections widening project, other than some breaker run to be placed after settling has occurred. Very nice addition to the corners! Thank-you, for hard work.
- Jim Brown reported that they’ve been busy placing signage around: High Water, Road Closed, etc., cleaning up trees and other water issues. The fall mowing operations are expecting to begin next week.

New Business Budget Workshop scheduled for immediately following Oct Monthly Board Meeting

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment None at this time

Next Monthly Meeting Monday, Oct 8, 2018 at 6:00 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:12 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday October 8, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown, Dennis & Ruth Stoner were also in attendance. Martin called the meeting to order at 6:00 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave the September financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry reported final delinquent personal property taxes has been paid.
- Terry explained more about the out-sourcing of the tax bill printing and mailing that the county is forcing everyone to use. Much discussion followed, concerns remain focused on the possibility of multiple mailings to landowners with several parcels and issues with split taxes and addressing issues, cost is also a factor.
- Terry responded to another Statement of Real Property Status, for another property being sold.

Clerk's Report Bobbie K reported correspondence received during the month.

- Absentee ballot requests are coming in for the Nov election. Election prep has begun, while Aug election finalization is wrapping up.
- 2019 Estimate of Shared Revenue was received. Same amount as 2018. \$14,138.97
- 2019 Estimate of General Transportation Aid was received. Estimate is for \$125,876.41
- Received Certified Statement of Debt from Board of Commissioners of Public Lands. \$32,904.98 due March 15, 2019.
- Received list of land enrolled in the County Forest Law as of July 1, 2018.
- Camp Douglas Rescue (CDR) sent Invoice for Ambulance Service for 2019. Gone up to \$9,268.00, may be paid quarterly if town so chooses.
- Rural Mutual notified the town that Justin Cramer is no longer an agent. Our new agent is Carl Kisely. Carl invited everyone to his Customer Appreciation event, Tomah location, Oct 26 from noon - 4:30 pm.
- Tomah Schools and Necedah School has sent out Community Letters.
- Final Comp Plans arrived. Copies are at the Town Hall for people to review.

Communications to the Board

- Martin further explained the Camp Douglas Rescue (CDR) proposed plan. Next CDR meeting is 24 Oct at 7:00 p.m. if other board members would like to represent Cutler.
- Martin attended the CRAM meeting in Mauston. Our 2019 recycling fees will be \$1033.18, to use the JC Landfill
- Completed the WISLR road report today. Bobbie will file results.

Town Permit Application determinations Driveway Permit from Dennis Byrne was approved by the board unanimously; 3 votes in favor. Fire Number & Building Permit Applications from Mike Joye, for 30X40 storage building, was approved of by the board unanimously; 3 votes in favor. Bobbie completed Permits and forwarded to necessary parties for their completions.

Unfinished Business

- WI Municipal Records Schedule received from the state. Bobbie printed out for board review. Curt made a motion to adopt state schedule, Martin seconded, motion carried. Bobbie completed forms and mailed to WI State Historical Society for adoption.
- 2nd Ave Bridge Working Group – Curt made a motion to send \$100,000.00 partial payment for materials to Wheeler Lumber, Jim seconded, motion carried. Martin is attempting to get commitment from County as to when delivery and installation may occur.

- TRIP program – Curt made a motion to suspend work until spring 2019, to try to eliminate problems with the wet weather, Martin seconded, motion carried. Martin will contact Gerke to have them place Cutler top of the spring 2019 schedule.
- Fire sign issues (bad signs & locations) – no further action at this time.

Highway Maintenance

- Jim Brown reported that between rains they're mowing and grading, but grading is difficult to accomplish without mud being an issue.
- Jim has Gene Parker (from Dexter) trapping beaver on 5th (north of 21). Gene has 5 already and will be paid \$50/animal from the town.
- Jim got a load of gravel to place on 23rd and 5th (south of 21)
- Jim requested a 2% increase for his 2019 contract, which would amount to about \$1480/year increase.

New Business 2019 Budget

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment none at this time

Next Monthly Meeting Monday, Nov 12, 2018 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:15 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER BUDGET WORKSHOP Immediately Followed

Present were: Martin Potter, Bobbie Georgeson, Curt Jorgensen, James Hayward Sr, and Terry Hayward

2019 Budget was prepared and approved by the board with unanimous vote.

Martin made motion to schedule Public Hearing for 12 November at 6 p.m. with Special elector meeting to immediately follow to vote on levy and compensation adjustments, Curt seconded. Motion carried.

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday November 12, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave the October financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry completed necessary paperwork for the out-sourcing of the tax bill printing and mailing that the county is forcing everyone to use, this cost is around \$900. She will be getting information to the County Clerk for tax preparation, along with paperwork for people who owe town for any unpaid fees, so they may also be added to the tax form. She has the insert completed to be added to the mailing as well.
- Terry responded to another Statement of Real Property Status, for another property being sold.
- Terry asked about transferring money out of the Personal Property & dogs account into the checking account. She was directed to move all, but the minimum, to keep account open.

Clerk's Report Bobbie K reported correspondence received during the month.

- Voter's – 165 (157 in person, 8 absentee returned), still receiving voter registrations for the next election.
- New Lisbon sent Notice of School Board Election for Tuesday, April 2, 2019 (School Board Member at Large-3 positions), IF a primary is necessary SAID ELECTION will be held Tuesday, February 19, 2019.
- Necedah Tax Levy Certification received. \$ 21,063.12 increase for 2018-2019.
- New Lisbon Tax Levy Certification received. \$ 2,363.86 decrease for 2018-2019.
- Tomah Tax Levy Certification received. \$ 214.15 decrease for 2018-2019.
- Western Technical College Tax Levy Certification received. \$ 959.97 increase for 2018-2019.
- WTA
 - Clerks & Chairpersons were given new login information for gaining access to WTA website. Everyone may use the site, clerks & chairs will be given "extra" capabilities and resources with new login needs.
 - Training was helpful, still many questions to answer. Learning more at every opportunity.
 - Notice was sent to plan for about a \$25 due increase for 2019.
 - November magazine received.
- WI Elections Commission is implementing new login procedures for clerks. I haven't received the Multi-Factor Authentication (FIDO key) yet. County is to distribute.
- NCWRPC News newsletter received.
- Received an unsolicited proposal for Building Inspection Services from General Engineering Company (GEC)
- Dept of Revenue requested Agency Contact Information Update for State Debt Collection. Bobbie completed and returned form. Treasurer needs for tax collections.

Communications to the Board

- Martin explained the Camp Douglas Rescue (CDR) proposed plan, for 2019 charges. It was decided to wait until the January meeting to make the 2019 payment to the CDR, to allow time to verify amount being charged.

Town Permit Application determinations Fire Number Application from Diane Stock, was approved of by the board unanimously; 3 votes in favor. Bobbie completed and forwarded to fire dept. for completion. Spring install, weather permitting.

Unfinished Business

- 2nd Ave Bridge Working Group – Final material payment will be made to Wheeler tonight, along with grooving machine rental deposit. Dennis Weis (Juneau Co Highway representative) stated work to be scheduled complete within the next 3-4 weeks.
- TRIP program – no further action, Spring install confirmed
- Fire sign issues (bad signs & locations) – 193 Fire Signs need to be replaced at this time. Jim made a motion that Bobbie order the signs immediately, when received, further discussion on installation will occur. Curt seconded, motion carried.

Highway Maintenance

- Jim Brown reported that been working on down trees, finished mowing and grading, and grading will be attempted again following dry and thawing of roads. Road patching was accomplished, as well as trash removal from ditches.
- Gene Parker removed 7 beaver, payment being made tonight.
- Jim got a new plow truck. It's orange.
- Martin gave Jim list of signs that need replacing and or repairing, along with location of trash needing to be picked up.
- Discussion regarding refuge roads resulted in the determination that Jim is to close refuge roads, immediately and until further notice. This is due to flooding/inability to maintain due to plugged ditches and beaver issues (Refuge has not provided assistance they previously agreed to). Jim made a motion for this, Curt seconded, motion passed.
- Discussion regarding gravel roads where residents live resulted in the determination that Martin will contact Gerke to direct them to contact Jim and determine a schedule to haul gravel necessary to fill holes and have Jim follow with grader to level as it is dumped, so it doesn't freeze causing concerns for drivers. Jim made a motion for this, Curt seconded, motion passed.

New Business Jim made a motion to accept 2019 Budget (previously approved by electors), Curt seconded, motion carried. Bobbie filed Levy Worksheet with the state immediately.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment none at this time

Next Monthly Meeting Monday, Dec 10, 2018 at 6:30 p.m.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 7:41 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday December 10, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept Budget Hearing Minutes, Curt Jorgensen seconded, motion carried. Curt Jorgensen made a motion to accept the Special Elector Meeting and Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave the November financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry received Shared Revenue payment in November, auto deposited into town account.
- Terry has received her bond and will sign in front of Denise Giebel (County Treasurer), she'll be in compliance to accept tax payments made in Dec.
- Notified that tax bills were mailed out today, 10 Dec 2018.

Clerk's Report Bobbie K reported correspondence received during the month.

- WI Elections Commission
 - Multi-Factor Authentication not an issue for us-we are not a relier (Juneau County is for us)
 - ALL candidates are required to have a registered campaign committee, even if the candidate is the only person participating in the campaign and even if there is absolutely NO money being spent on the race.
- Received notification of adoption for Public Records from Public Records Board and WI Historical Society
- UW Extension sent listing of training for Jan-May 2019
- WI DOR sent: Notice of State School Levy Tax Credit and Estimated Major State Aids for 2018, Notice of Equalized Value School Tax Rate Use for 2018 First Dollar Credit Calculation, and Notice of Equalized Value School Tax Rate Use for 2018 Lottery Credit Calculation. Thus, Bobbie prepared Mill Rate Worksheet for the County.
- Necedah Area School District sent additional information from the tax levy certification, sharing details of the referendum passed in April 2018.
- Lambert's sent invoice for roadwork completed on 23rd. This was paid in September, check cleared our bank in Sept also. Terry will call tomorrow to follow-up with them.

Communications to the Board

- Martin explained the Camp Douglas Rescue (CDR) proposed plan, 2019 fee is \$23.00 per resident, 2020 will be \$28.00 per resident. 2019 Ambulance Service will be paid tonight. During the Dec meeting the CDR will be voting on a new board. They are highly encouraging local municipalities to get members on, thus allowing them voting privileges.
- Cindy Zahrte, Tomah Schools, requested time to come to Jan, Feb or March board meeting to present financial situation of school district. Bobbie was directed to inform her of our low attendance, but thank her for the interest.
- Martin received Timber Cutting Notice from the County for David Vondoloski property.

Town Permit Application determinations None at this time

Unfinished Business

- 2nd Ave Bridge Working Group –Dennis Weis (Juneau Co Highway representative) stated work to be complete around 22 Dec 2018. Residents are anxious to see this project finalized.
- TRIP program – Lambert cleaned up residual mess on Elmer Georgeson property. Nothing more at this time.

- Fire sign issues (bad signs & locations) – 193 Fire Signs have been ordered. Confirmation of order has been sent, waiting for completion notification, to allow for pick-up and installation. At the January meeting the installation process will be finalized.

Highway Maintenance

- Bobbie has ordered two missing street signs and mounting brackets, expect within a week or so.
- Jim Brown reported that Gerke delivered some gravel, but the invoice Bobbie received was not accurate. He took and will call Gerke to get corrected. He has graded the newly delivered gravel as best he can at this time. Weather and equipment break down led to less than optimal results.
- Plowing snow. Martin mentioned resident concerns regarding ice on roads. Asked Jim to follow up with more plowing as the sun warms roads.
- Martin suggested that Jim get back to the refuge roads and pick up what Road Closed signs he can still find. It appears people have moved (thrown to the side or completely taken with them) the signs closing refuge roads.

New Business

- Bobbie trying to confirm 2019 election workers, currently have 2 verified interested. Training will follow shortly, plan for January 2019.
- Picnic & server licenses for Rod & Gun Club not received yet.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment none at this time

Next Monthly Meeting Monday, January 14, 2019 - Immediately following Caucus at 6 p.m.

Curt Jorgensen made a motion to adjourn, Martin Potter seconded, motion carried.

Meeting Adjourned at 7:33 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER Board of Review
Monday, June 4, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Martin called the meeting to order at 5:00 p.m.

Martin Potter made a motion, to adjourn to a later date. The date will be determined during the regular monthly board meeting on 11 June, 2018 at 6:30 p.m. Jim Hayward seconded, motion carried.

Martin Potter made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 5:04 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER BUDGET HEARING
MONDAY, November 12, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer). Jim Brown was also in attendance. Martin called the hearing to order at 6:00 p.m.

The proposed 2019 Budget was handed out. No questions were raised, electors agreed with proposed budget.

Meeting Adjourned at 6:02 p.m.
Bobbie K Georgeson, Clerk

TOWN OF CUTLER SPECIAL ELECTOR MEETING
MONDAY, November 12, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer). Jim Brown was also in attendance. Martin called the meeting to order at 6:05 p.m.

Tax Levy (including increase to cover principal and interest payment for bridge loan of \$ 32,905) was discussed and unanimously approved.

Compensation adjustments for an increase of \$123.06 per month for Jim Brown and \$100 per month increase for clerk were unanimously approved. Jim Brown's increase will begin with the January 2019 payment. The increase for the clerk will begin following the April election, this brings the total monthly payment for the clerk to \$600 per month. This is still significantly below what the average clerk is receiving for the hours necessary to accomplish all work necessary to keep the township in compliance with all regulations.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 6:15 p.m.
Bobbie K Georgeson, Clerk

23rd St LRIP Bid Opening
Saturday September 1, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Martin called the meeting to order at 8:00 a.m.

Only 1 bid was received for each posting. Martin opened and read the Gerke Excavating bids.

Culverts \$17,500.00

Gravel \$65,395.00

Discussion included:

- Changing 3-24" culverts to 3-18" culverts
- What is cost variance if the minimum 22' width cannot be attained?
- Clarification on the intersection of 23rd and Cty Rd H. Board does NOT want existing culvert and asphalt damaged or disturbed.
- Will Gerke Excavating allow being paid half now and the other half within a year?
-

Bobbie called Kyle Gibbens, leaving a voice message, with the above information.

Curt made a motion to accept the bids (pending results of questions Bobbie was to talk with Kyle Gibbens about); Jim seconded. Motion passed.

Martin Potter made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 8:19 am
Bobbie K Georgeson, Clerk

TOWN OF CUTLER Plan Commission MEETING
Monday June 18, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Plan Commission Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Chairman), Jim Brown, Bob Fink, and Charles Batten (phoned in). Curt called the meeting to order at 5:30 p.m.

Draft Comprehensive Plans had been previously distributed. Members found no discrepancies. Jim Brown made a motion to accept Resolution #2018-1PCR, recommending adoption of the plan by the Town Board. Bob Fink seconded. Roll call was taken; motion passed with a unanimous vote.

Bob Fink made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 6:00 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER ROAD TOUR EVALUATION MEETING
SATURDAY, May 5, 2018
CUTLER TOWN ROADS; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer), Jim Brown, and Dan Biermeier (Regional Mgr. Scott Construction). Dan Woggon and Don Woggon joined the group while in route.

Martin called the meeting to order at 8:00 a.m.

Findings:

1. 2nd Ave (Hwy, 21 South to intersection at 24th) 2.10 miles single seal. Repair several potholes and shoulder work at various locations.
2. Breaker run needed at washout at shoulder of 2nd Ave South of intersection of 24th St (East shoulder). Rats tunneling have caused severe washout. It was noted that rat activity is also taking place on the West shoulder, in the same area.
3. 26th St, base of the hill East to the corner (at Gary Frei's) needs attention soon. Don't want to lose the base.
4. Patch on 5th Ave, near Jessen field entry. Hillsboro Co-Op will be billed for the repair. They did a tire spin last fall.
5. Jim Hayward made a motion, Curt Jorgensen seconded, motion passed unanimously to allow Woggon Farms to:
 - extend existing 24" double wall plastic culvert at the corner of 25th & 6th, 10' on both the East and West ends, remove and re-install the culvert flares, and cover with breaker run.
 - Connect River Road (North) and 6th (West) culverts, to extend, and cover with breaker run.
6. Need gravel on 5th Ave, from 23rd St. South approximately 1 mile.
7. Look into getting trees cut along 23rd St, where TRIP project is being completed.
8. Repair culvert on 22nd, West off Cty Trk H.

Scott Construction will mail quotes on the necessary seal coat areas, to give town idea of what is needed.

Meeting Adjourned at 10:15 a.m.

Bobbie K Georgeson, Clerk

